



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
BOARD OF FUNERAL DIRECTORS AND EMBALMERS  
DAVY CROCKETT TOWER  
500 JAMES ROBERTSON PARKWAY  
NASHVILLE, TENNESSEE 37243-1144  
PHONE (615) 741-5062  
FAX (615) 532-1903  
<http://funeral.tn.gov>**

*Board Meeting: December 10, 2013  
Meeting Location: Conference Room 1-B  
Davy Crockett Tower, 500 James Robertson Parkway, Nashville*

## **AGENDA**

**10:00 A.M.**

**Call to Order – Tony Hysmith, President**

- > Roll Call
- > Adopt Agenda for Meeting
- > Review/Approve Minutes from November 12, 2013 Board Meeting

**Presentation of Consent Order – Adrian Chick, Assistant General Counsel**

- > Complaint Nos. 2011002691, 2012000691, and 2012000692

**Emergency Rules - Benton McDonough, Assistant General Counsel**

- > Removal Service Registration – Public Chapter 437 of the Public Acts of 2013

**Proposed Rules Discussion - Benton McDonough, Assistant General Counsel**

- > Military Applicants – Public Chapter 122 of the Public Acts of 2013

**Legal Report – Benton McDonough, Assistant General Counsel**

- > Complaint Review

**Administrative Matters – Robert Gribble, Executive Director**

- > Licensee Report
- > Closed Establishment Report
- > Disciplinary Action Report
- > Open Complaint Report

**Acceptance of Quarterly Reports of Apprentice Training – Board Members**

- > Caleb Andrew Leach, Apprentice, and Benjamin John Gamble, Funeral Director and Embalmer Sponsor
- > Jill D. Corvin, Apprentice, and Brent Jason Buchanan, Funeral Director and Embalmer Sponsor

**Approval of License Applications – Board Members**

- > Individual(s)
- > Establishment(s)

**Election of Board Officers for 2014 – Tony Hysmith – President**

- > President
- > Vice President

**Continuing Education Liaison for 2014 – Tony Hysmith, President**  
> Appointment of Board Member

**Adjourn Board Meeting**

Board meetings will be conducted by permitting participation of the board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above.

***Important: Please turn off or silence all cell phones and pagers upon entering the conference room.***