

Public Assistance Large Project Request for Payment Form

Applicant (Recipient Organization)			Disaster #	Date	
Point-of-Contact	Phone	Obligated Project Worksheet #	Field Copy Reference #		
Approved Budget Line Item from Project Worksheet (see Attachment 2 in State/Grantee contract)	Eligible Cost for this Payment	Attached Supporting Documentation			
1)					
2)					
3)					
4)					
5)					
6)					
7)					
8)					
9)					
10)					
Total Expenditures Claimed	\$ -				
Funding Breakdown	Total	Federal Share	State Share	Local Share	
Awarded Funding Budget					
Previous Payments					
Current Balance	\$ -	\$ -	\$ -	\$ -	
Requested Payment					
New Balance	\$ -	\$ -	\$ -	\$ -	
Before submitting, have you				Yes	No
* Attached a copy of the FEMA-approved Project Worksheet? (Not the field copy)					
* Attached required supporting documentation for expenses claimed?					
* Submitted and maintained up-to-date quarterly reports on this project?					
Applicant Certification			Signature of Applicant Agent		
I certify that to the best of my knowledge and belief that (1) the billed costs or disbursements are in accordance with the terms of the project requirements; (2) the requested funds have not previously been requested; and (3) all work is in accordance with the terms of the grant award.					
Print Name		Title	Date		
FOR TEMA USE ONLY			Approved Amounts		
Received by Initials and Date		Federal Share			
Date of last quarterly report submitted		State Share			
Last approved version included in executed contract		Local Share			
What is the project's percentage of completion		Total			
Comments		Date Processed			