

Tennessee Immunization Information System (TennIIS) Bonus Dose Reconciliation Quick Reference Guide

Description of this guide:

This guide describes the VOMS **“Dose Count Variance”** functionality for COVID-19 providers with ordering and “lot number manager edits” permissions.

This functionality will enable the VOMS user to **add doses to the correct COVID-19 Pfizer or Moderna inventory** so that these extra doses can be reported when these vaccines are administered.

Included in this guide:

- FDA Guidance on Additional Pfizer BioNTech COVID Vaccine Dose in Vial
- Key Immunization Information System (TennIIS) Technical Guidance
- Frequently Asked Questions

FDA Guidance on Additional PFIZER BioNTech COVID Vaccine Dose in Vial

After Pfizer BioNTech COVID vaccine was released for usage, it was identified that after the appropriate dilution is completed there may be a 6th dose available for use. The Food and Drug Administration has updated their guidance to allow for the 6th dose to be utilized when available. More information can be found via this link: <https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/pfizer-biontech-covid-19-vaccine>.

Given the public health emergency, it is acceptable to use every full dose obtainable from each vial as long as the correct dilution concentration is maintained in the vial. Since these are preservative free vials, any further remaining liquid that does not constitute a full dose should not be pooled from multiple vials to create one. More information about vaccine preparation and dilution can be found via this link: <https://www.cdc.gov/vaccines/covid-19/info-by-product/pfizer/downloads/diluent-poster.pdf>.

Please contact TennIIS.VOMS@tn.gov with questions about this quick reference guide.

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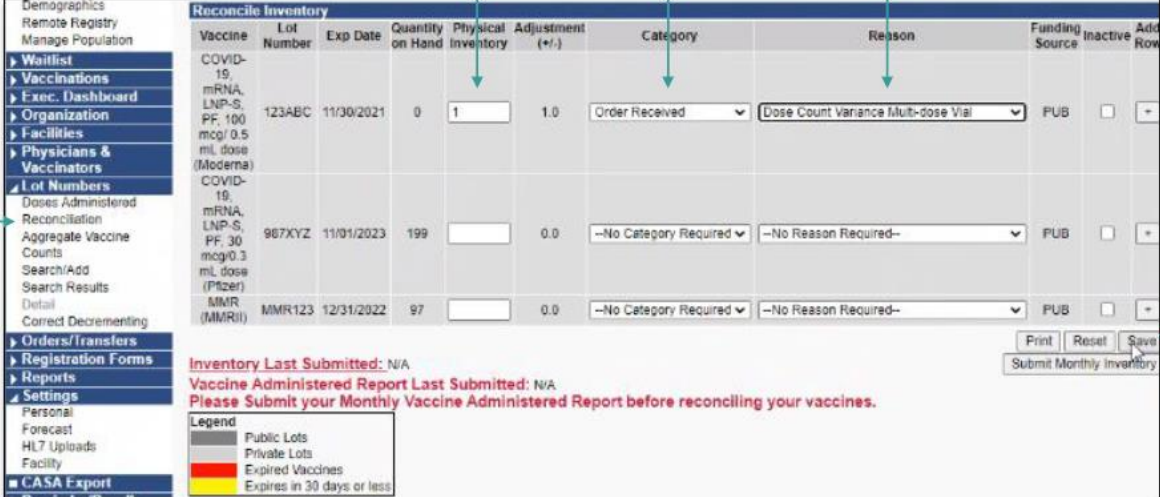
Key TennIIS Technical Guidance

For providers administering extra doses, the additional doses will result in increased decrementing of doses (subtraction or removal of doses from the vaccine inventory) in TennIIS. As a result, providers are required to reconcile their inventory directly in TennIIS. Below are the instructions on how to complete this process. In addition, please refer to the FAQ below for the answers to the most common questions.

Extra Dose Reconciliation in TennIIS

Steps:

1. Log into TennIIS; select “Lot Numbers” and then Click “Reconciliation”
2. Enter the number of doses on-hand in the “Physical Inventory” box
3. Under “Category”, select “Dose Count Variance Multi-dose Vial”
4. Click “Save” and then “Submit” once complete



The screenshot shows the 'Reconcile Inventory' screen in TennIIS. A left-hand navigation menu is visible with 'Lot Numbers' selected. The main table contains three rows of vaccine inventory data. Callout 1 points to the 'Lot Numbers' menu item. Callout 2 points to the 'Physical Inventory' input field in the first row. Callout 3 points to the 'Category' dropdown menu in the first row. Callout 4 points to the 'Reason' dropdown menu in the first row. Callout 5 points to the 'Save' button at the bottom right of the screen.

Vaccine	Lot Number	Exp Date	Quantity on Hand	Physical Inventory	Adjustment (+/-)	Category	Reason	Funding Source	Inactive	Add Row
COVID-19, mRNA, LNP-S, PF, 100 mcg/0.5 mL dose (Moderna)	123ABC	11/30/2021	0	1	1.0	Order Received	Dose Count Variance Multi-dose Vial	PUB	<input type="checkbox"/>	+
COVID-19, mRNA, LNP-S, PF, 30 mcg/0.3 mL dose (Pfizer)	987XYZ	11/01/2023	199		0.0	--No Category Required--	--No Reason Required--	PUB	<input type="checkbox"/>	+
MMR (MMR1)	MMR123	12/31/2022	97		0.0	--No Category Required--	--No Reason Required--	PUB	<input type="checkbox"/>	+

Inventory Last Submitted: N/A
 Vaccine Administered Report Last Submitted: N/A
 Please Submit your Monthly Vaccine Administered Report before reconciling your vaccines.

Legend:
 Public Lots
 Private Lots
 Expired Vaccines
 Expires in 30 days or less

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Frequently Asked Questions

<p>Q: Why do I need to add these bonus doses to my physical inventory in TennIIS?</p>	<p>A: If you directly input data into TennIIS (using the TennIIS web page or the TennIIS Mass Immunization Module), a dose is automatically decremented from your inventory in TennIIS. Once the inventory in TennIIS hits zero, the user will not be able to fully input additional vaccination records into TennIIS until the inventory is reconciled.</p> <p>For instance, 3 vials of Pfizer vaccine should allow for 15 doses. If an organization was able to instead administer 18 doses from 3 vials, the physical inventory in TennIIS needs to reflect these 3 bonus doses for reporting purposes.</p>
<p>Q: Can I adjust this in my EHR or through VaccineFinder?</p>	<p>A: No. You can only reconcile the difference in TennIIS.</p>
<p>Q: Who can adjust or change the number of doses?</p>	<p>A: Currently, users within your organization are inputting "Received Inventory" into TennIIS. These same personnel can adjust inventory as well. If they do not have access, please contact us.</p>
<p>Q: How do I reconcile my inventory to account for extra doses?</p>	<p>A: We provided step-by-step instructions and they are in this document.</p>
<p>Q: Is there a system to track the extra doses we administer?</p>	<p>A: We recommend that your organization internally track and account for extra doses to ensure the inventory numbers are accurate in TennIIS.</p>
<p>Q: How often should I be reconciling my extra doses?</p>	<p>A: Please reconcile your doses at a minimum on a weekly basis. We pull this data for reporting purposes. If you are directly inputting data into TennIIS and not using an EHR to do so, you may have to reconcile more often. Once the inventory in TennIIS hits zero, the user will not</p>

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