



STATE OF TENNESSEE  
DEPARTMENT OF HEALTH

**REQUEST FOR APPLICATION # 34347-94024  
AMENDMENT # 1  
FOR MATERNAL HEALTH COMMUNITY PROJECTS  
FUNDING OPPORTUNITY**

**DATE: MARCH 27, 2024**

**RFA # 34347-94024 IS AMENDED AS FOLLOWS:**

1. This RFA Schedule of Events updates and confirms scheduled RFA dates. Any event, time, or date containing revised or new text is highlighted.

<b>EVENT</b>	<b>TIME (Central Time)</b>	<b>DATE (all dates are state business days)</b>
1. RFA issued		CONFIRMED
2. Pre-response Teleconference	2:00 p.m.	CONFIRMED
3. Written "Questions & Comments" Deadline	2:00 p.m.	CONFIRMED
4. State response to written "Questions and Comments"		March 27, 2024
5. Deadline for Applications	2:00 p.m.	April 10, 2024
6. Evaluation Notice released		April 17, 2024
7. Effective start date of contract		June 1, 2024

2. State responses to questions and comments in the table below amend and clarify this RFA.

Any restatement of RFA text in the Question/Comment column shall NOT be construed as a change in the actual wording of the RFA document.

<b>QUESTION / COMMENT</b>	<b>STATE RESPONSE</b>
1 Was the teleconference recorded?	Yes, please click on the following link: Webex meeting recording: <a href="#">RFA #34347-94024 Teleconference-20240321 1901-1</a>
2 Does an organization have to be a non-profit to apply?	An organization does not have to be a non-profit to apply.

QUESTION / COMMENT	STATE RESPONSE
3 Can you clarify the grant fiscal period? In other words, what is the fiscal period for year 1 and year 2?	The state's fiscal year runs between July 1 - June 30. Contracts for awarded projects are expected to begin June 1, 2024, and end September 30, 2025.  Budgets should be written for Fiscal Year (FY) 1 (June 1, 2024 - June 30, 2024), FY2 (July 1, 2024-June 20, 2025), and FY3 (July 1, 2025-September 30, 2025).
4 As another state agency, should we review the GG template?	Please review the IG template because it is an agreement between (1) two Tennessee state agencies, neither of which has the separate legal capacity to contract or sue and be sued; or (2) a Tennessee state agency and a campus or institute of the University of Tennessee ("UT") system, an institution governed by the Tennessee Board of Regents ("TBR"), or a State University or Locally Governed Institution ("LGI"). The GG template is with a federal or Tennessee local governmental entities and their agents or instrumentalities. The scope would be the same.
5 I understand that projects are capped at \$249k but how much total across all projects is available?	The total project period funding is \$249,000. The amount of funding awarded per project will depend on the number and maximum liability of the applications received. No project may exceed the total project period funding amount.
6 Is there an in-kind requirement?	There is no in-kind requirement.
7 Is there a cap on the amount of the budget that can be allocated to salary?	There is not a cap on the amount of the budget that can be allocated to salary. However, the requested funding for salaries and benefits must be reasonable and justified.
8 Can projects overlap across priority areas?	Yes.
9 What is the pre-approval process and criteria for advertising materials?	Advertising materials must undergo state review and receive approval at least 60 days before the intended distribution date.
10 Is it a priority to have at least two community collaborators?	It is important to have at least two community collaborators who can enhance the project's community engagement and impact.
11 How do we access the application forms that list all of the sample project concepts with details of each?	Sample project concepts can be found on pages 5 – 7 in the RFA document ( <a href="#">here</a> ). Please note this list of project concepts is not exhaustive and should only serve as a sampling of the types of projects that may be considered for funding. The Tennessee Department of Health values creativity and encourages the submission of projects addressing any of the Maternal Mortality Review (MMR) Committee's recommendations from the 2023 MMR Report.

3. **RFA Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFA not expressly amended herein shall remain in full force and effect.