



State Interagency Coordinating Council for Tennessee's Early Intervention System

October 21, 2014
9 a.m. – 3 p.m. (CST)

Meeting Minutes

SICC Members in Attendance:

Ned Solomon -TN Council on Developmental Disabilities
Jacqueline Johnson-Tennessee Department of Health
Karen Pryor-Health Sphere Wellness Center
Amy Jenkins-Siskin Children's Institute
Jessica Beaver-Therapy and Learning Center
Vicki Trice-Tennessee Department of Commerce and Insurance
Joey Hassell-Tennessee Department of Education
Louise Barnes-Tennessee Department of Mental Health and Substance Abuse
Catherine Knowles-Metro Nashville Public Schools
Rachel Saine-Developmental Services of Dickson
Janet Coscarelli-Head Start Collaboration Office
Amy Ayer-Parent
Lindsey Fournier-Parent
Pablo Juarez-Vanderbilt Kennedy Center/TRIAD

SICC Guests in Attendance:

Linda Hartbarger-Early Childhood IDEA Programs (ECIP)
Catherine Goodwin-ECIP
Jill Rigsby-ECIP
Charles Knisely-Office of Special Education Program (OSEP)
Margaret Headrick-TEIS
Pat Cooper-TEIS
Jill Rogers-LeBonheur Early Intervention and Development (LEAD)
Anita Teague-Child Development Center of the Community Development Center (DCD)
Elizabeth Hailey-TEIS
Karen Willis-ECIP
Terry Lewis-ECIP
Sherry Barrett-Grundy County Early Intervention Program
Melanie Cowart-TEIS
Nathan Travis-TN Department of Education
Connie Bowlan-Shelby Residential and Rehabilitation Services
Susan Rollyson-Tennessee Chapter of the American Academy of Pediatrics (TNAAP)
Shannon Pargin-ECIP
Rene Bard-TEIS
Joan Kennedy-ECIP
Claudia Weber-ECIP
Barbara Thomas-TEIS
Anne Johns-TEIS
Pam Bouchard-TEIS

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Teresa Winnette-CDC
Carolyn Boyd-Signal Centers
Heather Higgins-First Steps
Michelle Wyatt-Vanderbilt Susan Gray School
Chase Davenport-Emory Valley Center
Ruthe Threet-TEIS
Jennifer Morel-TEIS
Mitzi Myers-TEIS
Georgia Garrett-TEIS
Mike Hinricher-ECIP
Peggy Brittingham-TEIS
Glenna Bunger-TEIS
Dave Williams-TEIS
Kerry Kaufman-LEAD
Lise Earwood-TEIS
Sharon Jordan-TEIS
Michelle Valadie-Signal Centers
Elizabeth Peters-Knox County Arc
Vickie Barnes-UT Pediatric Language Clinic
Anna Ramsbottom-Emory Valley Center
Bruce Bull-SPEDSIS
Alacia Stainbrook-Vanderbilt Kennedy Center/TRIAD
Katie Gentry-TEIS
Chandra Blackburn-TEIS
Serena Blanton-TEIS
Esther Bouie-TEIS
Virginia South-Prospect Inc.

MEETING:

Lead agency staff and guests introduced themselves and identified their respective agencies and roles. Tennessee's Part C state contact from the federal Office of Special Education Programs (OSEP) Charles Knisely was in attendance and provided an overview of Results-Driven Accountability (RDA). Early Childhood IDEA Programs (ECIP), Executive Director Linda Hartbarger explained the purpose of the day:

- ✓ Apprise SICC membership of additional stakeholder input gathered through the infrastructure analysis meetings in August and regional forums in October
- ✓ Inform SICC membership of the decision for the SSIP focus on early childhood outcomes (ECO), acquisition of knowledge and skills in order to align with the Tennessee Department of Education (TDOE) priorities and direction of the SSIP for school-age children
- ✓ Solicit additional feedback from members and visitors to further assist the state in its SSIP work

Approval of Agenda

The Agenda was approved by Ned Solomon with Amy Jenkins seconding the motion. The agenda suspended the regular meeting format to a full day meeting to address SICC membership input on the State Systemic Improvement Plan (SSIP) preliminary data analysis.

State Systemic Improvement Plan (SSIP)

State contractor Bruce Bull and Program Monitor, Shannon Pargin, presented additional data analysis based on recommendations from SICC membership during the July meeting. Large group responses to the additional analysis were solicited during the presentation. Part C Coordinator Joan Kennedy and Part C Monitoring Coordinator Catherine Goodwin, shared a summary of the results from the infrastructure analysis meetings held Aug. 21-22, 2014. This work included analysis of potential leverage points and barriers to improve early childhood outcomes (ECO) related to children exiting TEIS at the same

developmental age of peers. The work also identified potential root causes for low ECO performance and identified potential improvement strategies related to these root causes. Shannon Pargin, Bruce Bull, and Joan Kennedy shared information about feedback from the three regional forums held in each region of Tennessee (East, Middle and West) Oct. 1-3, 2014.

Additional input from the SICC members and visitors was solicited through small group discussion facilitated by Early Childhood IDEA Program (ECIP) staff. Through small group process, the following feedback was gathered:

- ✓ Additional possible root causes for low ECO performance identified by stakeholders participating in the infrastructure analysis meeting and other additional potential causes.
- ✓ A draft of potential improvement strategies with sample activities was shared based on broad improvement strategies identified through stakeholder feedback from the July SICC meeting, infrastructure analysis meetings and the regional stakeholder forums. These potential strategies/activities were reviewed and discussed in small groups. Responses to these strategies as well as recommendations for additional strategies/activities were recorded and shared via small group reporting out.
- ✓ The State Identified Measureable Result (SIMR) was discussed with feedback on potential ways to narrow the focus was gathered.

Next steps relative to continued SSIP work were shared as followed:

- Finalize State-Identified Measurable Result (SIMR)
- Finalize selection of Coherent Improvement Strategies
- Development of a Theory of Action
- Begin work for Phase II of SSIP

The next two SICC meetings dates were adjusted as follows:

- The January meeting will be held on **Wed., Jan. 21, 2015** due to travel with a state holiday on Mon., Jan. 19. This meeting will focus on the Annual Performance Report (APR), due Feb. 2.
- The April meeting will be moved up to **March 17, 2015** to focus on finalizing the SSIP with its April 1 submission date.

Adjournment

The meeting was adjourned at 3 p.m.

Next ICC Meeting

Wednesday, Jan. 21, 2015 from 9 a.m. to 12 p.m.