



Department of
Education

Tennessee Early
Intervention System

State Interagency Coordinating Council for Tennessee's Early Intervention System

July 21, 2015
9 a.m. – 3 p.m. (CDT)

Meeting Minutes

ICC Members in Attendance:

Ned Solomon - Tennessee Council on Developmental Disabilities
Karen Pryor - Health Sphere Wellness Center
Amy Jenkins - Siskin Children's Institute Home and Community Based Early Intervention Program
Jessica Beaver - Therapy and Learning Center
Vickie Trice - TN Department of Commerce and Insurance
Marti Coleman - Bureau of TennCare
Janet Coscarelli - Head Start State Collaboration Office
Rachel Saine - Developmental Skills of Dickson Co. - Foundations
Amy Ayer - Parent
Gail Crawford - Tennessee Department of Human Services
Jacqueline Johnson - Tennessee Department of Health
Brad Turner - Parent
Mary Rolando - Tennessee Department of Children Services

ICC Guests in Attendance:

Linda Hartbarger - Tennessee Early Intervention System
Catherine Goodwin - Tennessee Early Intervention System
Jill Rigsby - Tennessee Early Intervention System
Margaret Headrick - Tennessee Early Intervention System
Jill Rogers - LeBonheur Early Intervention and Development - LEAD
Anita Teague - Child Development Center of the Community Development Center
Elizabeth Hailey - Tennessee Early Intervention System
Karen Willis - Tennessee Early Intervention System
Jeanna McCloud - Tennessee Early Intervention System
Georgia Garrett - Tennessee Early Intervention System
Peggy Brittingham - Tennessee Early Intervention System
Cyndi Griffin - Shelby Residential and Vocational Services
Diane Kuhlman - Tennessee Early Intervention System
Sharon Jordan - Tennessee Early Intervention System
Regina Bowman - Tennessee Early Intervention System
Shannon Pargin - Tennessee Early Intervention System
Rene Bard - Tennessee Early Intervention System
Joan Kennedy - Tennessee Early Intervention System
Claudia Weber - Tennessee Early Intervention System

Barbara Thomas - Tennessee Early Intervention System
Anne Johns - Tennessee Early Intervention System
Ruthe Threet - Tennessee Early Intervention System
Lise Earwood - Tennessee Early Intervention System
Mitzi Myers - Tennessee Early Intervention System
Shmeka Gray - Porter Leath
Charmaine Segó - Project Memphis
Serena White - Tennessee Early Intervention System
Jenny Patterson - Tennessee Early Intervention System
Mike Hinricher - Tennessee Early Intervention System
Diane Kuhlman - Tennessee Early Intervention System
Kerry Kaufman - LeBonheur Early Intervention and Development - LEAD
Vickie Olds - Tennessee Early Intervention System
John Hall - Tennessee Early Intervention System
Amanda Dunlap - Middle Tennessee State University Home and Community Based Early Intervention
McKenzie Woods - Middle Tennessee State University Home and Community Based Early Intervention
Sara Hargis - Family Voices
Ashley Vogel - Vanderbilt Kennedy Center/TRIAD
Serena Blanton - Tennessee Early Intervention System
JoAnn Hinkle - Tennessee Early Intervention System
Deidra Love - Siskin Children's Institute Home and Community Based Early Intervention
Emily Hartsuiker - Health Sphere Wellness Center
Anna Ramsbottom - Emory Valley Center
Teresa Winnette - Child Development Center of the Community Development Center

Meeting:

SICC Chair Jacqueline Johnson opened the meeting with introductions of SICC members, guests and Lead Agency staff.

Approval of Agenda.

Approval of Minutes for January/March.

Part C Coordinator Catherine Goodwin opened the meeting explaining the purpose of the day:

1. Highlights from Office of Special Education (OSEP) review of Tennessee's Phase I report
2. Overview of SSIP Phase II work
3. Present Phase II work begun using data analyzed in Phase I
4. How stakeholders will be used in Phase II work-SSIP Stakeholders Teams

State Systemic Improvement Plan (SSIP)

Part C Monitoring Coordinator Catherine Goodwin shared that Tennessee's annual federal state determination for FFY 2013-14 was "Needs Assistance." The past four years the state was in "Meet Requirements." It was the first year the federal Office of Special Education Program's (OSEP) used Annual Performance Report (APR) results data along with compliance data in making annual program determinations. This change impacted two other states which also had determinations in "Meets Requirements." The primary area impacting the determination was the use of Early Childhood Outcomes (ECO) data when comparing Tennessee's data with other states' ECO data. Meets requirements is based on an overall score of 80 percent, TEIS achieved a score of 77.68 percent for FFY 2013-14.

Catherine shared information from OSEP's review of the Phase I report for the State Systemic Improvement Plan (SSIP), submitted April 1, 2015. The report was approved. One strength noted was the use of stakeholder involvement in development. An area for consideration moving forward into Phase II

work was to ensure activities selected to support the four coherent improvement strategies link back to the identified root causes for low performance identified through data and infrastructure analysis during Phase I.

The coherent improvement strategies were reviewed: 1) eligibility procedures, 2) IFSP team function, 3) family centered services, and 4) Early Childhood Outcomes (ECO) data. Also reviewed were the Theory of Action and components of Phase II requirements. Requirements for Phase II include: 1) further development of the system's infrastructure, 2) identification of activities to support Tennessee's Early Intervention System (TEIS) and Early Intervention Resource Agencies (EIRAs) for the implementation of evidence-based practices, and 3) development of an evaluation to measure the impact of activities to achieve the state identified measurable result (SIMR). The SIMR is, the percent of infants and toddlers who demonstrate improved acquisition and use of knowledge and skills and who function within age expectations by the time they exit or turn age three will increase [Early Childhood Outcome 3B, Summary Statement 2].

An overview of SSIP Phase II work was reviewed using the *OSEP Guidance and Review Tool*. Work in Phase II is to be embedded in implementation science in order to ensure implementation sustainability. Catherine briefly shared the components of active implementation frameworks (implementation science): drivers, usable interventions, stages, teams, and improvement cycles. Stakeholder involvement in Phase II work was discussed with information on nominations (self and others) disseminated for the development of SSIP Stakeholder Teams. Four teams will be selected in August for each of the four improvement strategies with first meetings scheduled for September. Teams are designed to assist state leadership in the development of the improvement plan. This includes recommendations for a) specific improvement activities that will likely lead to a positive impact at the child-level, b) considerations for state- and local-level infrastructure, and c) evaluation process to monitor impact of plan implementation.

Information was shared about Phase II work since the last ICC meeting in March. Program Monitor Shannon Pargin reviewed activities completed by state leadership relative to actions, products, and ideas for possible improvement activities.

Next ICC Meeting

- Oct. 20, 2015
- Location to be determined
- Time to be determined

Meeting was adjourned at 3 p.m.