

Survey: 2015 LEAD Call for Proposals

TENNESSEE DEPARTMENT OF EDUCATION
2015 LEAD CONFERENCE CALL FOR PROPOSALS

To submit a proposal, please complete this form in its entirety. Include only one proposal in each submission. Proposals will be accepted until 5 p.m. DST on Tuesday, June 30, 2015. If you have questions concerning completing the proposal or the submission process, contact the LEAD team at Lead.Conference@tn.gov.

SECTION I PRIMARY PRESENTER INFORMATION

Please enter all information exactly as you would like it to appear in the conference program should your proposal be selected.

Primary Presenter Title *

-- Select --

Primary Presenter First Name *

Primary Presenter Last Name *

Primary Presenter Job Title *

Primary Presenter Email *

Primary Presenter Phone Number (including area code) *

Primary Presenter Alternate Phone Number
(including area code)

Name of your school district

-- Select --

Please enter the complete name of your school (no abbreviations). If you are not associated with a school, please skip and continue to the next question.

Select your CORE District *

-- Select --

Are you representing any of the following groups? *

- Exhibitor
 - Sponsor
 - TDOE
 - None of the above
-

Please enter the complete name of the company that you are representing. *

SECTION II PROPOSED SESSION INFORMATION

Session Title: Please enter the title of your session as you would like it to appear in the conference program. *

Which focus area would your session best address? *

-- Select --

Early Foundations

-- Select --

Support Educators

-- Select --

Bridge to Postsecondary

-- Select --

Empower Districts

-- Select --

All Means All

-- Select --

Session Description: Please write a description of what participants can expect to experience in your session. If you are selected to present, this description will appear in the conference program. *Please limit your description to 100 words or less.*

Describe the flow of the session, your agenda, any audience participation or interaction, or hands-on activities. *

What are the key points and key takeaways of your proposed session? How will you specifically address your chosen focus area? *

Which of the following activities will you use to engage your audience throughout your session?

How will you ensure that your participants are engaged throughout your session?

What tangible resources will your participants have when they leave your session?

What length of session would be most appropriate for your presentation?

*

- 1 hour
- 3 hours

Other

Select up to 3 groups that you expect to be most interested in attending this session. *

- Directors of Schools
- Principals
- Assistant Principals
- Instructional Supervisors
- Instructional Coaches
- Teacher Leaders
- Technology Directors
- Testing Coordinators

How many attendees would you ideally like in your session? *

- Less than 25
- 25 - 50
- 51 - 75
- More than 75

Target Grade Level

Choose the most appropriate grade level(s) for your session. *

- Pre-K
- Elementary
- Middle/Junior High
- Secondary
- Postsecondary
- All grade levels

Room Set Up

Choose your preferred room set up for your session. *

- Theater - rows of chairs all facing front of room, no tables
- Rounds - round tables of 8 - 10 people

Audio Visual Needs:

Rooms will have a screen, projector, and power at the projector cart. Presenters will be responsible for providing their own laptop/device and video connectors, i.e. Apple Video Adapter.

Select other optional equipment from the list below.

- House sound
- Microphone
- Other

Are you planning to submit additional proposals? (Select all that apply.)

*

- Multiple sessions with different content
 - Repeat presentation of this session
 - Co-presenting in another session
 - NOT presenting more than one session
-

Is there anything else we should know about the content or logistics of your proposal?

If you are submitting the proposal on behalf of someone else, please add your contact information in the spaces below.

First Name:

Last Name:

Phone:

Email Address:

Do you have one or more co-presenter(s)?

*

- Yes
 - No
-

SECTION III ADDITIONAL PRESENTERS

Second Presenter Title

Second Presenter First Name

Second Presenter Last Name

Second Presenter Job Title

Second Presenter School, District, or Company Name

Second Presenter Email

Third Presenter Title

Third Presenter First Name

Third Presenter Last Name

Third Presenter Job Title

Third Presenter School, District, or Company Name

Third Presenter Email