



TENNESSEE DEPARTMENT OF REVENUE
Certificate of Destruction Certification Statement

RV-F1323101 (8-20)

PURPOSE: This form is to be completed along with a certificate of destruction list to certify that the controlled stock items were properly destroyed.

INSTRUCTIONS: Please complete the form in its entirety, providing the information listed for each section below. Once the form has been completed, please submit it to DG_Plate&Supply.Team@tn.gov along with the certificate of destruction list of items destroyed.

A. CERTIFICATION STATEMENT AND INFORMATION:

I, _____, certify that _____ County Clerk's office has destroyed or transferred to a third party vendor the following: license plates, decals, titles, TOPS and/or placards for destruction. (See Attached Listing).

I further certify that our office will maintain the original records relating to this destruction and provide a copy of this certification to the Tennessee Department of Revenue's Internal Audit and Consulting Services Section and a copy to the Vehicle Services Division.

The records will be available for review in our office upon visitation by Auditors, Department of Revenue Internal Auditors and/or designated Revenue personnel.

Clerk's Office Signature: _____ Date: _____

Third Party Vendor Signature: _____ Date: _____

Method of Destruction: _____