

Appendix A: Tennessee Department of Education (TDOE) Responsibilities

- 1) Create a website with information about the IEA. The website must include:
 - a. student eligibility information and application;
 - b. testing information; and
 - c. a list of participating schools for each school year, the grades taught in the school, and other information that the TDOE determines shall assist parents/guardians in selecting participating schools for their children (the list must indicate those schools that provide inclusive educational settings).
- 2) Identify nationally norm-referenced tests that students with IEAs can take in English language arts (ELA) and math.
- 3) Approve computer hardware or other technological devices for which parents/ guardians can use IEA funding, if the computer hardware or other technological device is used for the student's educational needs.
- 4) May suspend or terminate a school from participating in the program if the TDOE determines the school has failed to comply with the requirements of the Act. If the TDOE suspends or terminates a school's participation, the TDOE shall notify affected participating students and their parents/guardians of the decision.
- 5) Calculate the amount of funding for each IEA as noted above.
- 6) Create a standard form that a parent/guardian of a student may submit to establish the student's eligibility for an IEA. The TDOE shall make the application readily available to interested families through various sources, including the Internet.
- 7) Establish application and participation timelines that shall maximize student and school participation.
- 8) In accordance with State Board of Education rules promulgated in consultation with the TDOE and the Tennessee Department of Health (TDOH), create an application and approval process for nonpublic schools and providers to become participating schools and participating providers.
- 9) Provide parents/guardians of participating students with a written explanation of the allowable uses of IEAs, the responsibilities of parents/guardians, and the duties of the TDOE.

- 10) Ensure that lower-income families are made aware of the program and their child's potential eligibility.
- 11) Adopt policies necessary for the administration of the IEA Program, including:
 - a) policies for conducting or contracting for random, quarterly, and annual reviews of accounts;
 - b) policies for establishing or contracting for the establishment of an online anonymous fraud reporting service; and
 - c) policies for establishing an anonymous telephone hotline for reporting fraud; and
- d) Deduct an amount up to four percent from appropriations used to fund IEAs to cover the costs of overseeing the funds and administering the program.