



TENNESSEE DEPARTMENT OF CORRECTION
EDUCATIONAL INTERNSHIP APPLICATION

Date of Birth: _____ Gender: Male _____ Female _____

Full Legal Name: _____
(Last) (First) (Middle)

Other names used, include maiden and nicknames: _____

Telephone Number: _____ Email Address: _____

Current Address: _____ Permanent Address: _____
City State Zip City State Zip

College/University: _____ Educational Level: _____
Major: _____ Junior: _____
Minor: _____ Senior: _____
GPA: _____ Graduate Student: _____

Anticipated Graduation Date: _____

Faculty Advisor: _____ Telephone Number: _____

Address: _____ Email Address: _____
Street
City State Zip

Dates Available (dates should coincide with an academic semester): _____
Number of hours required by university for internship: _____

Which area of Corrections is of most interest? Institutional Corrections: _____
Community Supervision: _____
Central Office: _____

Please select top three location choices:

Prisons:

Region	City	Institution	_____
West	Tiptonville	Northwest Correctional Complex	_____
West	Henning	West Tennessee State Penitentiary	_____
West	Memphis	Mark Luttrell Correctional Center	_____
Middle	Nashville	Riverbend Maximum Security Institution	_____
Middle	Nashville	DeBerry Special Needs Facility	_____
Middle	Nashville	Tennessee Prison for Women	_____
Middle	Only	Turney Center Industrial Complex	_____
Middle	Clifton	Turney Center-Wayne County	_____
East	Mountain City	Northeast Correctional Complex	_____
East	Roan Mountain	Northeast Correctional Complex-Carter County Annex	_____
East	Wartburg	Morgan County Correctional Complex	_____
East	Pikeville	Bledsoe County Correctional Complex	_____



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Community Supervision District Offices:

Table with 3 columns: Region, City, District Office. Lists various regional offices such as West Memphis, Middle Nashville, and East Johnson City.

Please have your faculty advisor/sponsor send a letter of reference regarding your participation in the internship program. Any particulars required of TDOC staff/collaborative supervision efforts with faculty should be addressed.

Please attach a current resume. In addition, please respond to the following statements in one paragraph each.

- 1. Why do you wish to intern with the Tennessee Department of Correction?
2. Identify the periods of time you have available to fulfill the internship responsibilities.
3. Explain what you expect to gain from completing the internship.

Are you currently on the Visitation List or related to an inmate confined in the Department of Correction or, are you an acquaintance of an offender on Community Supervision? Yes [] No []

If yes, please provide the following information:

Name TDOC Number Relationship to Applicant

Are you now or have you ever been an employee or contract employee of TDOC? Yes [] No []

Other than a minor traffic violation, have you ever been arrested and/or convicted of a misdemeanor or felony offense? Yes [] No []

If yes, please explain and include date, location, law enforcement agency, charge and disposition:

Large empty rectangular box for providing details of arrests or convictions.



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I understand that I will need to pass a standard background and drug test to qualify for this internship. This standard background check will include, but will not be limited to, any record of charges, prosecution or convictions for criminal offenses. This investigation will be used for the sole purpose of the application process.

Signature of Applicant

Date

Printed Name of Applicant

Please return all application materials to:

Kristin Martin, Director of Talent Management
Tennessee Department of Correction
Rachel Jackson Building, 6th Floor
320 Sixth Avenue North
Nashville, TN 37243
Kristin.M.Martin@tn.gov