



Lab Web Portal

Introduction

NOTICE

**NO PATIENT DATA WAS USED IN THIS
PRESENTATION.**

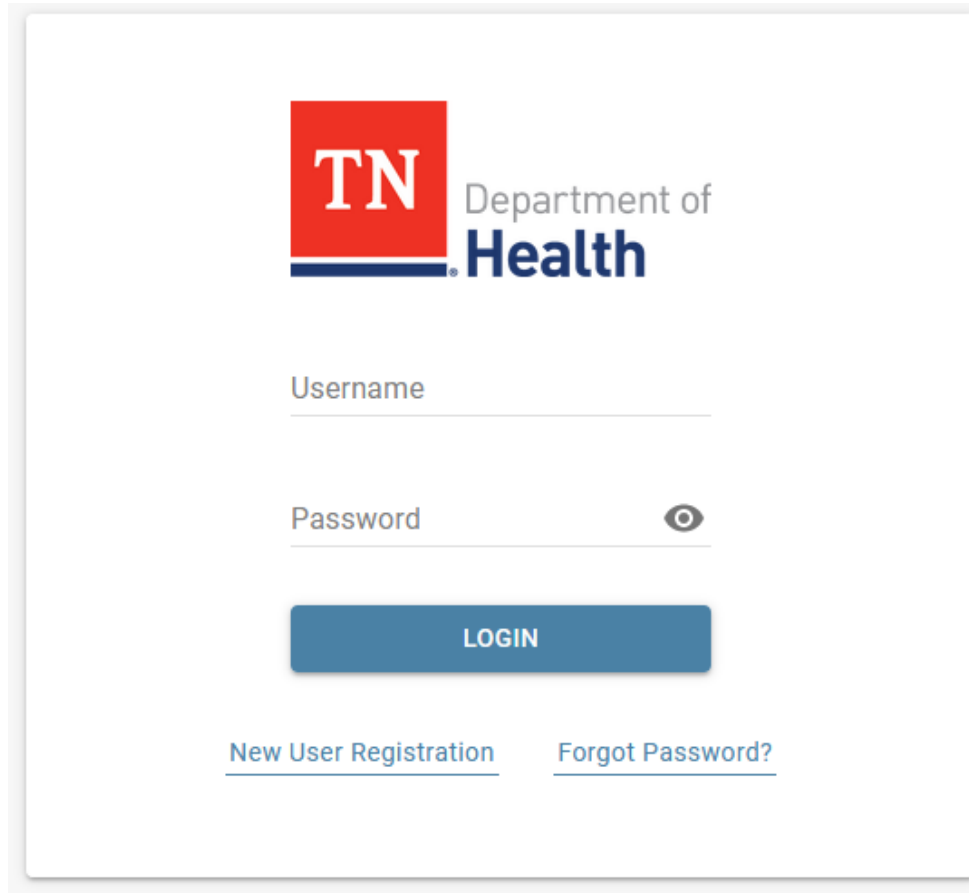
**ALL “PATIENT” INFORMATION HAS BEEN
FABRICATED FOR TRAINING PURPOSES.**



TM

**Welcome to the
Lab Web Portal (LWP)**

Accessing the Lab Web Portal

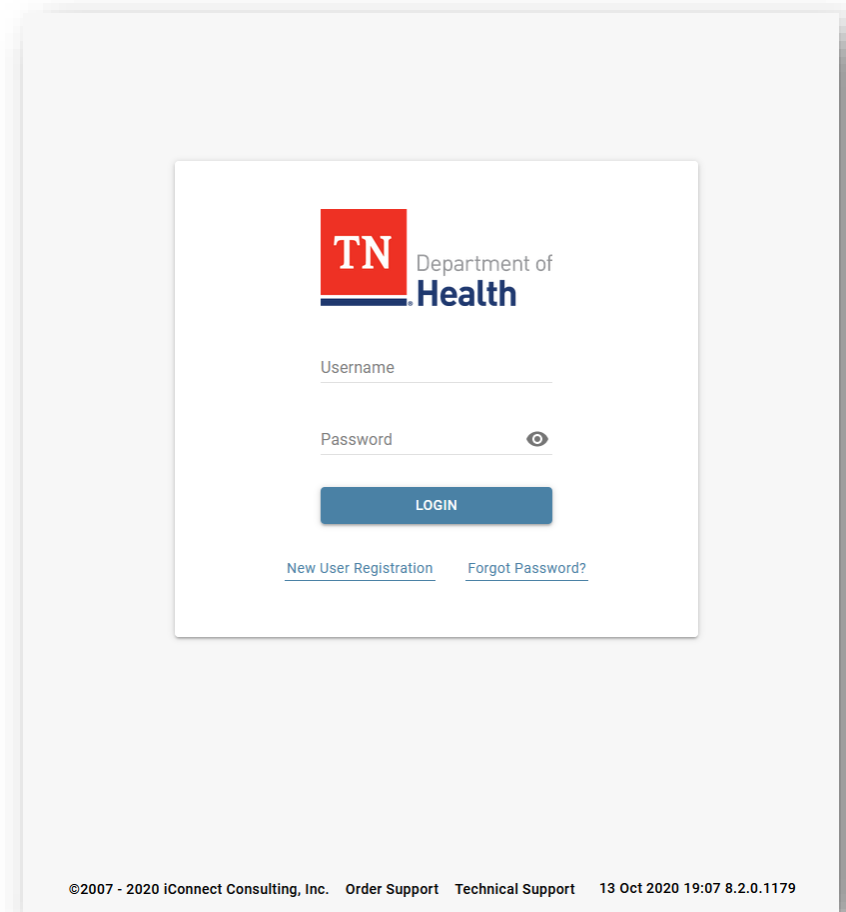


The screenshot shows the login interface for the TN Department of Health. At the top, there is a logo consisting of a red square with the white letters 'TN' and the text 'Department of Health' to its right. Below the logo, there are two input fields: 'Username' and 'Password'. The 'Password' field has a small eye icon to its right, indicating a toggle for password visibility. Below the input fields is a blue button labeled 'LOGIN'. At the bottom of the form, there are two links: 'New User Registration' and 'Forgot Password?'. The entire form is enclosed in a light gray border.

<https://lwp-web.aimsplatform.com/tn2/#/auth/login>

Portal Login Page

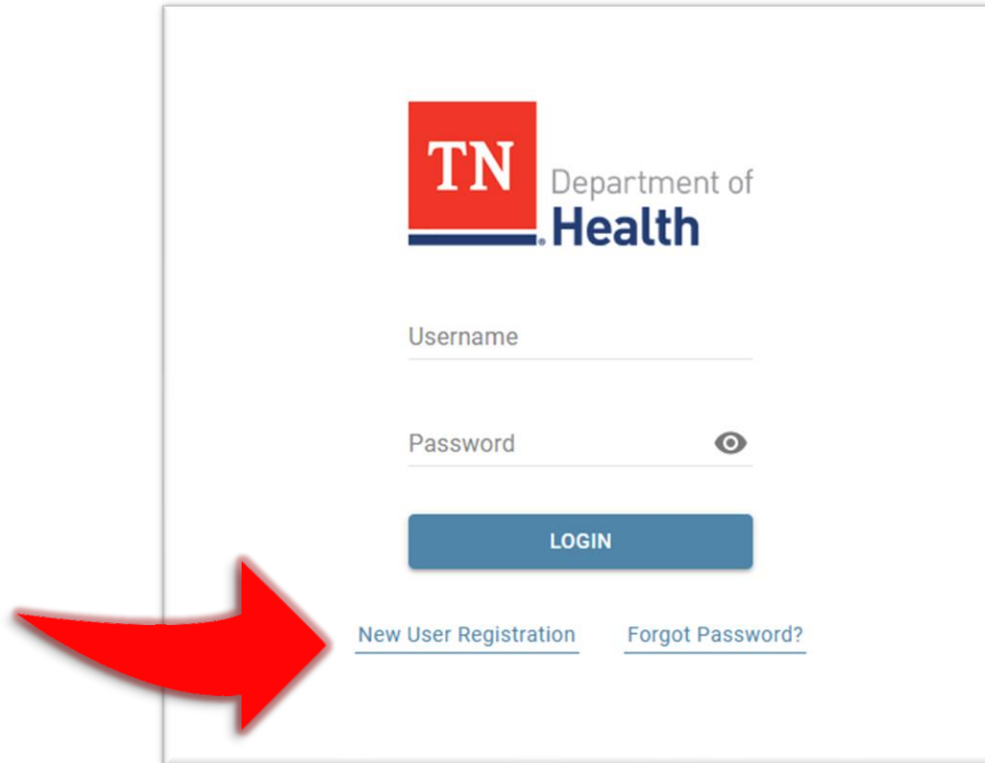
- Login Existing Account
- New User Registration
- Reset Password
- Order Support
 - View Lab Contacts
 - Information on where to submit specimens
- Technical Support
 - Technical Support Contacts



The screenshot shows the login page for the TN Department of Health portal. At the top left is the logo, which consists of a red square with the white letters 'TN' and the text 'Department of Health' to its right. Below the logo are two input fields: 'Username' and 'Password'. The 'Password' field has a small eye icon to its right, indicating a toggle for password visibility. Below the input fields is a blue button with the text 'LOGIN' in white. At the bottom of the form area are two links: 'New User Registration' and 'Forgot Password?'. At the very bottom of the page, there is a footer containing the text: '©2007 - 2020 iConnect Consulting, Inc. Order Support Technical Support 13 Oct 2020 19:07 8.2.0.1179'.

New User Registration

- Click “New User Registration”



The screenshot shows the login interface for the TN Department of Health. At the top left is the logo, which consists of a red square with the white letters 'TN' and the text 'Department of Health' to its right. Below the logo are two input fields: 'Username' and 'Password'. The 'Password' field has a small eye icon to its right. Below the input fields is a blue button labeled 'LOGIN'. At the bottom of the form, there are two links: '[New User Registration](#)' and '[Forgot Password?](#)'. A large red arrow points from the left towards the 'New User Registration' link.

New User Registration

TN Department of Health

New User Registration

Account Details

Email *

Password *

Confirm Password *

First Name * Last Name *

Title *

Contact Details

Address *

City * State * | v ZIP *

Primary Phone * Fax *

Organization Details

Organization *

If you don't see your organization in the list, please contact the lab.

Terms of Use * I agree to the [Terms of Use](#)

Privacy Policy * I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Account Details

- Email address (username)
- Password
- Confirm Password
- Name (First and Last)
- Title

New User Registration

TN Department of Health

New User Registration

Account Details

Email *

Password *

Confirm Password *

First Name * Last Name *

Title *

Contact Details

Address *

City * State * | v ZIP *

Primary Phone * Fax *

Organization Details

Organization *

If you don't see your organization in the list, please contact the lab.

Terms of Use * I agree to the [Terms of Use](#)

Privacy Policy * I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Contact Details

- Facility Address
- Primary phone
- Fax number


New User Registration



New User Registration

Account Details

Email *

Password * 

Confirm Password * 

First Name * Last Name *

Title *

Contact Details

Address *

City * State * | v ZIP *

Primary Phone * Fax *

Organization Details

Organization * 

If you don't see your organization in the list, please contact the lab.

I agree to the [Terms of Use](#)

Privacy Policy*
 I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Organization Details

- Begin typing the name of your facility in the “Organization” field
- Facilities in the portal will be listed
 - Select your facility from the list
 - Multiple facilities?
 - Contact Technical Support

New User Registration



New User Registration

Account Details

Email *

Password * 

Confirm Password * 

First Name * Last Name *

Title *

Contact Details

Address *

City * State * | v ZIP *

Primary Phone * Fax *

Organization Details

Organization * 

If you don't see your organization in the list, please contact the lab

Terms of Use *

I agree to the [Terms of Use](#)

Privacy Policy *

I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Review “Term of Use” and “Privacy Policy”

- Check the boxes to agree
- Agreement is required to request access

New User Registration



New User Registration

Account Details

Email *

Password *



Confirm Password *



First Name *

Last Name *

Title *

Contact Details

Address *

City *

State *



ZIP *

Primary Phone *

Fax *

Organization Details

Organization *



If you don't see your organization in the list, please contact the lab.

Terms of Use *

I agree to the [Terms of Use](#)

Privacy Policy *

I agree to the [Privacy Policy](#)

SUBMIT

[Return to Login](#)

Click Submit to complete the registration process

- New user request will be sent to the portal admin for approval
- All user requests will be verified with facility supervisory staff
- Users will be notified by email upon approval

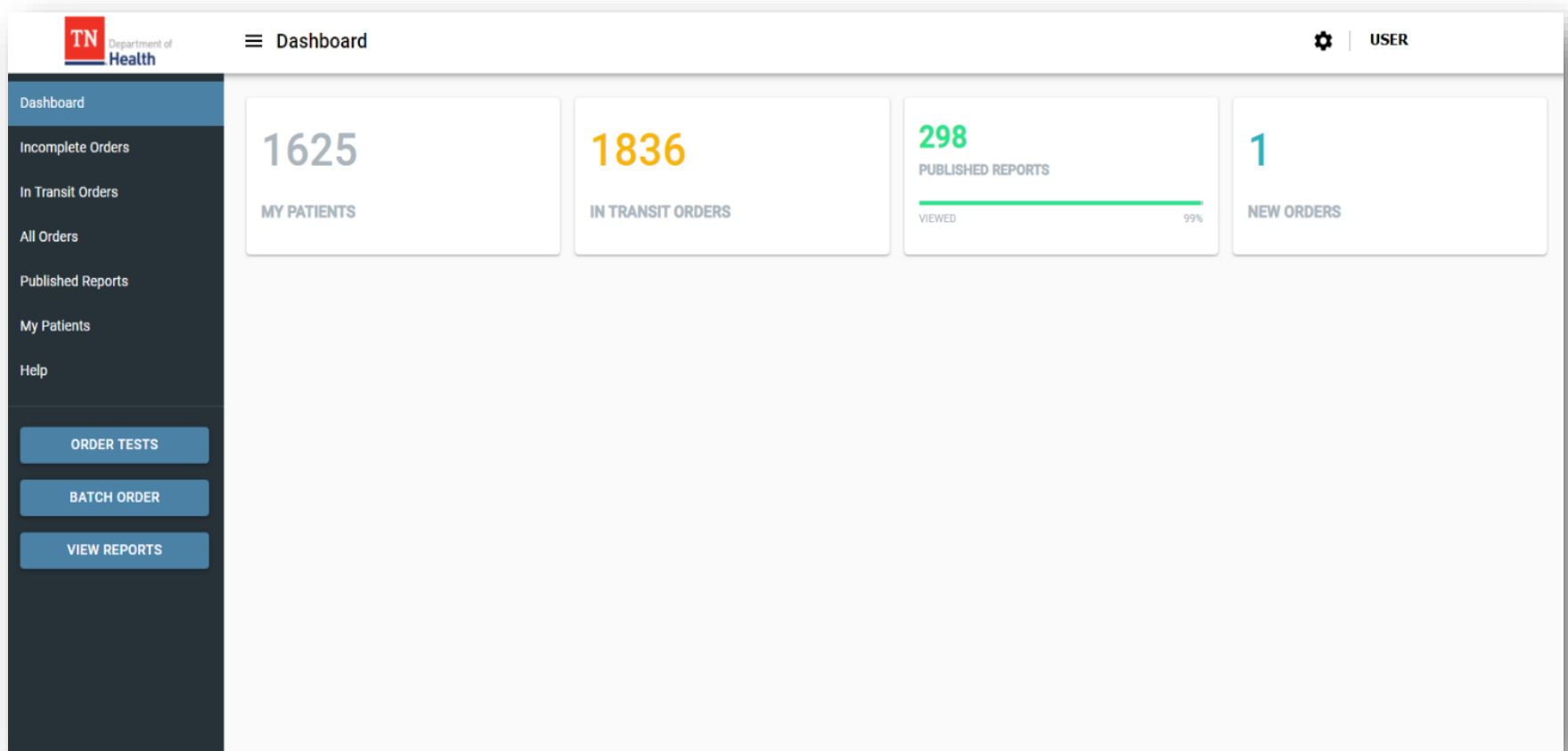


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Navigating the Lab Web Portal

Dashboard

- Landing page after log in
- Control center of the LWP



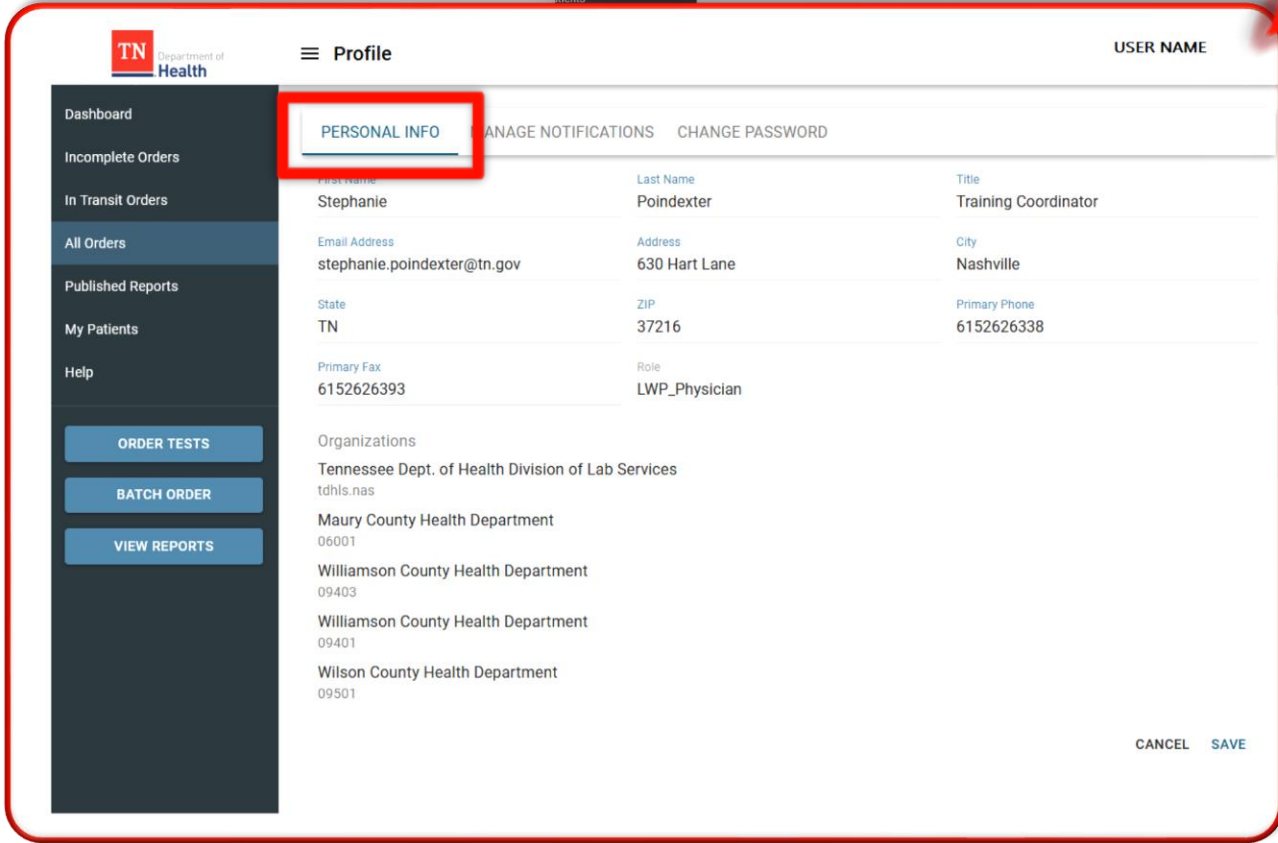
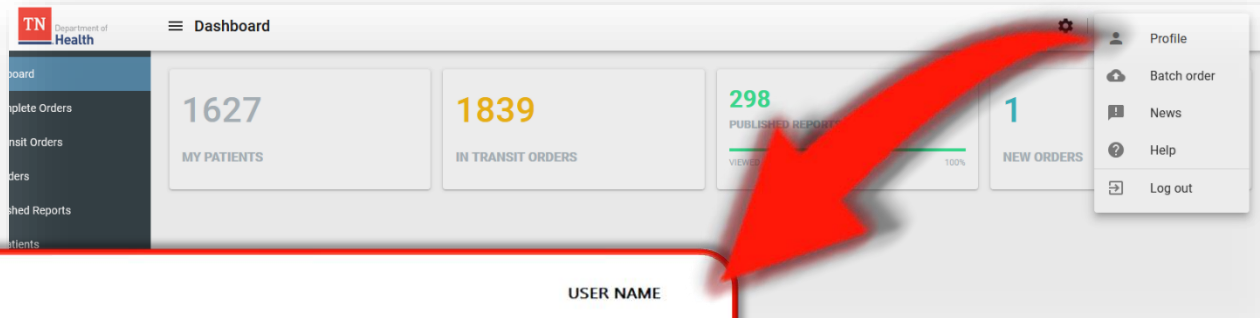
Dashboard -Tiles

- Displays counters and key performance indicators
 - Top Number = total number for user organization
 - Progress bar = viewed vs not viewed reports
- Click on the tile to open relevant data grids

The screenshot shows a dashboard interface for the Tennessee Department of Health. The top navigation bar includes the TN logo, the text 'Department of Health', a hamburger menu icon, the word 'Dashboard', a gear icon, and 'USER NAME'. The main content area features four data tiles: 'MY PATIENTS' with a value of 1627, 'IN TRANSIT ORDERS' with a value of 1839, 'PUBLISHED REPORTS' with a value of 298 and a 100% progress bar, and 'NEW ORDERS' with a value of 1. A red box highlights these four tiles. A red arrow points from the gear icon in the top right to a second, smaller version of the dashboard below, which has a 'RESET CANCEL SAVE' button and 'x' icons on each tile, indicating an edit mode.

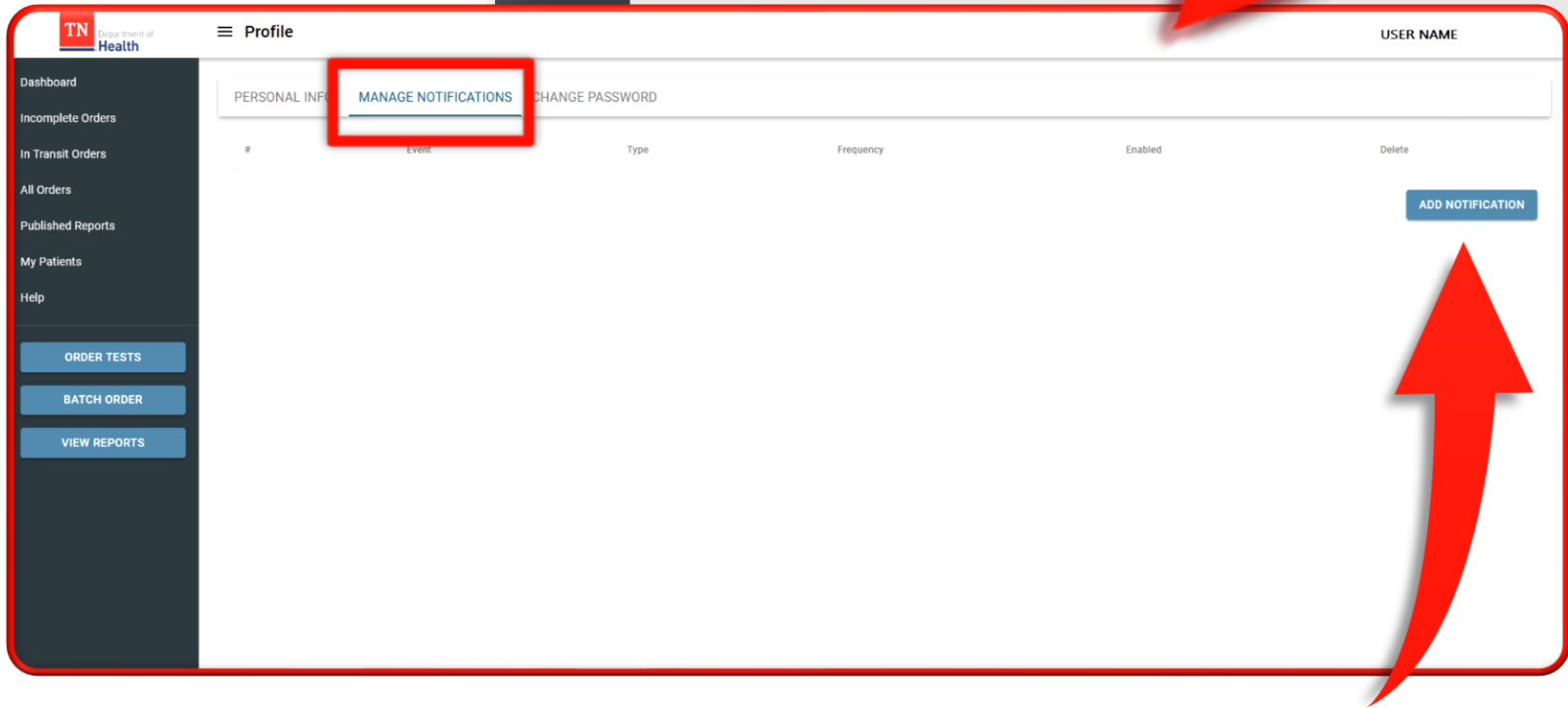
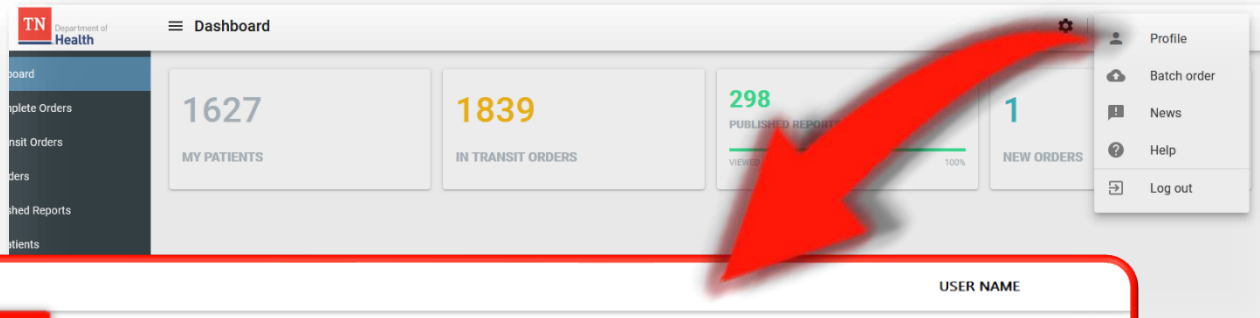
Editable:
Click on the gear icon to edit

User Drop-Down Menu - Profile



- Click on your username to access the drop-down menu to edit your personal information
- Click the “Change Password” tab to change your password

User Drop-Down Menu – Manage Notifications



Add personal preferences for Portal notification events by clicking "Add Notification"

User Drop-Down Menu – Manage Notifications

The screenshot shows the 'Profile' page with the 'MANAGE NOTIFICATIONS' tab selected. A table lists a notification: 'New Report is available' via 'Email' with a frequency of 'Immediately'. The 'Enabled' checkbox is checked and highlighted with a red box. Below the table, a dropdown menu is open, showing 'Immediately' and 'Once a day' options. The 'SAVE' button is highlighted with a red box. A large red arrow points from the top right towards the notification settings.

#	Event	Type	Frequency	Enabled	Delete
1	New Report is available	Email	Immediately	no	

- Click “Enabled” to be notified when a new report is available
 - Choose to be notified immediately or once per day
 - Save the settings
- To delete a notification, click the icon next to the notification

Dashboard - Navigation Panel

Data Grids

- Incomplete Orders
- In Transit Orders
- All Orders
- Published Reports
- My Patients

Collapse the Navigation Panel by clicking the ≡ button

TN Department of Health

Dashboard

1625 MY PATIENTS

1836 IN TRANSIT ORDERS

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

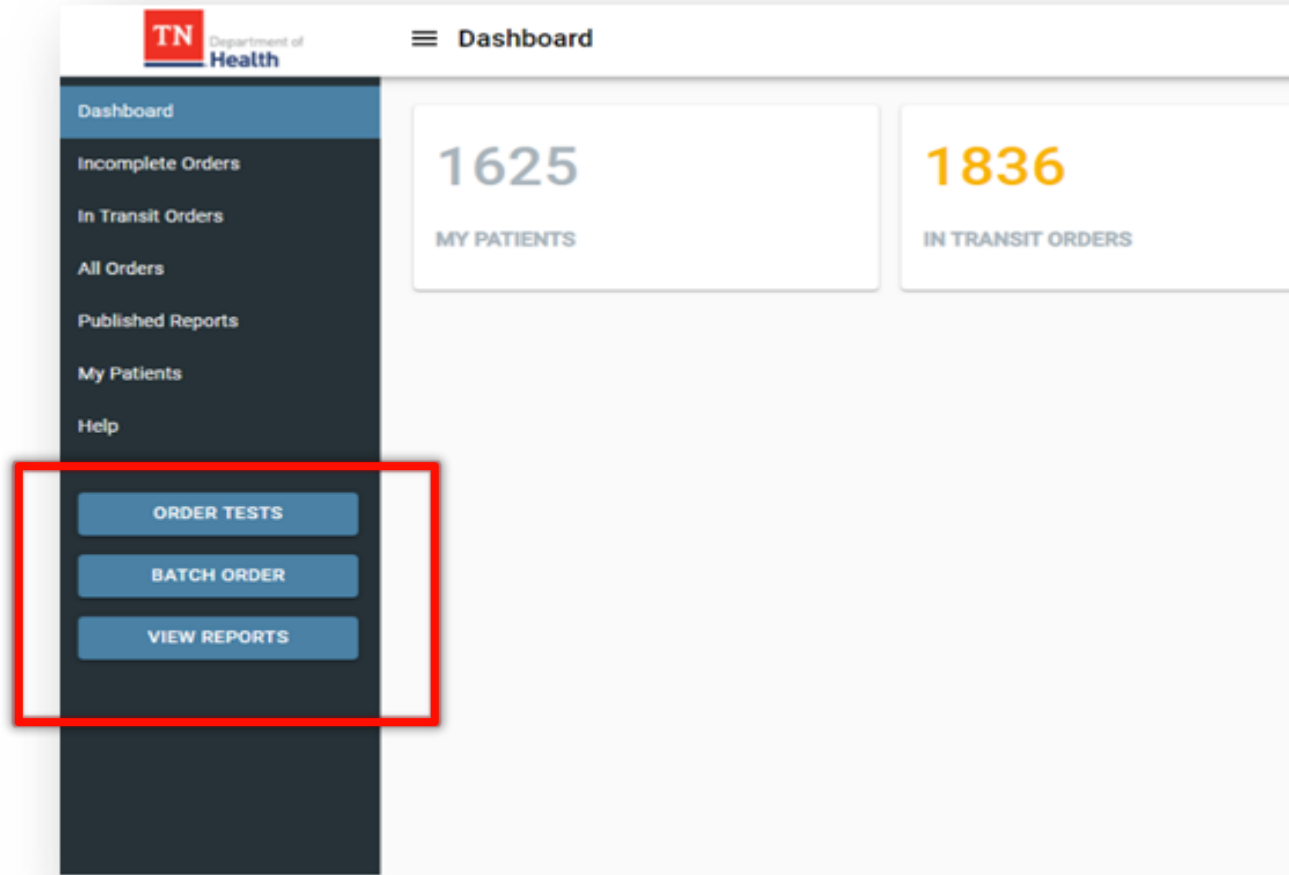
VIEW REPORTS

NOTE: Not all users will have access to all options

Dashboard – Navigation Panel

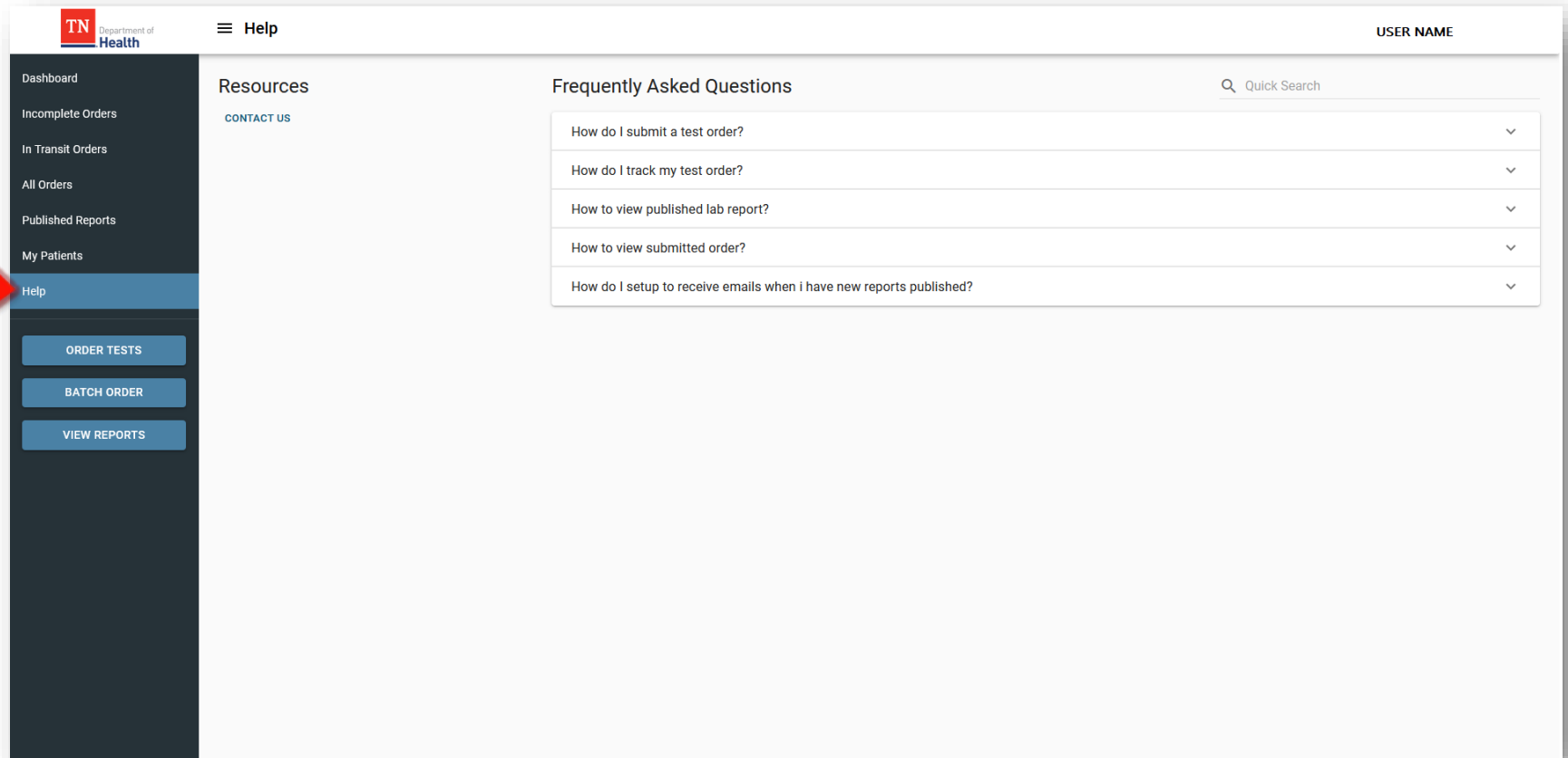
Call-To-Action Buttons

- Order Tests
- Batch Orders
- View Reports



NOTE: Not all users will have access to all options

Help Portal



The screenshot displays the Help Portal interface. At the top left is the TN Department of Health logo. The top navigation bar includes a hamburger menu icon, the text "Help", and a "USER NAME" field. The left sidebar contains a list of menu items: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help (highlighted in blue with a red arrow pointing to it). Below the menu items are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area is divided into two sections. The left section is titled "Resources" and contains a "CONTACT US" link. The right section is titled "Frequently Asked Questions" and features a "Quick Search" input field. Below the search field is a list of five questions, each with a dropdown arrow on the right:

- How do I submit a test order?
- How do I track my test order?
- How to view published lab report?
- How to view submitted order?
- How do I setup to receive emails when i have new reports published?

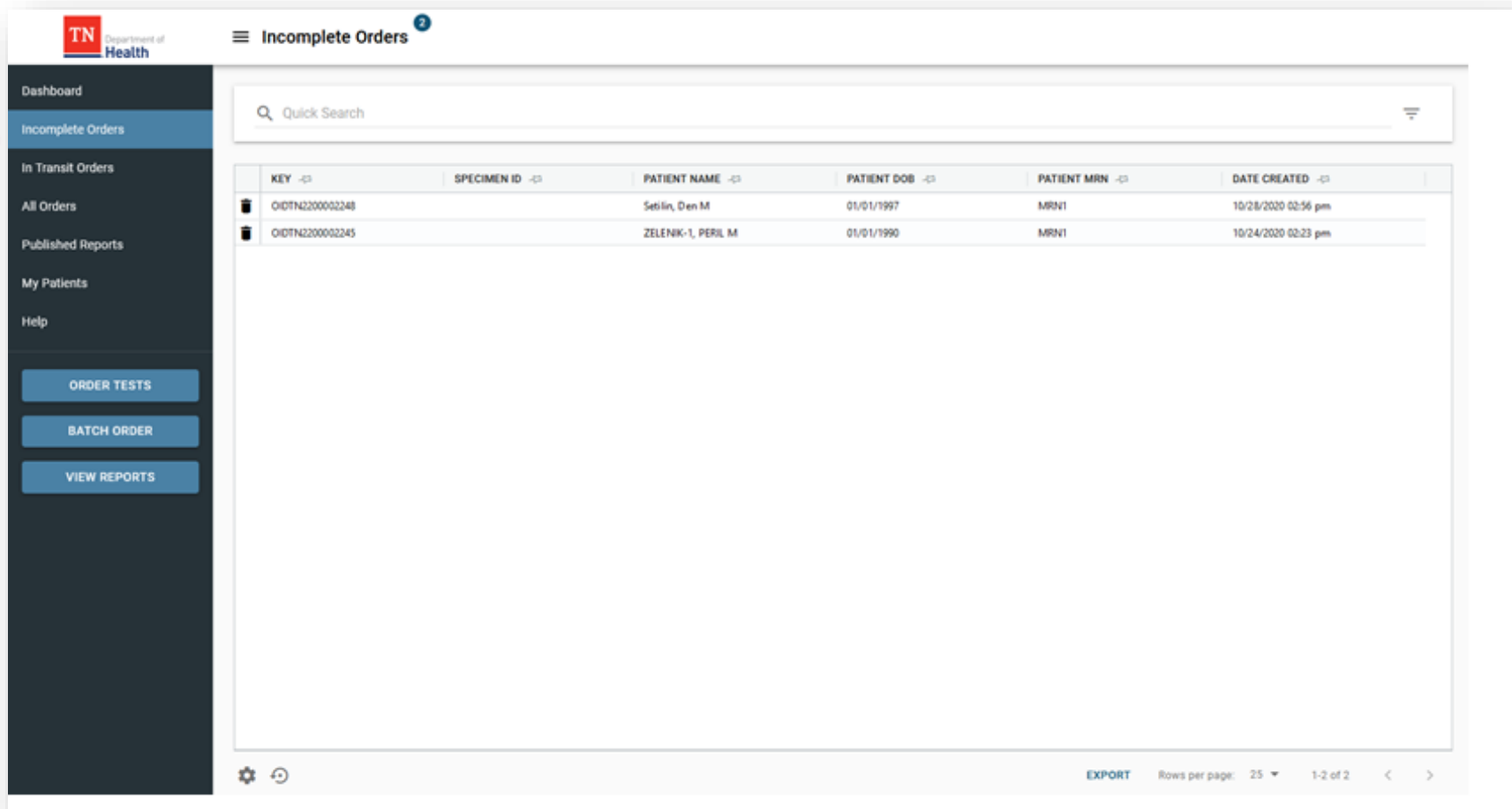


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Using the Data Grids

Incomplete Orders

- Lists orders that have been started but not yet submitted



The screenshot displays the 'Incomplete Orders' page in the TN Department of Health system. The left sidebar contains navigation options: Dashboard, Incomplete Orders (highlighted with a red arrow), In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area features a search bar and a table with the following data:

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
OIDTN200002248		Setlin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
OIDTN200002245		ZELENK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

At the bottom right, there is an EXPORT button, a 'Rows per page: 25' dropdown, and a '1-2 of 2' pagination indicator.

In Transit

- Lists orders that have been submitted, but not yet received by the lab

TN Department of Health In Transit Orders 1839 USER NAME

Quick Search

<input type="checkbox"/>	<input type="checkbox"/>	PORTAL ID ↕	PATIENT NAME ↕	PATIENT DOB ↕	PATIENT MRN ↕	DATE COLLECTED ↕	DATE SUBMITTED ↕	SPECIMEN TYPE ↕	FACILITY NAME ↕	BATCH KEY ↕
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002251	AARALI, EMARINTE	01/01/1970		11/05/2020 08:25 am	11/05/2020 08:26 am	Nasopharyngeal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002250	GRAHAM, LYNN	05/26/1967	ABCD1234	11/01/2020 10:45 am	11/02/2020 11:26 am	Nasopharyngeal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002249	TEST, TEST	01/01/1991		10/29/2020 12:30 pm	10/29/2020 01:13 pm	Nasopharyngeal and oropharyngeal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002241	Setilin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Whole Blood	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002247	LEPIK-1, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000025 (2 of 2)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002246	LEPIK-2, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000025 (1 of 2)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002240	Setilin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Whole Blood	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002239	TEST, COVID A	01/01/2010	987654321	10/19/2020 09:17 am	10/19/2020 11:53 am	Nasopharyngeal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002238	TEST-TN-LN, FN M	06/09/1998	100	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002237	AARALI, ARIJI	01/01/1970		09/29/2020 05:14 am	09/30/2020 12:19 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002236	Test-An, Anna M	04/09/1995	1	09/30/2020 02:25 am	09/30/2020 02:28 am	Serum	Tennessee Dept. of Health Division of Lab Services	BTN220000022 (1 of 1)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002234	CALLEN, COBERT	09/25/2020		09/25/2020 05:12 pm	09/25/2020 05:12 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200000043	TEST-LIN, LEN M	03/08/1995	MRN-100	09/15/2020 11:50 am	09/25/2020 05:10 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200001796	TEST-TN-LN, FN M	06/09/1998	100	09/23/2020 07:14 am	09/25/2020 05:09 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002233	AARALI, ARIJI	01/01/1970		09/23/2020 03:02 pm	09/25/2020 03:06 pm	Nasal swab	Tennessee Dept. of Health Division of Lab Services	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002229	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (133 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002228	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (132 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002227	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (131 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002226	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (130 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002225	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (129 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002224	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (128 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002223	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (127 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002222	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (126 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002221	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (125 of 136)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	QIDTN2200002220	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:41 am	Nasal swab	Tennessee Dept. of Health Division of Lab Services	BTN220000021 (124 of 136)

EXPORT Rows per page: 25 1-25 of 1839

All Orders

- All orders submitted by user organization, regardless of status

TN Department of Health

≡ All Orders ²⁴⁴ USER NAME

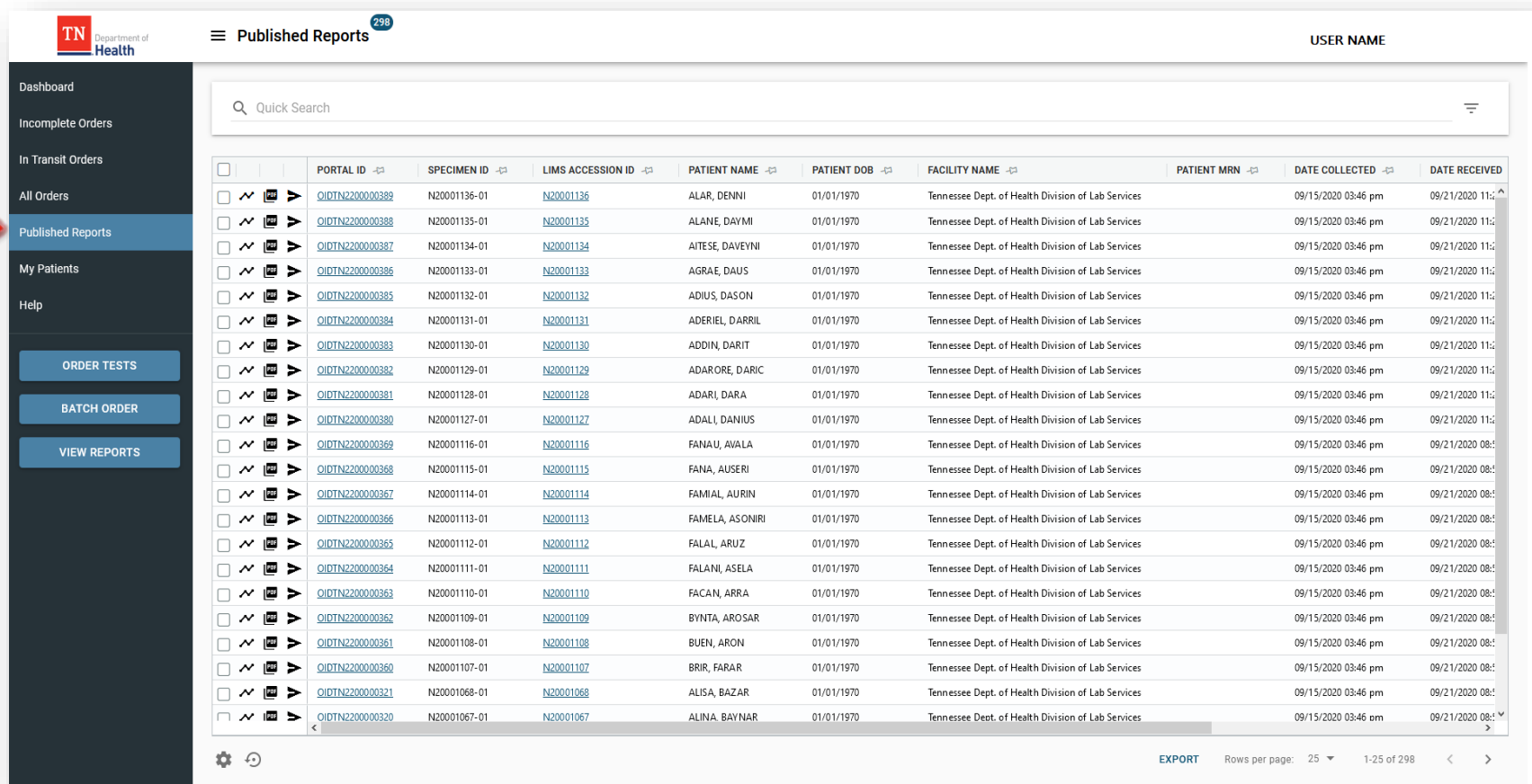
Quick Search

			PORTAL ID	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIME
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002251	N20003099-01	AARALL, EMARINTE	01/01/1970		11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002250	N20003086-01	GRAHAM, LYNN	05/26/1967	ABCD1234	11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002249	K20V003083-01	TEST, TEST	01/01/1991		10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002247	N20003070-01	LEPIK-1, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002246	N20003069-01	LEPIK-2, FN M	01/01/1990	MRN1	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002244	K20V003068-01	ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002243	K20V003066-01	ZELENIK-1, PERIL M	01/01/1990	MRN1	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002242	K20V003065-01	ZELENIK-1, PERIL M	01/01/1990	MRN1	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002241		Setlin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002240		Setlin, Den M	01/01/1997	MRN1	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002239	N20003029-01	TEST, COVID A	01/01/2010	987654321	10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasop
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002238	K20V003000-01	TEST-TN-LN, FN M	06/09/1998	100	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002237	K20V002999-01	AARALL, ARIJI	01/01/1970		09/29/2020 05:14 am	09/30/2020 12:19 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002236		Test-An, Anna M	04/09/1995	1	09/30/2020 02:25 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Serum
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002235		Test-An, Anna M	04/09/1995	1	09/30/2020 02:06 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Plasm
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002234	N20002998-01	CALLEN, COBERT	09/25/2020		09/25/2020 05:12 pm	09/25/2020 05:12 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002233	K20V002983-01	AARALL, ARIJI	01/01/1970		09/23/2020 03:02 pm	09/25/2020 03:06 pm	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002232	N20002982-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002231	N20002981-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002230	N20002980-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002229	N20002979-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OIDTN2200002228	N20002978-01	TEST, RSA	01/01/1970		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal

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Published Reports

- Shows all orders with published reports per user organization.
 - Orders with unread (not viewed) reports are shown in **bold**



TN Department of Health

Published Reports ²⁹⁸

USER NAME

Quick Search

	PORTAL ID	SPECIMEN ID	LIMS ACCESSION ID	PATIENT NAME	PATIENT DOB	FACILITY NAME	PATIENT MRN	DATE COLLECTED	DATE RECEIVED
<input type="checkbox"/>	QIDTN2200000389	N20001136-01	N20001136	ALAR, DENNI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000388	N20001135-01	N20001135	ALANE, DAYMI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000387	N20001134-01	N20001134	AITSE, DAVEYNI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000386	N20001133-01	N20001133	AGRAE, DAUS	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000385	N20001132-01	N20001132	ADIUS, DASON	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000384	N20001131-01	N20001131	ADERIEL, DARRIL	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000383	N20001130-01	N20001130	ADDIN, DARIT	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000382	N20001129-01	N20001129	ADARORE, DARIC	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000381	N20001128-01	N20001128	ADARI, DARA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000380	N20001127-01	N20001127	ADALI, DANIUUS	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 11:...
<input type="checkbox"/>	QIDTN2200000369	N20001116-01	N20001116	FANAUI, AVALA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000368	N20001115-01	N20001115	FANA, AUSERI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000367	N20001114-01	N20001114	FAMIAL, AURIN	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000366	N20001113-01	N20001113	FAMELA, ASONIRI	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000365	N20001112-01	N20001112	FALAL, ARUZ	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000364	N20001111-01	N20001111	FALANI, ASELA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000363	N20001110-01	N20001110	FACAN, ARRA	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000362	N20001109-01	N20001109	BYNTA, AROSAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000361	N20001108-01	N20001108	BUEN, ARON	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000360	N20001107-01	N20001107	BRIR, FARAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000321	N20001068-01	N20001068	ALISA, BAZAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...
<input type="checkbox"/>	QIDTN2200000320	N20001067-01	N20001067	ALINA, BAYNAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services		09/15/2020 03:46 pm	09/21/2020 08:...

EXPORT Rows per page: 25 1-25 of 298

My Patients

- Shows your patients' list

TN Department of Health

Patients

USER NAME

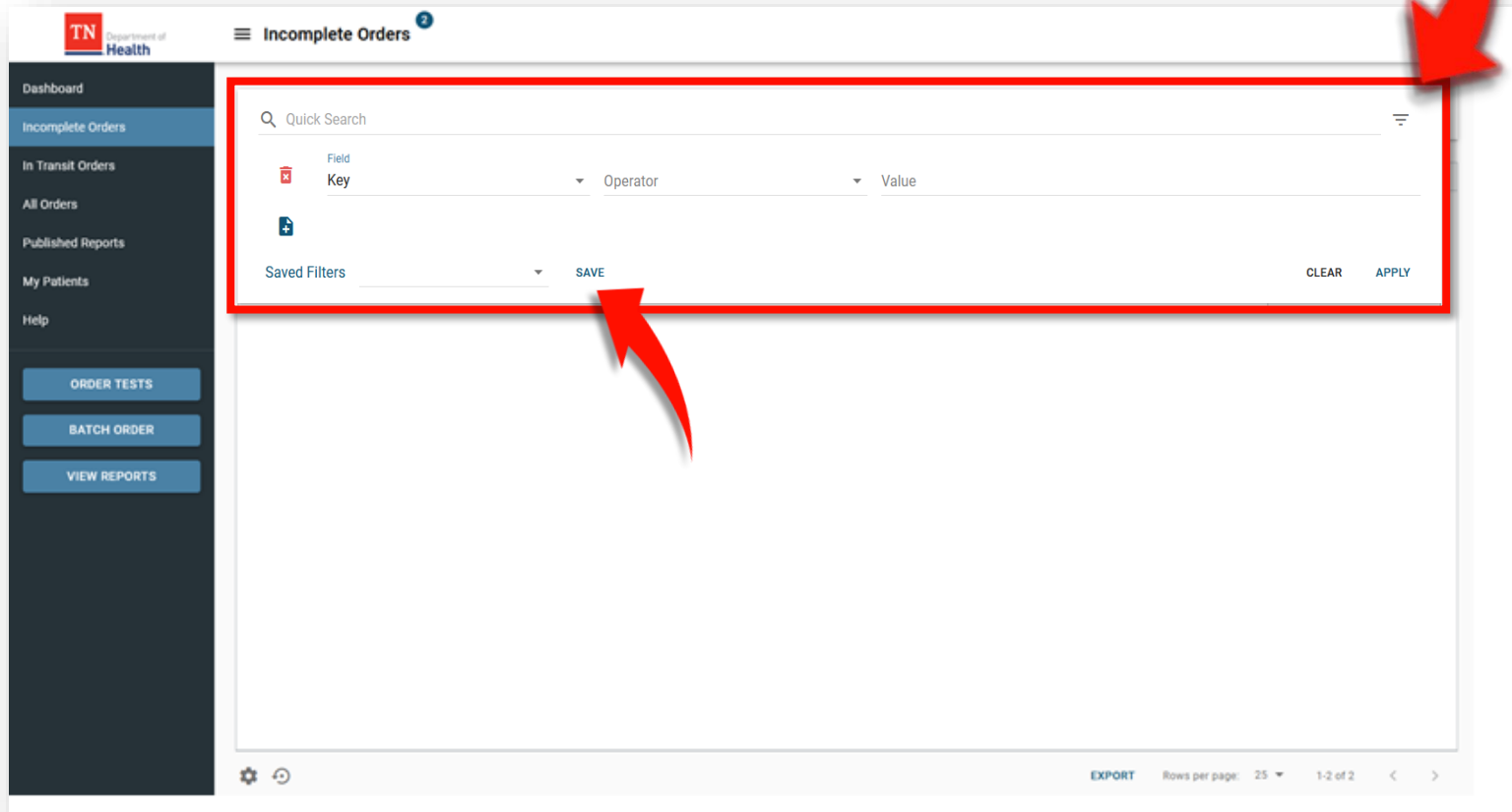
Quick Search

	LAST NAME	FIRST NAME	DATE OF BIRTH	FACILITY NAME	ADDRESS	CITY	STATE	ZIP CODE
<input type="checkbox"/>	AARALL	ARILI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	CADRYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	ARILYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	CAIL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	ALDAS	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	CALARI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040
<input type="checkbox"/>	ACARNAR	AROSAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville	TN	37040

EXPORT Rows per page: 25 1-25 of 1627

Dashboard - Quick Search

- Click on ☰ button to open filter panel to add additional/advanced search options
 - Available for the different data grids



- Use the **SAVE** button to save filters for repeated searches

Data Grid Navigation

- Click on the column header to sort the data grid
 - Hold shift and click headers to sort by multiple columns

The screenshot displays the 'Incomplete Orders' page. At the top left is the TN Department of Health logo. The main header shows 'Incomplete Orders' with a notification badge. Below the header is a 'Quick Search' bar. The data grid has the following columns and rows:

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
OIDTN2200002248		Setlin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
OIDTN2200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

At the bottom of the grid, there is a settings icon (gear) and an 'EXPORT' button. The footer of the grid shows 'Rows per page: 25' and '1-2 of 2'.


Quick Search

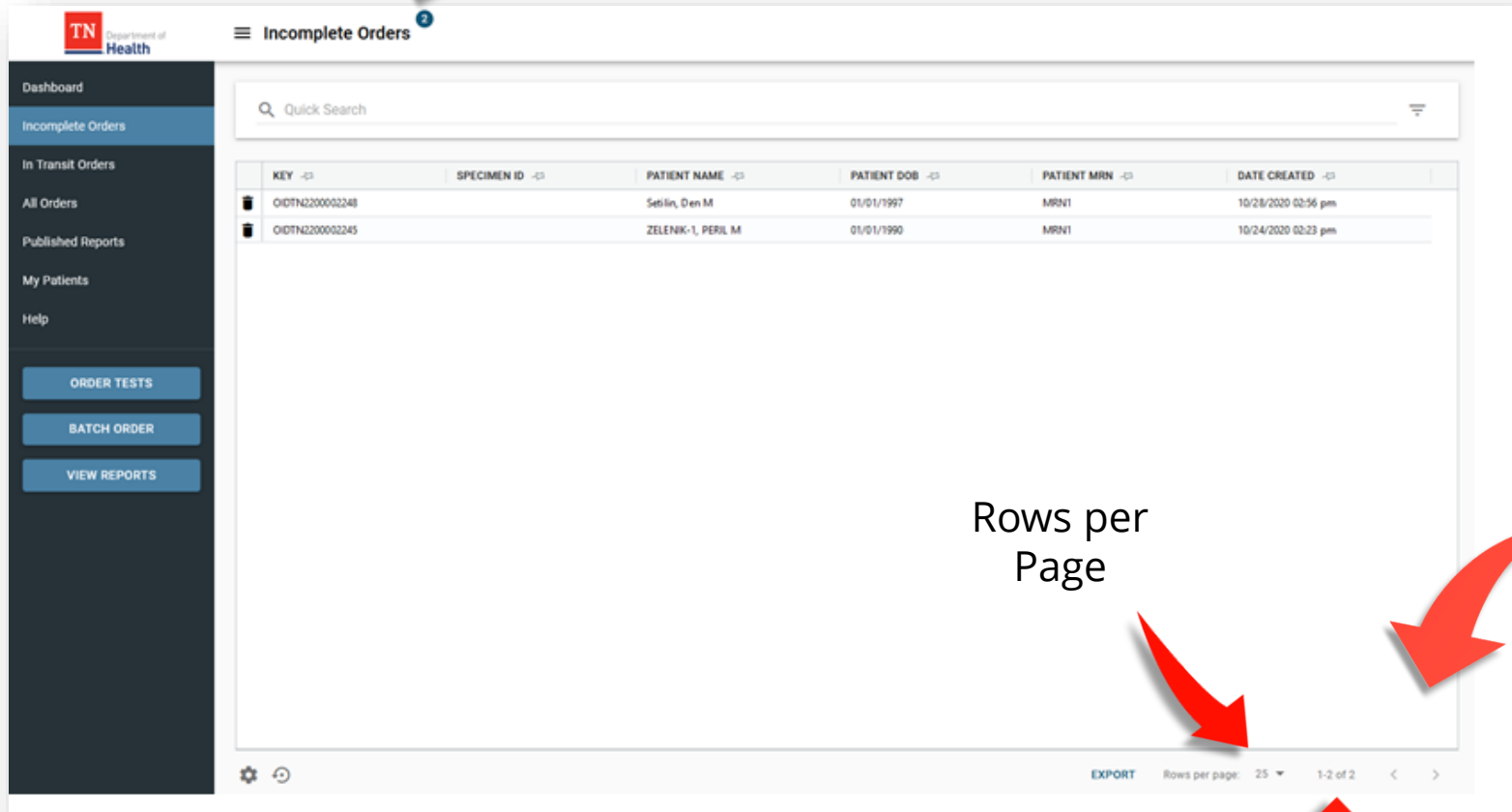
Refresh Settings

Toggle Column Settings

Export List

Data Grid Navigation

 Number of items that need attention



Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

Quick Search

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
OIDTN2200002248		Setlin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
OIDTN2200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

EXPORT Rows per page: 25 1-2 of 2

Rows per Page



Page Navigation



Page Number



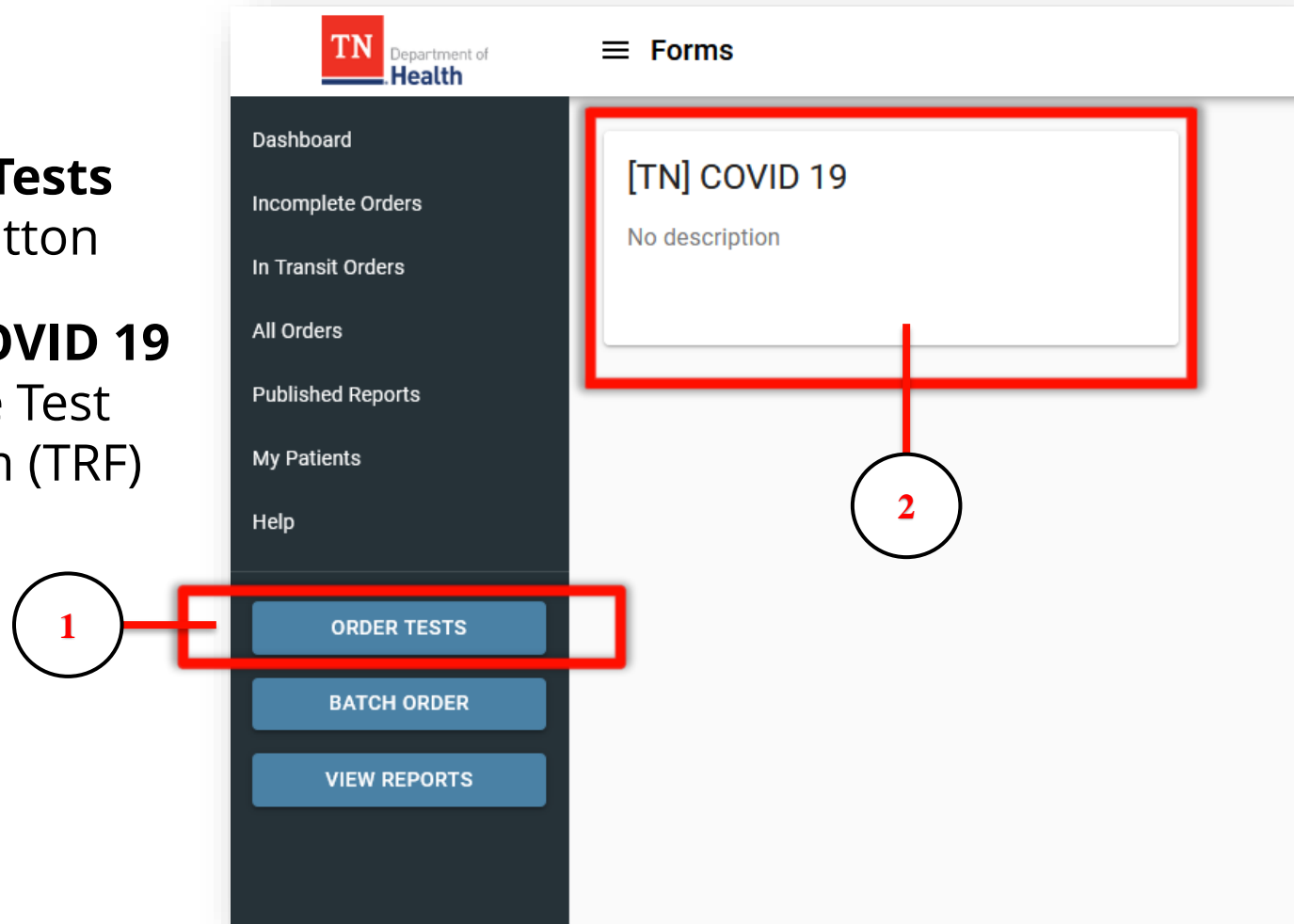


TM

Ordering Tests

Ordering Tests

1. Click the **Order Tests** Call-to-Action button
2. Click the **[TN] COVID 19** tile to access the Test Requisition Form (TRF)



Test Requisition Form (TRF) – Patient Information

The screenshot shows the TN Department of Health COVID-19 Test Requisition Form (TRF) interface. The left sidebar contains navigation options: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area is titled 'Forms / [TN] COVID 19' and contains the 'PATIENT INFORMATION' section. A red box highlights the 'Last Name *' field, and a red arrow points to a dropdown menu. The dropdown menu lists several patient names and dates of birth: Washington, George, 09/10/1910; TAYLOR, ROGER, 12/31/1946; SANCHEZ RODRIGUEZ, GERARDO ALEXIS, 07/29/1983; LATHERS, GEORGETTA V, 12/15/1982; and JUNGLE, GEORGE, 01/09/2019. The 'SUBMITTER INFORMATION' section is also visible, showing details for the Tennessee Dept. of Health Division of Lab Services. At the bottom right, there are buttons for CLEAR, SAVE, and SUBMIT.

PATIENT INFORMATION

Last Name *

ge

Washington, George , 09/10/1910

TAYLOR, ROGER , 12/31/1946

SANCHEZ RODRIGUEZ, GERARDO ALEXIS , 07/29/1983

LATHERS, GEORGETTA V, 12/15/1982

JUNGLE, GEORGE , 01/09/2019

SUBMITTER INFORMATION

Facility Name *

Tennessee Dept. of Health Division of Lab Services

Phone Number

(615) 262-6300

Address

630 Hart Lane

City

Nashville

Point of Contact *

Ordering Provider *

CLEAR SAVE SUBMIT

- Type the patient's last name in the **Last Name** field
 - Patients with that last name will populate in a drop-down menu
 - Confirm the patient's date of birth with your patient's information

Test Requisition Form (TRF) – Patient Information

TN Department of Health

[TN] COVID 19

USER NAME

Forms / [TN] COVID 19

PATIENT INFORMATION

Last Name *

ge

Washington, George , 09/10/1910

TAYLOR, ROGER , 12/31/1946

SANCHEZ RODRIGUEZ, GERARDO ALEXIS , 07/29/1983

LATHERS, GEORGETTA V, 12/15/1982

JUNGLE, GEORGE , 01/09/2019

SUBMITTER INFORMATION

Facility Name *

Tennessee Dept. of Health Division of Lab Services

Phone Number

(615) 262-6300

Address

630 Hart Lane

City

Nashville

Point of Contact *

Ordering Provider *

CLEAR SAVE SUBMIT

- If the patient is listed, click on the patient to add the patient's information to the TRF
- For more detailed look up, click the 🔍 icon

Test Requisition Form (TRF) – Patient Information

The screenshot displays the TN Department of Health COVID-19 Test Requisition Form (TRF) interface. The main form is titled "PATIENT INFORMATION" and contains the following fields:

- Last Name *: AARALL
- First Name: ARLI
- Middle Initial:
- Date Of Birth: 01/01/1970
- Phone Number: (615) 837-5472
- Address: 123 4th Street
- City: Clarksville
- County of Residence: Montgomery
- Gender: Ambiguous
- Pregnant: No
- Race: Other Race
- Medical Record Number:

A red arrow points to the edit icon (pencil) next to the Last Name field. A red-bordered modal window titled "Edit patient" is overlaid on the right side of the form, containing the same patient information as the main form, but with additional fields and options:

- Last Name *: AARALL
- First Name *: ARLI
- Middle Initial:
- Date Of Birth *: 01/01/1970
- Phone Number *: (615) 837-5472
- Address *: 123 4th Street
- City *: Clarksville
- State *: TN
- County of Residence *: Montgomery
- Zip Code *: 37040
- Gender *: Female Male Unknown Ambiguous Not Applicable Other
- Pregnant *: Yes No Unknown
- Race *: Asian Black or African American American Indian and Alaska Native Other Race

At the bottom right of the modal, there are buttons for "CLOSE", "CLEAR", and "SAVE".

- Edit existing patient information by clicking the  icon in the **Last Name** field

Test Requisition Form (TRF) – Patient Information



[TN] COVID 19

USER NAME

Forms / [TN] COVID 19

PATIENT INFORMATION

Last Name *



Select a patient from the list below

Quick Search

LAST NAME	FIRST NAME	DATE OF BIRTH	GENDER	FACILITY NAME	ADDRESS
AARALL	ARILI	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	CADRYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
AARALL	EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ABIALA	ARILYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ABIALA	BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ABIALA	BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre

Rows per page: 25 1-25 of 1610

CLOSE ADD EDIT SELECT

- Detailed information for all patients, click the  icon

Test Requisition Form (TRF) – Patient Information

The screenshot displays the [TN] COVID 19 Test Requisition Form (TRF) interface. The main form is divided into two sections: PATIENT INFORMATION and SUBMITTER INFORMATION. A red arrow points to a search icon (+) next to the 'Last Name *' field. An inset details box shows a table of existing patients with columns for FIRST NAME, DATE OF BIRTH, GENDER, FACILITY NAME, and ADDRESS. The table lists several patients with the same date of birth (01/01/1970) and facility name (Tennessee Dept. of Health Division of Lab Services). A red arrow points to the 'ADD' button at the bottom of the details box.

PATIENT INFORMATION

Last Name * + 🔍

SUBMITTER INFORMATION

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300

Address
630 Hart Lane

City
Nashville

State
TN

FIRST NAME	DATE OF BIRTH	GENDER	FACILITY NAME	ADDRESS
ARILI	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALT	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
CADRYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
EMARINTE	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
ARILYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre
BALYN	01/01/1970	Ambiguous	Tennessee Dept. of Health Division of Lab Services	123 4th Stre

Rows per page: 25 1-25 of 1610

CLOSE ADD

- Once you confirm a patient is not in the system, click **ADD** in the details box or by clicking the + icon on the TRF page to add a new patient

Test Requisition Form (TRF) – Patient Information

TN Department of Health

[TN] COVID 19

USER NAME

PATIENT INFORMATION

Last Name *

SUBMITTER INFORMATION

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300

Address
630 Hart Lane

City Nashville State TN

Point of Contact *

Ordering Provider *

Add new patient

Last Name * First Name * Middle Initial

Date Of Birth * Phone Number *

Address *

City * State *

County of Residence * Zip Code *

Gender *
 Female Male Unknown Ambiguous Not Applicable Other

Race *
 Asian Black or African American American Indian and Alaska Native Other Race
 Native Hawaiian/Pacific Islander White

CLOSE CLEAR **SUBMIT**

- Enter the patient information
 - Items in red are required
- Click **Submit** to add to the system and into the TRF form


Test Requisition Form (TRF) – Submitter Information

The screenshot shows the 'SUBMITTER INFORMATION' section of the TRF. A red arrow points to the search icon next to the 'Facility Name' field. A search modal is open, displaying a list of facilities. The modal has a 'Quick Search' bar and a table with columns: FACILITY NAME, ADDRESS, CITY, and STAT. The table lists five facilities. At the bottom of the modal, there are 'CLOSE' and 'SELECT' buttons.

Facility List:

FACILITY NAME	ADDRESS	CITY	STAT
Maury County Health Department	1909 Hampshire Pike	Columbia	TN
Tennessee Dept. of Health Division of Lab Services	630 Hart Lane	Nashville	TN
Williamson County Health Department	1324 West Main Street	Franklin	TN
Williamson County Health Department	2629 Fairview Blvd	Fairview	TN
Wilson County Health Department	927 East Baddour Parkway	Lebanon	TN

If you are affiliated with more than one facility:

- Click the  icon next to the **Facility Name** field to list facilities affiliated with your user account
- Click on the name of the facility and click **SELECT**

Test Requisition Form (TRF) – Submitter Information

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

TN Department of Health

[TN] COVID 19

USER NAME

SUBMITTER INFORMATION

Facility Name *
Tennessee Dept. of Health Division of Lab Services

Phone Number
(615) 262-6300 Fax Number

Address
630 Hart Lane

City State
Nashville TN

Point of Contact *
type for quick search

Ordering Provider * +

SPECIMEN INFORMATION

Select a contact from the list below

Quick Search

FIRST NAME	LAST NAME	PHONE NUMBER
Paula	Gibbs	615-262-6300

Rows per page: 25 1-1 of 1

CLOSE SELECT

- Begin typing the name of the point of contact in the **Point of Contact** field.
- Click the 🔍 icon next to see the list of contacts affiliated with your facility(s)
- Click on the name of the contact and click **SELECT**

Test Requisition Form (TRF) – Submitter Information

The screenshot shows the 'SUBMITTER INFORMATION' section of the TRF. The 'Facility Name' field is populated with 'Tennessee Dept. of Health Division of Lab Services'. The 'Phone Number' is '(615) 262-6300'. The 'Address' field has a dropdown menu open, listing 'Cilena, Con', 'Foster, Banana', and two instances of 'House, John'. The 'State' is 'TN' and the 'Zip Code' is '37243'. The 'Ordering Provider' field is empty. The left sidebar contains navigation links and buttons for 'ORDER TESTS', 'BATCH ORDER', and 'VIEW REPORTS'. A red arrow points to the 'ORDER TESTS' button.

- Begin typing the name of the provider in the **Ordering Provider** field
 - If the ordering physician is listed, select the physician's name from the list
 - The provider's information will populate in the TRF
 - Verify the provider's information on the form


Test Requisition Form (TRF) – Submitter Information

Facility Information

Facility Name *	Tennessee Dept. of Health Division of Lab Services	Q
Phone Number	(615) 262-6300	Fax Number
Address	630 Hart Lane	
City	State	Zip Code

Point of Contact *

Point of Contact *	House, John	NPI	1234567890
Ordering Provider *			
Email	Phone Number	Fax Number	
	(111) 222-3344		
Address	123		
City	State	Zip Code	
big city	TN	22322	

- To edit the provider information, click the  icon after selecting the provider's name from the list

Test Requisition Form (TRF) – Submitter Information

The screenshot shows the 'SUBMITTER INFORMATION' section of the TRF. The form includes fields for Facility Name (Tennessee Dept. of Health Division of Lab Services), Phone Number ((615) 262-6300), Fax Number, Address (630 Hart Lane), City (Nashville), and State (TN). Below these is a 'Point of Contact' field with a search icon. At the bottom of this section is an 'Ordering Provider' field with a search icon and a plus sign. A red arrow points from the plus sign to the 'Add New Physician' modal. The modal contains fields for Last Name, First Name, NPI, Email, Phone Number, Fax Number, Address, City, State, and Zip Code. It also has a 'Contact Type' dropdown set to 'Physician' and a 'Status' dropdown set to 'Active'. At the bottom right of the modal are 'CLOSE', 'CLEAR', and 'SUBMIT' buttons.

- If the provider is not listed, add the provider by clicking the + icon
- Add the provider's information and click **Submit**

Test Requisition Form (TRF) – Specimen Information

The screenshot shows the 'SPECIMEN INFORMATION' section of the TRF. The 'Collection Date and Time' field is highlighted with a red box. A red arrow points from this field to the date and time selection interface on the right. The form includes fields for 'SUBMITTER INFORMATION', 'SPECIMEN INFORMATION', 'Specimen Type', 'Outbreak/Event ID', 'PUI ID', 'Laboratory Name', 'Laboratory Address', and 'Comments'. There are also 'CLEAR', 'SAVE', and 'SUBMIT' buttons at the bottom.

The screenshot shows the date and time selection interface. The top part shows a calendar for November 2020 with the date 'Nov 10' selected. The bottom part shows a clock with the time '10:15 AM' selected. Red boxes highlight the calendar icon and the clock icon. A red arrow points from the clock icon to the time selection interface.

- Type the **Collection Date** and **Time** -OR-
- Click on the calendar 📅 icon to select the date of collection
 - Click on the time at the top, then move the hands of the clock to chose the collection hour and minute
- Click **OK** to save the date/time and to return to the form

Test Requisition Form (TRF) – Specimen Information

The screenshot shows the 'Specimen Information' section of the TRF. The 'Test' field is highlighted with a red box, and a red arrow points to the 'COVID-19 RNA PCR' radio button. The 'Specimen Type' section lists various options, including Nasal swab, Nasopharyngeal swab, and Urine. The form also includes fields for Collection Date and Time, Outbreak/Event ID, PUI ID, Laboratory Name, Laboratory Address, and Comments. The bottom right corner has buttons for CLEAR, SAVE, and SUBMIT.

- Select the **Test** to be performed by clicking on the radio button
- Then click the radio button next to the **Specimen Type** collected

Test Requisition Form (TRF) – Specimen Information

The screenshot shows the TN COVID 19 Test Requisition Form (TRF) interface. The left sidebar contains navigation options: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area is titled [TN] COVID 19 and includes a USER NAME field. The form is divided into sections: SUBMITTER INFORMATION and SPECIMEN INFORMATION. The SPECIMEN INFORMATION section includes a Collection Date and Time field, a Test selection (COVID-19 RNA PCR selected), and a Specimen Type selection (Nasal swab selected). Below these are fields for Outbreak/Event ID and PUI ID, which are highlighted with a red box and a red arrow. Other fields include Laboratory Name, Laboratory Address, and Comments. At the bottom right are CLEAR, SAVE, and SUBMIT buttons.

- Enter the **Outbreak/Event ID** and **PUI ID**, if applicable

Test Requisition Form (TRF) – Specimen Information

The screenshot shows the 'Specimen Information' section of the TRF. It includes a 'SUBMITTER INFORMATION' dropdown, a 'SPECIMEN INFORMATION' section with a 'Test*' dropdown (currently set to 'COVID-19 RNA PCR'), a 'Collection Date and Time*' field with a calendar icon, and a 'Specimen Type*' section with various radio button options. Below these are 'Outbreak/Event ID' and 'PUI ID' dropdowns. The 'Laboratory Name*' field is highlighted with a red box. Below it are 'Laboratory Address' and 'Comments' text areas. At the bottom right are 'CLEAR', 'SAVE', and 'SUBMIT' buttons.

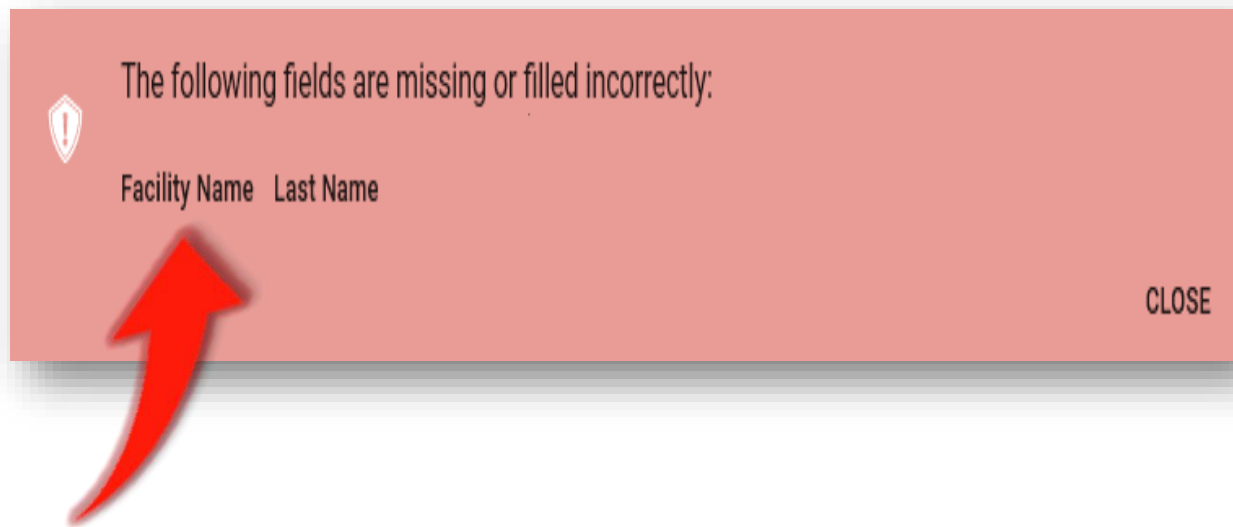
- Choose the Laboratory* that the specimen will be sent to by clicking on the **Laboratory Name** field
- Enter any additional comments in the **Comments** field
- Click **Submit** to submit the Test Requisition Form

***CRITICALLY IMPORTANT:**

- The specimen **MUST** be sent to the laboratory chosen.
- Specimens sent to the wrong laboratory **MUST** be corrected by the facility and will result in delayed testing.

Test Requisition Form (TRF)- Submission

- If required fields are not populated or populated incorrectly, an error dialog box will appear to show the missing fields.



- Click on any field in the dialog box to be navigate to the field to correct the issue.

Test Requisition Form (TRF)-Submission

- Once the test order is ready to be submitted, the Certification of Test Order message will be displayed
- The user must click **AGREE** in order to move forward

Certification of Test Order

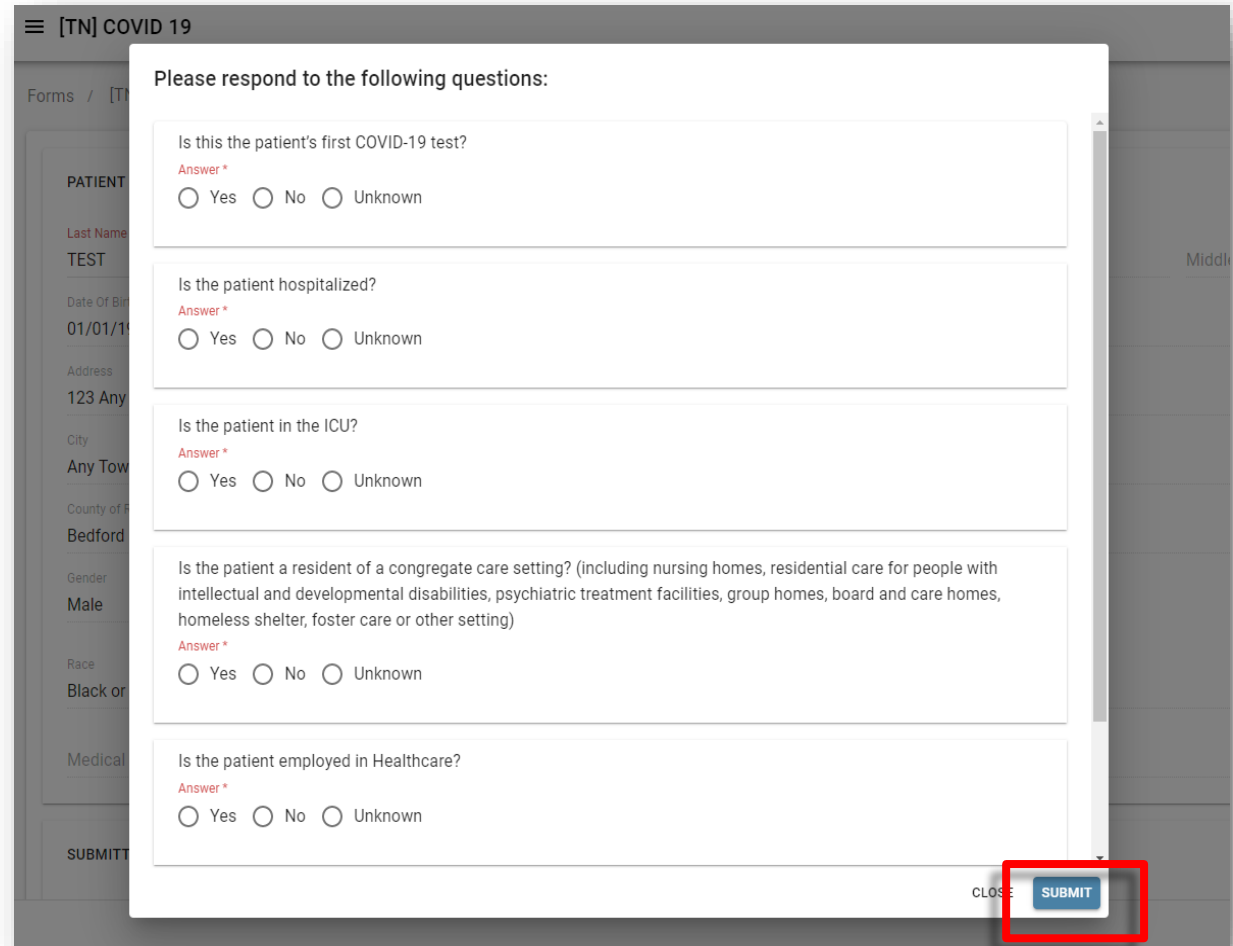
By submitting this order for testing, I hereby certify as follows:

- The ordering provider is an individual authorized under State law to order tests or receive test results, or both.
- I certify that the information submitted is true and correct to the best of my knowledge.

CANCEL **AGREE**

Asked-At-Order-Entry (AOE) Questions

Answer each of the AOE questions to complete the order request, then click **SUBMIT**



The screenshot shows a web interface for a COVID-19 form. At the top, there is a menu icon and the text "[TN] COVID 19". Below this, there is a breadcrumb trail "Forms / [T]". The main content area is a form with several sections. On the left side, there is a sidebar with the following labels: "PATIENT", "Last Name", "TEST", "Date Of Birth", "Address", "123 Any", "City", "Any Tow", "County of", "Bedford", "Gender", "Male", "Race", "Black or", "Medical", and "SUBMIT". The main form area contains a modal window titled "Please respond to the following questions:". This modal contains five questions, each with a red "Answer *" label and three radio button options: "Yes", "No", and "Unknown". The questions are: 1. "Is this the patient's first COVID-19 test?" 2. "Is the patient hospitalized?" 3. "Is the patient in the ICU?" 4. "Is the patient a resident of a congregate care setting? (including nursing homes, residential care for people with intellectual and developmental disabilities, psychiatric treatment facilities, group homes, board and care homes, homeless shelter, foster care or other setting)" 5. "Is the patient employed in Healthcare?" At the bottom right of the modal, there is a "CLOSE" button and a "SUBMIT" button. The "SUBMIT" button is highlighted with a red rectangular box.

Test Order Confirmation

- Once the test order has been submitted, the confirmation message will be displayed
- The **Portal Order ID** identifies the test order in the system

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

[PRINT](#)

[COPY ORDER](#)

[CLOSE](#)

Test Order Confirmation

- Click **PRINT** to print the Order Manifest (PDF)
- A printed copy of the Order Manifest must accompany the specimen to the laboratory

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

PRINT COPY ORDER CLOSE

- The Order Manifest may be accessed at any time by clicking on the Portal Order ID in the **All Orders** data grid.

Order Manifest

Testing Facility

CRITICALLY IMPORTANT:

The sample must be submitted to the chosen testing facility as indicated in the top left-hand corner of the Order Manifest to reduce testing delays.

A printed copy of the Order Manifest must accompany the specimen to the laboratory

2101 Medical Center Way Knoxville, TN 37920 (865) 549-5201		COVID-19 RNA PCR Requisition Date Submitted: 10/29/2020 1:13:02 PM Submitted By: Stephanie Poindexter
		 Order ID: OI DTN2200002249
Patient Demographics		
Last Name: TEST		First Name: TEST
Date of Birth: 01/01/1991		Phone Number: 1235551234
Address: 123 Any Street		City: Any Town
State: TN	County: Bedford	Zip Code: 12345
Gender: Male		
Race: Black or African American		Ethnicity: Unknown
MRN:		
Submitter Information		
Facility Name: Tennessee Dept. of Health Division of Lab Services		
Phone Number: 615-262-6300		Fax Number:
Address: 630 Hart Lane		City: Nashville
State: TN		Zip Code: 37243
Point of Contact: Gibbs, Paula		Fax Number:
Phone Number: 615-262-6300		
Ordering Provider: [REDACTED]		NPI: 1234567890
Phone Number: [REDACTED]		Fax Number:
Email: [REDACTED]		
Address: 630 Hart Lane		City: Nashville
State: AR		Zip Code: [REDACTED]
Specimen Information		
Collection Date And Time: 10/29/2020 12:30:00 PM		Test: COVID-19 RNA PCR
Specimen Type: Nasopharyngeal and oropharyngeal swab		
Outbreak/Event ID:		PUI ID:
Additional Comments/Information:		
Q&A		
Is this the patient's first COVID-19 test?		Unknown
Is the patient hospitalized?		Unknown
Is the patient in the ICU?		Unknown
Is the patient a resident of a congregate care setting? (including nursing homes, residential care for people with intellectual and developmental disabilities, psychiatric treatment facilities, group homes, board and care homes, homeless shelter, foster care or other setting)		Unknown
Is the patient employed in Healthcare?		Unknown
Is the patient symptomatic, as defined by the CDC?		No

**Portal
Order ID**

Test Order Confirmation

- Click **COPY ORDER** to add more orders for the same facility
 - All information from the current order (excluding patient and insurance information) will be copied

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

PRINT

COPY ORDER

CLOSE

Test Order Confirmation

- Click **CLOSE** to display the TRF for the next patient
 - If no additional patients will be entered, navigate back to the dashboard to close the TRF

Order Placed

Your test order **OIDIL200000012** has been successfully submitted. Please check All Specimens section of your Dashboard for status updates.

Click Print button below to view/print the completed submission form.

Click Copy Order button to apply current order information to the new order.

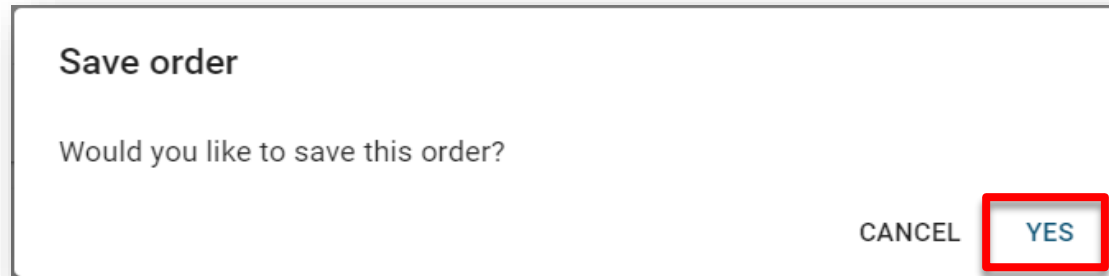
PRINT

COPY ORDER

CLOSE

Saving Incomplete Test Orders

- Incomplete test orders may be saved to be completed and submitted later



Save order

Would you like to save this order?

CANCEL YES

A dialog box with a white background and a thin grey border. The title is "Save order". Below the title is the question "Would you like to save this order?". At the bottom right, there are two buttons: "CANCEL" and "YES". The "YES" button is highlighted with a red rectangular border.

- After saving, a confirmation order will be displayed with the Portal Order ID for that specimen
 - Incomplete orders will be accessible in the **Incomplete Orders** data grid



Order saved

Your test order has been saved as **OIDIL200000013** in Incomplete Orders.

CLOSE

A confirmation dialog box with a white background and a thin grey border. The title is "Order saved". Below the title is the text "Your test order has been saved as **OIDIL200000013** in Incomplete Orders." The ID "OIDIL200000013" is highlighted with a red rectangular border. At the bottom right, there is a "CLOSE" button.

Incomplete Orders

Number of Incomplete Orders

TN Department of Health

≡ Incomplete Orders ² USER NAME

Quick Search

KEY	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN	DATE CREATED
OIDTN2200002248		Setilin, Den M	01/01/1997	MRN1	10/28/2020 02:56 pm
OIDTN2200002245		ZELENIK-1, PERIL M	01/01/1990	MRN1	10/24/2020 02:23 pm

Dashboard

Incomplete Orders

In Transit Orders

All Orders

Published Reports

My Patients

Help

ORDER TESTS

BATCH ORDER

VIEW REPORTS

- To retrieve the saved order:
- Navigate to the **Incomplete Orders** navigation link
- Locate the order record and click on it.
- To discard saved order, click on the icon.



TM

Batch Ordering

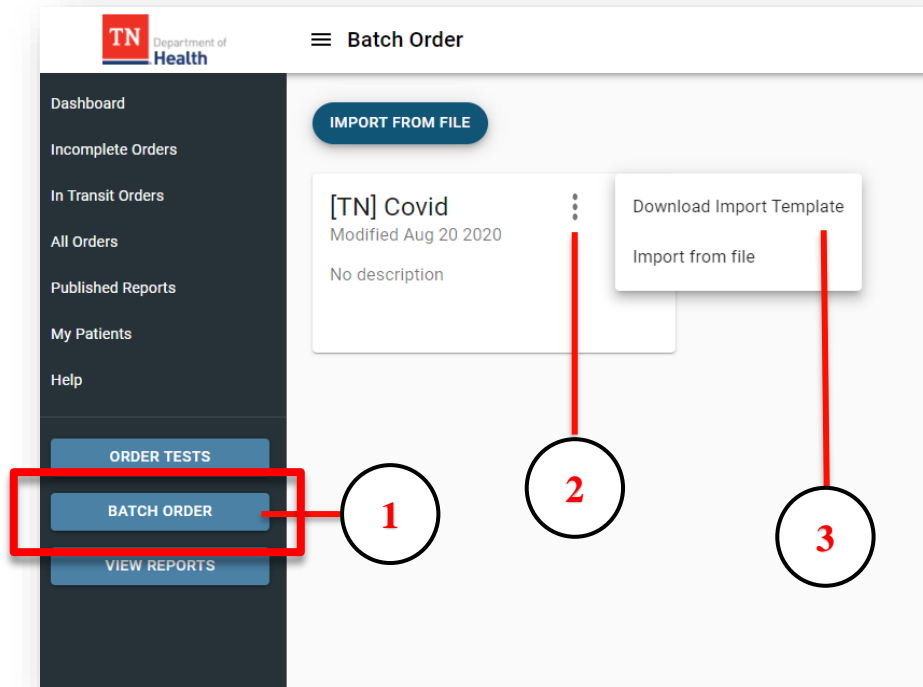
Batch Orders

- The Batch Order function allows users to upload multiple test orders at once

The screenshot displays the TN Department of Health's Batch Order interface. On the left is a dark sidebar with navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these links are three blue buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. A red arrow points to the BATCH ORDER button. The main content area has a white background with a 'Batch Order' header. Below the header is an 'IMPORT FROM FILE' button. A card displays '[TN] Covid' with a vertical ellipsis menu icon, 'Modified Aug 20 2020', and 'No description'.

Batch Orders

- Download the **Import Template** required for the Batch Order **prior** to specimen collection and submission.
- This is important in order to correctly gather the required order fields and patient information.



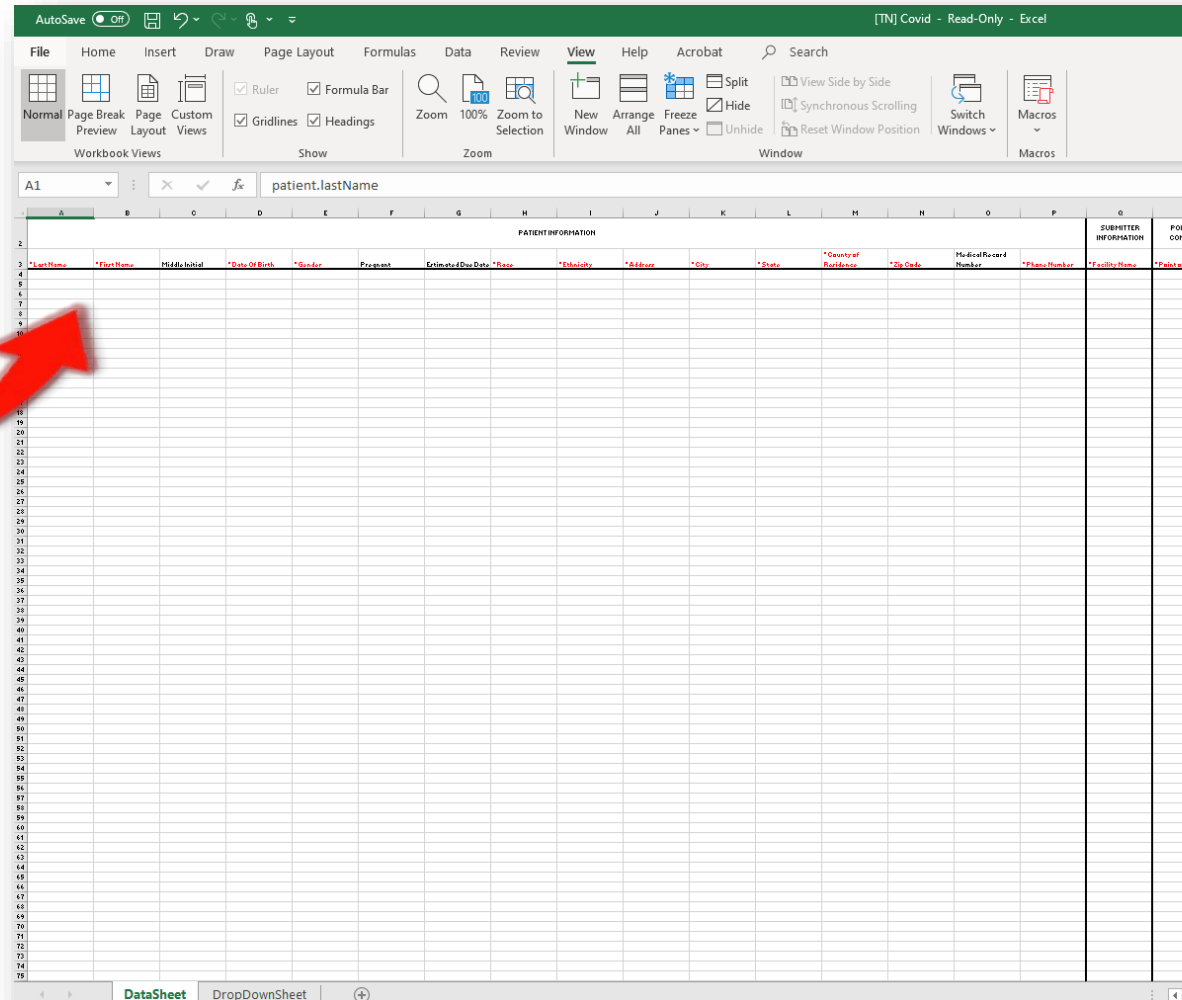
To Download the Excel Spreadsheet

1. Click **BATCH ORDER** button on the **Dashboard**.
2. Click the 3-button link on the upper corner of the tile.
3. Select **Download Import Template** from the two menu options.
4. Save the excel spreadsheet.
5. Open the saved Excel Spreadsheet and fill the required details in the fields.

Note: the dropdown menus for some of the required values.

Batch Import Template

- Enter one line for each specimen that is being submitted.
- Requirements of the **Batch Import Template**:
 - All fields in **red** are required
 - ALWAYS download the template for every use



Batch Import Template

The image shows a screenshot of an Excel spreadsheet titled "[TN] Covid - Read-Only - Excel". The spreadsheet is a patient information template. The header row (row 3) contains the following fields: * Last Name, * First Name, Middle Initial, * Date Of Birth, * Gender, and Pregnant. The * Gender field in row 4 has a dropdown menu open, showing the following options: Female, Male, Unknown, Ambiguous, Not Applicable, and Other. A red arrow points to the dropdown menu.

	A	B	C	D	E	F
2						
3	* Last Name	* First Name	Middle Initial	* Date Of Birth	* Gender	Pregnant
4					Female Male Unknown Ambiguous Not Applicable Other	
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

- Use the drop-down choices in fields where available

Importing Batch Orders

1. Click the **Batch Order** Call-To-Action Button
2. Click **IMPORT FROM FILE**

The screenshot displays the TN Department of Health interface for managing batch orders. On the left, a dark sidebar contains navigation options: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three call-to-action buttons: ORDER TESTS, BATCH ORDER (highlighted with a red box and circled '1'), and VIEW REPORTS. The main content area is titled 'Batch Order' and features a blue button labeled 'IMPORT FROM FILE' (circled '2'). Below this button is a card for '[TN] Covid' with a three-dot menu icon. A red arrow points from this icon to a modal window titled 'Import From File' (circled '3'). The modal includes a dropdown menu for 'Batch Import Program *', a dashed box for file attachment with the text 'Attach File To Import' and 'Drag & drop a file to attach it, or Browse for a file', and 'CANCEL' and 'IMPORT' buttons at the bottom right.

NOTE: The Import from File option can also be accessed by clicking the **:** icon on the [TN] Covid Tile

Importing Batch Orders

3. Click the drop-down arrow and select [TN] Covid
4. Drag & Drop –OR– Search for the Import Template File
5. Click **IMPORT** to upload the file

The screenshot displays the TN Department of Health 'Batch Order' interface. A sidebar on the left contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area shows a 'Batch Order' card for '[TN] Covid' with a modification date of 'Aug 20' and 'No description'. A blue 'IMPORT FROM FILE' button is positioned above the card. A red arrow points from this button to the 'Import From File' dialog box. The dialog box has a title bar with a close button and a dropdown arrow (callout 3). Below the title bar is a search bar containing '[TN] Covid'. A large dashed box indicates the file upload area with the text 'Drag & drop a file to attach it, or Browse for a file' (callout 4). At the bottom right of the dialog are 'CANCEL' and 'IMPORT' buttons (callout 5).

Importing Batch Orders

- If the required fields are not completed in the Batch Import Template before uploading, the user will receive an error message.

Warning

Some records were imported with errors. Hover over the (📄 icon) on the left of the record to view the details.

Please correct the errors by populating the missing fields in the grid or delete and reimport the corrected record from spreadsheet.

[CLOSE](#)

- Click on the 📄 icon beside each to view the details of the error(s)

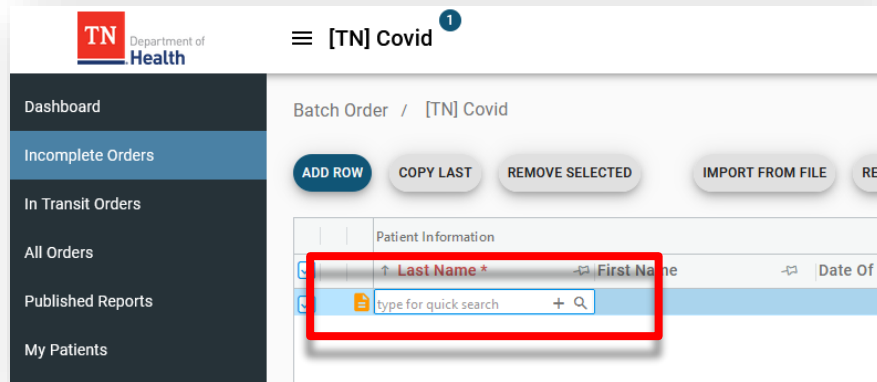


The screenshot shows the TN Department of Health [TN] Covid Batch Order interface. The left sidebar contains navigation options: Dashboard, Incomplete Orders, In Transit Orders, and All Orders. The main content area displays the Batch Order / [TN] Covid page with buttons for ADD ROW, COPY LAST, REMOVE SELECTED, and IMPORT FROM FILE. Below these buttons is a table with columns for Patient Information, Last Name, First Name, and Date. A red arrow points to the error details for spreadsheet line #4, which are listed as follows:

- Submitter Information: Facility Name - This field is required
- Patient Information: First Name - This field is required
- Patient Information: Last Name - Invalid Date
- Patient Information: Gender - This field is required
- Patient Information: Race - This field is required

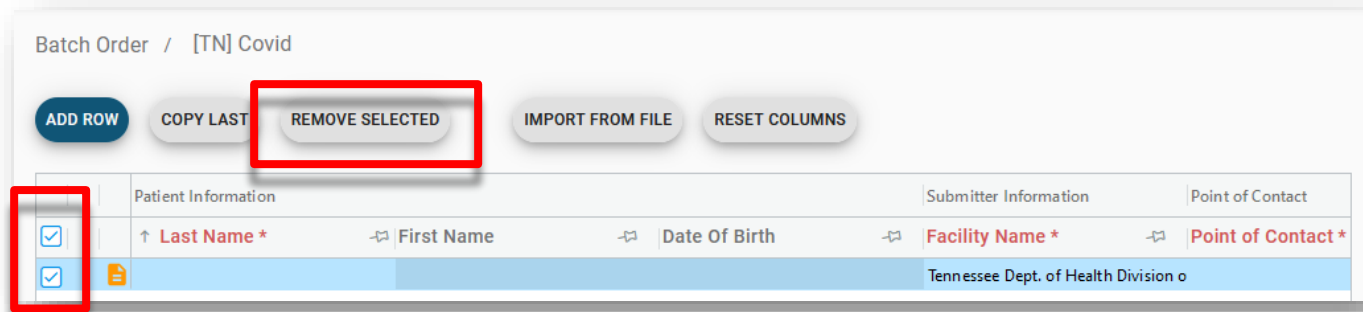
Importing Batch Orders

- The errors must be corrected before submitting the Batch Order
 - Manually correct the errors for each line



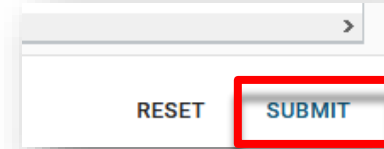
OR

- Delete the uploaded entries, correct the spreadsheet, and re-upload the file

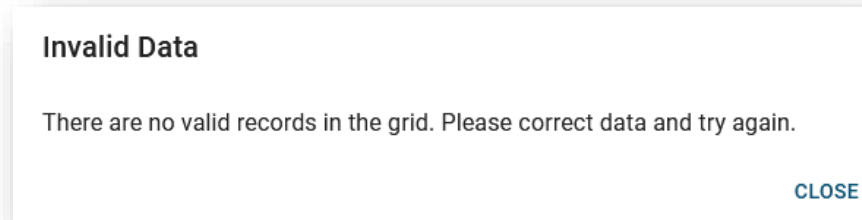



Importing Batch Orders

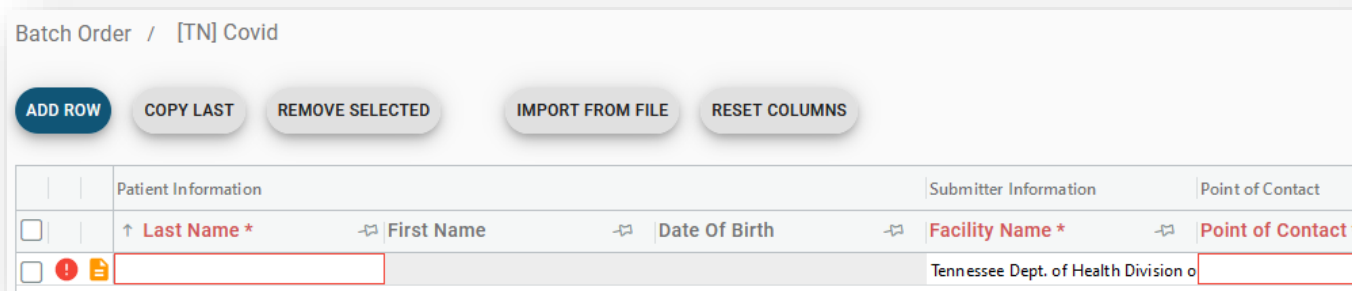
- Once all entries are ready to submit, click **SUBMIT** in the bottom right corner



- If errors exist when submitting, a warning will be displayed





- After closing the warning, the  icon will be displayed next to the entry with errors
 - The fields with errors will be highlighted in red



Batch Order / [TN] Covid

ADD ROW COPY LAST REMOVE SELECTED IMPORT FROM FILE RESET COLUMNS

	Patient Information	Submitter Information	Point of Contact
<input type="checkbox"/>	↑ Last Name * First Name Date Of Birth	Facility Name *	Point of Contact *
<input type="checkbox"/>  		Tennessee Dept. of Health Division o	



TM

Accessing Orders, Reports, and Patients

Tracking Order Status

- To see a status of your test order, open **All Orders** grid

The screenshot shows the 'All Orders' grid in the TN Department of Health system. The left sidebar contains navigation options: Dashboard, Incomplete Orders, In Transit Orders, All Orders (highlighted with a red arrow), Published Reports, My Patients, and Help. Below these are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main area displays a table of test orders with the following columns: Portal ID, Specimen ID, Patient Name, Patient DOB, and Patient MRN. The table contains 25 rows of data, each representing a test order.

				PORTAL ID	SPECIMEN ID	PATIENT NAME	PATIENT DOB	PATIENT MRN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002251	N20003099-01	AARALL, EMARINTE	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002250	N20003086-01	GRAHAM, LYNN	05/26/1967	ABCD1234
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002249	K20V003083-01	TEST, TEST	01/01/1991	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002247	N20003070-01	LEPIK-1, FN M	01/01/1990	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002246	N20003069-01	LEPIK-2, FN M	01/01/1990	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002244	K20V003068-01	ZELENIK-1, PERIL M	01/01/1990	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002243	K20V003066-01	ZELENIK-1, PERIL M	01/01/1990	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002242	K20V003065-01	ZELENIK-1, PERIL M	01/01/1990	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002241		Setilin, Den M	01/01/1997	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002240		Setilin, Den M	01/01/1997	MRN1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002239	N20003029-01	TEST, COVID A	01/01/2010	987654321
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002238	K20V003000-01	TEST-TN-LN, FN M	06/09/1998	100
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002237	K20V002999-01	AARALL, ARILI	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002236		Test-An, Anna M	04/09/1995	1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002235		Test-An, Anna M	04/09/1995	1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002234	N20002998-01	CALLEN, COBERT	09/25/2020	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002233	K20V002983-01	AARALL, ARILI	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002232	N20002982-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002231	N20002981-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002230	N20002980-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002229	N20002979-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002228	N20002978-01	TEST, RSA	01/01/1970	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	>	OIDTN2200002227	N20002977-01	TEST, RSA	01/01/1970	

Tracking Order Status

The screenshot shows the 'All Orders' page with a table of orders. The 'STATUS' column is highlighted with a red box, and a red arrow points from the 'STATUS' header to the 'InTransit' entries in the table.

	DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN TYPE	STATUS	OUTCOME	DATE RECEIVED
<input type="checkbox"/>	11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	InTransit		
<input type="checkbox"/>	11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	InTransit		
<input type="checkbox"/>	10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal and oropharyngeal swab	InTransit		
<input type="checkbox"/>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	InTransit		
<input type="checkbox"/>	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	InTransit		
<input type="checkbox"/>	10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	InTransit		
<input type="checkbox"/>	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	09/29/2020 05:14 am	09/30/2020 12:19 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	09/30/2020 02:25 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Serum	InTransit		
<input type="checkbox"/>	09/30/2020 02:06 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Plasma	Canceled		
<input type="checkbox"/>	09/25/2020 05:12 pm	09/25/2020 05:12 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	09/23/2020 03:02 pm	09/25/2020 03:06 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested	
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	InTransit		


- **Status column:**

- **InTransit** – order has been submitted but not yet received by the lab
- **ReceivedInLab** – order has been received in lab but not yet tested
- **InProcess** – order is being tested by the lab
- **Released** – testing is done, order is released, results reports published
- **Canceled** – order is canceled

Tracking Order Status

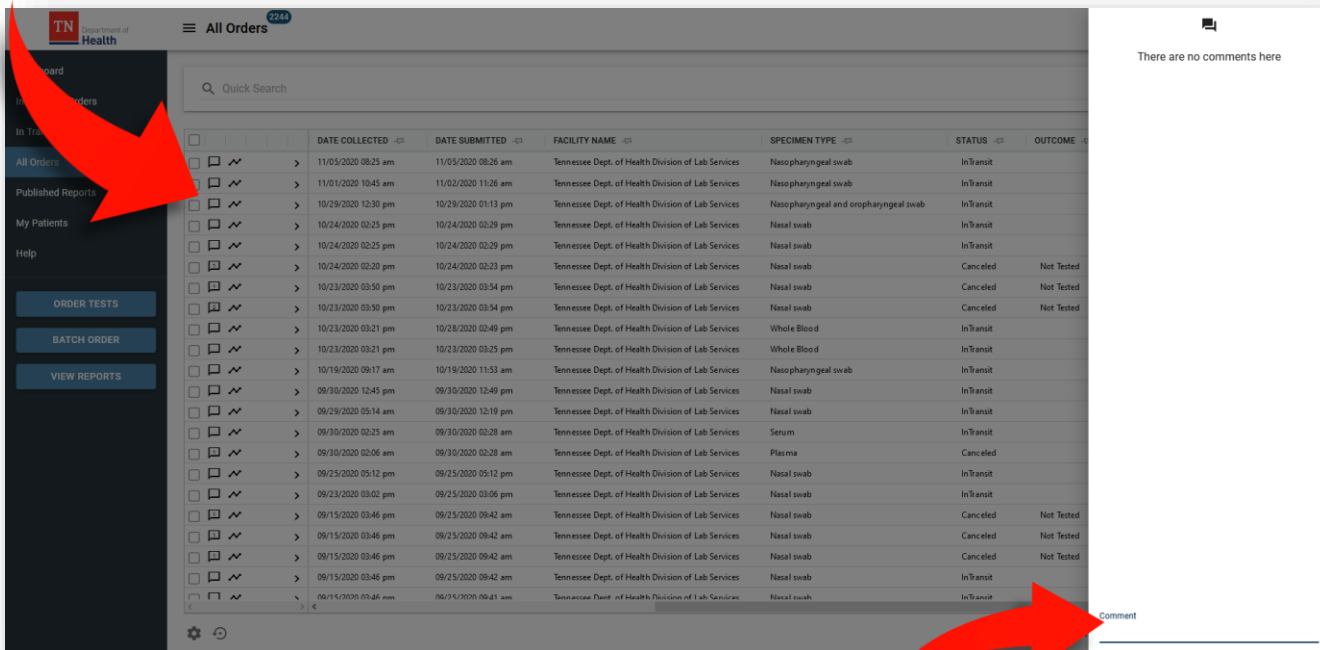
The screenshot shows the 'All Orders' page in the TN Department of Health system. The page has a dark sidebar on the left with navigation options like 'Dashboard', 'Incomplete Orders', 'In Transit Orders', 'All Orders', 'Published Reports', 'My Patients', and 'Help'. Below these are buttons for 'ORDER TESTS', 'BATCH ORDER', and 'VIEW REPORTS'. The main area features a search bar and a table of orders. A red arrow points from a wavy icon in the table to a detailed timeline for a specific order. The timeline shows the following stages: Collected (Nov 15 2019), Submitted (Nov 18 2019), Received (Nov 18 2019), In Process (Nov 18 2019), Published Report (Nov 18 2019), and Viewed Report (Nov 18 2019).

	DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN TYPE	STATUS	OUTCOME	DATE RECEIVED	LIMS ACCESSION ID
<input type="checkbox"/>	11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit			N20003099
<input type="checkbox"/>	11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit			N20003086
<input type="checkbox"/>	10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal and oropharyngeal swab	In Transit			K20003083
<input type="checkbox"/>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20003070
<input type="checkbox"/>	10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20003069
<input type="checkbox"/>	10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		K20003068
<input type="checkbox"/>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		K20003066
<input type="checkbox"/>	10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		K20003065
<input type="checkbox"/>	10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit			
<input type="checkbox"/>	10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit			
<input type="checkbox"/>	10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit			N20003029
<input type="checkbox"/>	09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			K20003000
<input type="checkbox"/>	09/30/2020 05:14 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			K20003000
<input type="checkbox"/>	09/30/2020 05:12 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			K20003000
<input type="checkbox"/>	09/23/2020 03:02 pm	09/23/2020 03:02 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			
<input type="checkbox"/>	09/15/2020 03:46 pm	09/15/2020 03:46 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		N20002981
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Canceled	Not Tested		N20002980
<input type="checkbox"/>	09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20002979
<input type="checkbox"/>	09/15/2020 03:46 pm	09/15/2020 09:41 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit			N20002978























- To view order related events across time, open **All Orders** grid, locate your order and hover over the  icon:


View or Add Comments

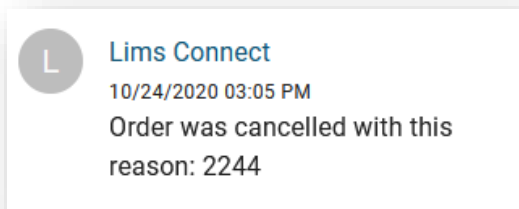
- Click on the  icon to view comments for a specimen




The screenshot shows the Lims Connect interface with a list of orders. A red arrow points to the comment icon in the first row. Another red arrow points to the comment box on the right side of the interface.

		DATE COLLECTED	DATE SUBMITTED	FACILITY NAME	SPECIMEN TYPE	STATUS	OUTCOME
<input type="checkbox"/>		11/05/2020 08:25 am	11/05/2020 08:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit	
<input type="checkbox"/>		11/01/2020 10:45 am	11/02/2020 11:26 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit	
<input type="checkbox"/>		10/29/2020 12:30 pm	10/29/2020 01:13 pm	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal and oropharyngeal swab	In Transit	
<input type="checkbox"/>		10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		10/24/2020 02:25 pm	10/24/2020 02:29 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		10/24/2020 02:20 pm	10/24/2020 02:23 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Cancelled	Not Tested
<input type="checkbox"/>		10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Cancelled	Not Tested
<input type="checkbox"/>		10/23/2020 03:50 pm	10/23/2020 03:54 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Cancelled	Not Tested
<input type="checkbox"/>		10/23/2020 03:21 pm	10/28/2020 02:49 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit	
<input type="checkbox"/>		10/23/2020 03:21 pm	10/23/2020 03:25 pm	Tennessee Dept. of Health Division of Lab Services	Whole Blood	In Transit	
<input type="checkbox"/>		10/19/2020 09:17 am	10/19/2020 11:53 am	Tennessee Dept. of Health Division of Lab Services	Nasopharyngeal swab	In Transit	
<input type="checkbox"/>		09/30/2020 12:45 pm	09/30/2020 12:49 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		09/29/2020 05:14 am	09/30/2020 12:19 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		09/30/2020 02:25 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Serum	In Transit	
<input type="checkbox"/>		09/30/2020 02:06 am	09/30/2020 02:28 am	Tennessee Dept. of Health Division of Lab Services	Plasma	Cancelled	
<input type="checkbox"/>		09/25/2020 05:12 pm	09/25/2020 05:12 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		09/23/2020 03:02 pm	09/25/2020 03:06 pm	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Cancelled	Not Tested
<input type="checkbox"/>		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Cancelled	Not Tested
<input type="checkbox"/>		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	Cancelled	Not Tested
<input type="checkbox"/>		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	
<input type="checkbox"/>		09/15/2020 03:46 pm	09/25/2020 09:42 am	Tennessee Dept. of Health Division of Lab Services	Nasal swab	In Transit	

- Enter comments by typing into the comment box
- Orders with existing comments will show a number in the  icon



 **Lims Connect**
10/24/2020 03:05 PM
Order was cancelled with this reason: 2244

Viewing Reports

- To view new (i.e. unread) published reports, click **VIEW REPORTS** button
- Unviewed reports will be in **bold** text

The screenshot displays the 'View Reports' page for the Tennessee Department of Health. The sidebar on the left contains navigation links: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these links are three buttons: 'ORDER TESTS', 'BATCH ORDER', and 'VIEW REPORTS', which is highlighted with a red rectangular box. The main content area features a search bar labeled 'Quick Search' and a table of reports. The table has columns for Portal ID, Specimen ID, LIMS Accessioning ID, Patient Name, Patient DOB, and Facility Name. Each row includes a checkbox, a refresh icon, a PDF icon, and a right-pointing arrow. A red arrow points to the PDF icon in the first row of the table.

<input type="checkbox"/>		PORTAL ID ↕	SPECIMEN ID ↕	LIMS ACCESSIONING ID ↕	PATIENT NAME ↕	PATIENT DOB ↕	FACILITY NAME ↕
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/2000	Tennessee Dept. of
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/1981	Tennessee Dept. of
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000018	N20V000109-01	N20000109	NCOV19, TEST_013 Z	10/16/1970	Tennessee Dept. of
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000019	N20V000110-01	N20000110	NCOV19, TEST_014 Z	10/16/1970	Tennessee Dept. of
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000025	N20V000120-01	N20000120	NCOV-19, TEST_025 Z	12/12/1980	Tennessee Dept. of
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000026	N20V000121-01	N20000121	NCOV-19, TEST_026 Z	02/12/1981	Tennessee Dept. of
<input type="checkbox"/>	↻ PDF ▶	OIDTN2200000028	N20V000123-01	N20000123	NCOV-19, TEST_028 Z	08/21/2001	Tennessee Dept. of

- Click on the  icon to download the report.

Downloading Reports


TN Department of Health

View Reports ⁷



Quick Search

	PORTAL ID	SPECIMEN ID	LIMS ACCESSIONING ID	PATIENT NAME	PATIENT DOB	FACILITY NAME
<input type="checkbox"/>	OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/2000	Tennessee Dept. of
<input type="checkbox"/>	OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/1981	Tennessee Dept. of
<input type="checkbox"/>	OIDTN2200000018	N20V				
<input type="checkbox"/>	OIDTN2200000019	N20V				
<input type="checkbox"/>	OIDTN2200000025	N20V				
<input type="checkbox"/>	OIDTN2200000026	N20V				
<input type="checkbox"/>	OIDTN2200000027	N20V				
<input type="checkbox"/>	OIDTN2200000028	N20V				
<input type="checkbox"/>	OIDTN2200000029	N20V				

Download Report

 **OIDTN2200000018-Final.pdf**
Nov 12 2020 12:13 PM **NEW**

CLOSE

- After clicking the  icon, a dialog box will open
- Unopened reports will have a **NEW** and no checkmark  inside the green circle.
 - The type of the report (Final, etc.) will be displayed as a part of the PDF name.
- Once report has been viewed, the order disappears from the View Reports grid and moves to the **Published Reports** grid

Downloading Reports

- Latest report always appears on top
- Click the 🕒 icon to open the report history
 - Provides an audit trail of all actions taken on the report

The screenshot displays the 'View Reports' interface from the TN Department of Health. A table lists reports with columns for Portal ID, Specimen ID, LIMS Accessioning ID, Patient Name, and Patient DOB. A red arrow points from the 'Download Report' icon in the table to a modal window. This modal shows a list of reports with a '🕒' icon next to the second entry. A second red arrow points from this icon to a larger, detailed 'Download Report' modal. This detailed modal shows a 'Latest' report (Nov 12 2020 12:13 PM) and a 'Previous' report (Feb 25 2020 04:26 PM) with a '🕒' icon. Below this is a table of actions:

User Name	Action	Date
Lims Connect	Viewed	10/26/2020 11:28 AM


The detailed modal also shows a list of reports with 'NEW' tags and a 'CLOSE' button at the bottom right.

Downloading Multiple Reports

- Click the **checkbox** beside the reports you wish to download
- A blue bar will appear above the grid

The screenshot shows the 'View Reports' page in the TN Department of Health system. The interface includes a sidebar with navigation options like 'Dashboard', 'Incomplete Orders', 'In Transit Orders', 'All Orders', 'Published Reports', 'My Patients', and 'Help'. The main area displays a table of reports. A blue bar above the table indicates '4 SELECTED' reports. A red box highlights the checkboxes for the first four rows of the table, which are checked. A red arrow points from the top of the table to the '4 SELECTED' bar.

			PORTAL ID ↕	SPECIMEN ID ↕	LIMS ACCESSIONING ID ↕	PATIENT NAME ↕	PATIENT
<input checked="" type="checkbox"/>			OIDTN2200000008	N20V000099-01	N20000099	NCOV19, TEST_003 Z	01/12/
<input checked="" type="checkbox"/>			OIDTN2200000009	N20V000100-01	N20000100	NCOV19, TEST_004 Z	09/10/
<input checked="" type="checkbox"/>			OIDTN2200000018	N20V000109-01	N20000109	NCOV19, TEST_013 Z	10/16/
<input checked="" type="checkbox"/>			OIDTN2200000019	N20V000110-01	N20000110	NCOV19, TEST_014 Z	10/16/
<input type="checkbox"/>			OIDTN2200000025	N20V000120-01	N20000120	NCOV-19, TEST_025 Z	12/12/
<input type="checkbox"/>			OIDTN2200000026	N20V000121-01	N20000121	NCOV-19, TEST_026 Z	02/12/
<input type="checkbox"/>			OIDTN2200000028	N20V000123-01	N20000123	NCOV-19, TEST_028 Z	08/21/

- Click the download  icon to download multiple reports
- The selected reports will download in a single PDF file

Sending Reports


- Click on the ► icon to send a report to the provider

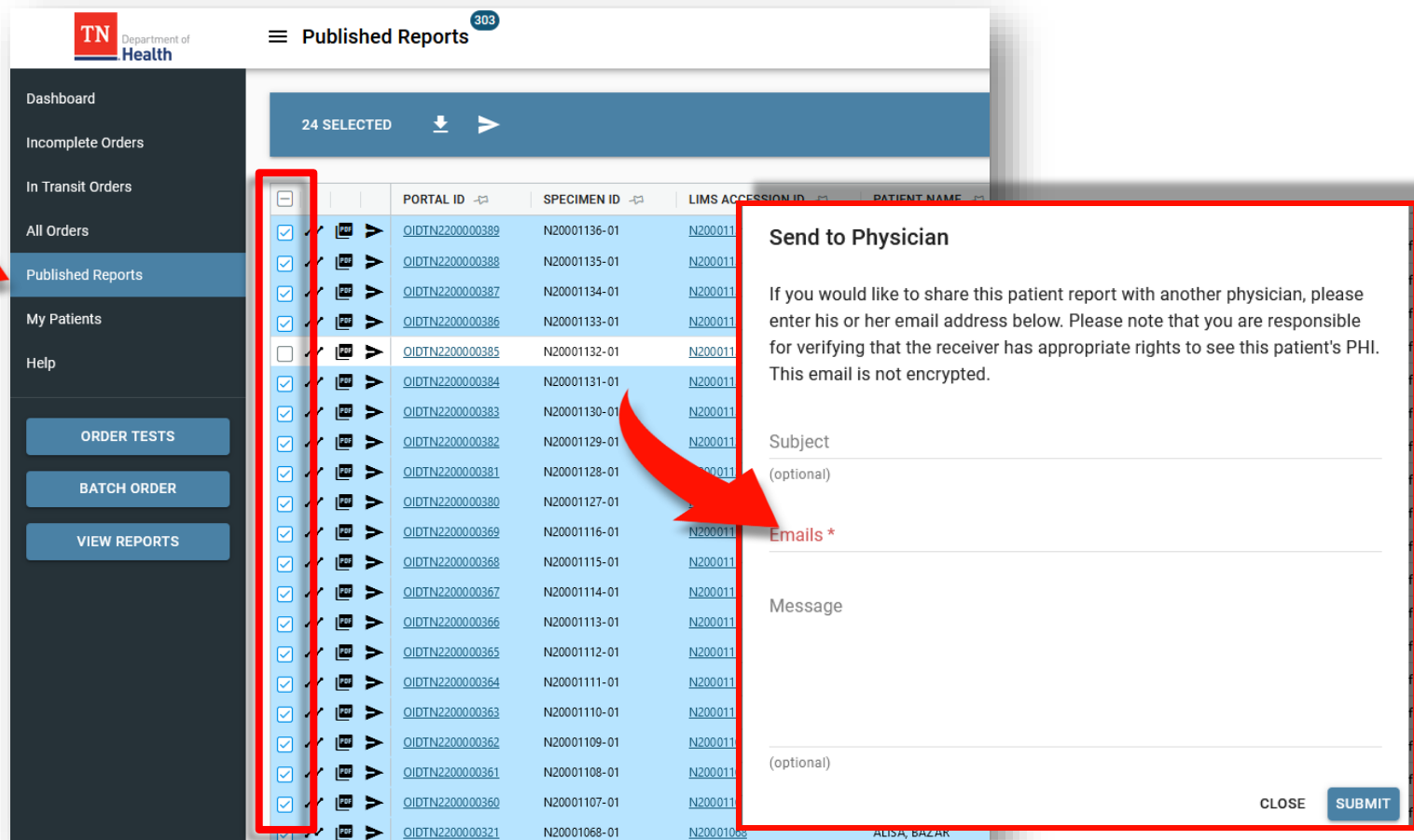
The screenshot shows the TN Department of Health 'View Reports' interface. The left sidebar contains navigation options: Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients, and Help. Below these are three buttons: ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The 'VIEW REPORTS' button is highlighted with a red box. A red arrow points from this button to a 'Send to Physician' modal window. The modal window contains the following text: 'Send to Physician', 'If you would like to share this patient report with another physician, please enter his or her email address below. Please note that you are responsible for verifying that the receiver has appropriate rights to see this patient's PHI. This email is not encrypted.', a 'Subject' field (optional), an 'Emails *' field, and a 'Message' field. At the bottom right of the modal are 'CLOSE' and 'SUBMIT' buttons.

- Populate Subject, Email addresses, Message and click **Submit**.

Note: Recipient will get temporary access to the portal to download the shared report

Sending Multiple Reports

- Navigate to the **Published Reports** page
- Select the checkboxes for the patients you wish to send
- Click the  icon in the blue bar to send multiple reports to the provider



TN Department of Health

Published Reports 303

24 SELECTED

	PORTAL ID	SPECIMEN ID	LIMS ACCESSION ID	PATIENT NAME
<input checked="" type="checkbox"/>	OIDTN2200000389	N20001136-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000388	N20001135-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000387	N20001134-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000386	N20001133-01	N200011	
<input type="checkbox"/>	OIDTN2200000385	N20001132-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000384	N20001131-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000383	N20001130-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000382	N20001129-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000381	N20001128-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000380	N20001127-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000369	N20001116-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000368	N20001115-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000367	N20001114-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000366	N20001113-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000365	N20001112-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000364	N20001111-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000363	N20001110-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000362	N20001109-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000361	N20001108-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000360	N20001107-01	N200011	
<input checked="" type="checkbox"/>	OIDTN2200000321	N20001068-01	N200010	ALISA, BAZAR

Send to Physician

If you would like to share this patient report with another physician, please enter his or her email address below. Please note that you are responsible for verifying that the receiver has appropriate rights to see this patient's PHI. This email is not encrypted.

Subject
(optional)

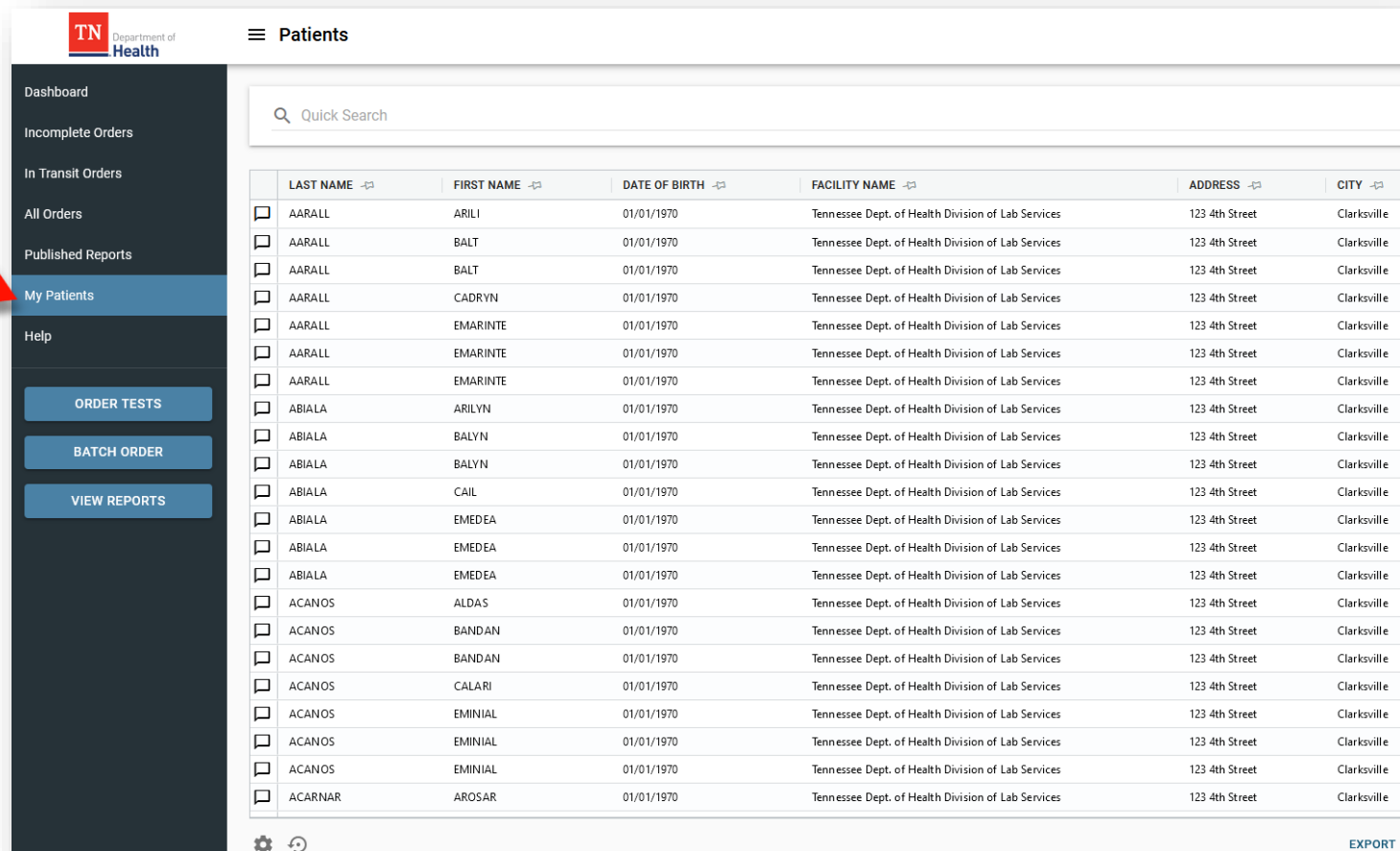
Emails *

Message
(optional)

CLOSE SUBMIT

My Patients

- Click on **My Patients** link in the navigation bar to access your patients



The screenshot shows the 'My Patients' page in the TN Department of Health system. The left navigation bar includes links for Dashboard, Incomplete Orders, In Transit Orders, All Orders, Published Reports, My Patients (highlighted with a red arrow), and Help. Below the navigation bar are buttons for ORDER TESTS, BATCH ORDER, and VIEW REPORTS. The main content area displays a table of patients with columns for LAST NAME, FIRST NAME, DATE OF BIRTH, FACILITY NAME, ADDRESS, and CITY. The table contains 20 rows of patient data, all from the Tennessee Dept. of Health Division of Lab Services at 123 4th Street, Clarksville. An EXPORT button is located at the bottom right of the table.

	LAST NAME ↕	FIRST NAME ↕	DATE OF BIRTH ↕	FACILITY NAME ↕	ADDRESS ↕	CITY ↕
<input type="checkbox"/>	AARALL	ARILI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	BALT	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	CADRYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	AARALL	EMARINTE	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	ARILYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	BALYN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	CAIL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ABIALA	EMEDEA	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	ALDAS	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	BANDAN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	CALARI	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACANOS	EMINIAL	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville
<input type="checkbox"/>	ACARNAR	AROSAR	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarksville

Note: Patient page can also be accessed from **All Orders** grid by clicking on a Patient Name

Edit Patient Information

- Click on the patient in the data grid to view patient demographics

The screenshot displays the TN Department of Health patient management system. The main interface shows a list of patients with columns for LAST NAME, FIRST NAME, DATE OF BIRTH, FACILITY NAME, ADDRESS, and CITY. A red arrow points from the 'ALAR' patient entry to a detailed 'Patient' view. In this view, the 'DEMOGRAPHICS' tab is selected and highlighted with a red box. A red arrow points from the 'DEMOGRAPHICS' tab to the 'EDIT' button at the bottom right of the patient details form.

LAST NAME	FIRST NAME	DATE OF BIRTH	FACILITY NAME	ADDRESS	CITY
ADJUS	BANIN	01/01/1970	Tennessee Dept. of Health Division of Lab Services	123 4th Street	Clarkv
ADJUS					
AGRAE					
AGRAE					
AGRAE					
AGRAE					
AITese					
AITese					
AITese					
AITese					
AITese					
AITese					
AITese					
ALANE					
ALANE					
ALAR					
ALAR					
ALAR					
ALARIL					

Patient USER NAME

DEMOGRAPHICS ORDERS

Last Name: AGRAE First Name: ALAR Middle Initial:

Date Of Birth: 01/01/1970 Phone Number: (615) 837-5472

Address: 123 4th Street

State: TN Zip Code: 37040

County of Residence: Montgomery

Gender: Female Male Unknown Ambiguous Not Applicable Other

Pregnant: Yes No Unknown

Race: Asian Black or African American American Indian and Alaska Native Other Race Native Hawaiian/Pacific Islander White

Ethnicity: Hispanic or Latino Not Hispanic or Latino Unknown

Medical Record Number:

EDIT

To edit patient demographics, click **EDIT**

View Patient Orders

- From the Patient Demographic page, click on the **ORDERS** tab to view all orders for the selected patient

The screenshot shows the TN Department of Health Patient Demographics page. The 'ORDERS' tab is highlighted with a red box. A red arrow points from this tab to a zoomed-in view of the 'ORDERS' tab. In the zoomed-in view, the 'ORDERS' tab is also highlighted, and a table of patient orders is visible.

Demographics Page:

- Dashboard
- Incomplete Orders
- In Transit Orders
- All Orders
- Published Reports
- My Patients
- Help
- ORDER TESTS
- BATCH ORDER
- VIEW REPORTS

Demographics Page Fields:

- Last Name: AGRAE
- First Name: ALAR
- Middle Initial: [Blank]
- Date of Birth: 01/01/1970
- Address: 123 Street
- City: Clarksville
- County of Residence: Montgomery
- Gender: Female Male
- Pregnant: Yes No
- Race: Asian Black
- Ethnicity: Hispanic or Latino
- Medical Record Number: [Blank]

ORDERS Tab:

- Dashboard
- Incomplete Orders
- In Transit Orders
- My Patients
- Help
- ORDER TESTS
- BATCH ORDER
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ORDERS Tab Fields:

- Quick Search
- Table Headers: PORTAL ID, STATUS, SPECIMEN ID, DATE COLLECTED, DATE SUBMITTED, FACILITY NAME, SPECIMEN TYPE
- Table Row: [OIDTN200001124](#), InTransit, N20001873-01, 09/15/2020 03:46 pm, 09/22/2020 10:20 am, Tennessee Dept. of Health Division of Lab Services, Nasal swab