RFI Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32701-0000009170	RFI	RFx	1
Event Round	**Version**		
1	1		
Event Name			
TDEC Land Reclamation- Perry Simmons			
Start Time		**Finish Time**	
11/18/2015 09:00:00 CST		12/02/2015 11:00:00 CST	

Bidder: **PUBLIC EVENT DETAILS**

Submit To:
Contact: Lindsay Oliveras
Phone: 615/253-4762
Email: lindsay.oliveras@tn.gov

Event Description

This event is for a mandatory pre-bid site visit for a one-year contract for agency: TN Department of Environme
Conservation.

Specifications and terms & conditions are attached.

Contact: Lindsay Oliveras at 615-253-4762.

READ THE ENTIRE EVENT, including the Event Details, Specifications, and Terms and Conditions and any other attac

This is a notification for a pre-bid site visit to be held on Dec. 2, 2015 at 10 a.m. CT at:
207 Salzers Mtn. Road
Spencer, TN 38585

The purpose of this Pre Bid Conference Event/Source of Supply Event is for a one-year contract to provide: The
Tennessee, with products and/or services as described in the attached terms, conditions, specifications and pric

If the Review and bid on this event link included in the e-mail notification does not work, please go to
http://state.tn.us/generalserv/cpo/for_bidders.html
Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of
inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) t
maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to ke
current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: https://supplier.edison.tn.gov/ (Maintain supplier information)

Central Procurement Office Website: http://tn.gov/generalservices/section/central-procurement-office

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged
the website frequently.

Event Comments

- ***Specifications and Terms and Conditions have been updated 11/20/2015***

Factor Summary

Question	Response
In preparing bid(s), All bidders shall comply with the requirements of T.C.A. Section 62-6-119 in Providing the specified information within the sealed bids. Any bid not in strict compliance with the requirements of T.C.A. section 62-6-119 shall be rejected.	
Bids Over $25,000.01 Requiring a Contractor's License	
Bidder shall enter the following information:	
List your Company's Tennessee State Contractor License Number	
List the License Classification(s) Applicable to Bid	
List the License Expiration Date	
Bidder shall enter the following information regarding the subcontractor, if applicable:	
List the Subcontractor's Tennessee State Contractor License Number	

RFI Details (cont.)

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Email: lindsay.oliveras@tn.gov

List the License Classification(s) Applicable to Bid

List the License Expiration Date
Required:Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Tennessee Contractor License Information (Bids Over $25,000.01 Requiring a Contractor's License)**
In preparing bids(s), all bidders shall comply with the requirements of T.C.A. Section 62-6-119 in providing the specified information within the Invitation to Bid. Any bid not in strict compliance with the requirements of T.C.A. Section 62-6-119 shall be rejected. Note: Submit additional subcontractor's information as an attachment to the bid.

All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary) Please be sure to include the following information:

List the Service Organization:
List the Service Organizations Address:
List the Area(s) in TN that the Service Organization will Service:
List the Service Organizations Phone Number:
List the Service Organizations Toll Free Number:
List the Service Organizations Pager or Cell Phone:
List the Service Organizations Fax Number:
List the Service Organizations Email Address:
List the Service Organizations Website:
Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Service Organization**
All bidders are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, pager or cell phone and fax number, email address, and area of responsibility for each service representative in the spaces provided below. (Attach additional sheet if necessary)

Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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Bidder: **PUBLIC EVENT DETAILS**

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List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person¿s Email Address.
Required:Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Service Experience, Time in Business - Contracts**
A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable contracts in the space provided below.

Failure to provide at least three comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

Technical Assistance

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

List the Name of the Technician/Service Representative

List the Technician/Service Representative Address

List the Technician/Service Representative Phone Number

List the Technician/Service Representative Toll Free Phone Number

List the Technician/Service Representative Pager or Cell Number

List the Technician/Service Representative Email Address

List the Technician/Service Representative Website
Required: Yes Mandatory ResponseNo

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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Response Comments

Associated Terms: **Technical Assistance**
The vendor/contractor will furnish telephone technical assistance for the type of equipment or services requested

within the time frame listed in the attached specifications following and without additional cost to the state.

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.
Required: No Mandatory Response: No

Response Comments

Please list the following for all licenses and permits required by federal and state law.

List the Type of License
List the Name on the License
List the License Number
List the Expiration Date
Required: Yes Mandatory Response: No

Response Comments

Associated Terms: **Licenses (Listings):**
A bidder must have all licenses and permits required by federal, state and local laws for performance of this contract. List the date and description of each in the space provided below.

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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TDEC Land Reclamation- Perry Simmons			
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List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website
Required:Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Vendor Contract Administrator**
The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number
Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Subcontracting**
The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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TDEC Land Reclamation- Perry Simmons			
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Submit To:
Contact: Lindsay Oliveras
Phone: 615/253-4762
Email: lindsay.oliveras@tn.gov

Confirm below that you have completed this attached form by choosing, "Yes".
Required:Yes Mandatory ResponseYes

Response Comments

How many days after receipt of purchase order will it take you to deliver this item?
Required: Yes Mandatory ResponseNo

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:
Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms: **Bid Offer Expiration**
Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment , or voluntarily excluded from covered transactions by any federal or state department or agency;
(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c)is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and
(d)has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.
Required: Yes Mandatory ResponseNo

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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Email: lindsay.oliveras@tn.gov

Response Comments

Describe your Quality Control Program or Procedures:
Required: Yes Mandatory Response No

Response Comments

Associated Terms: **Quality Control**
The vendor/contractor shall furnish competent, skilled supervision to insure that reasonable quality standards are maintained at all times.

Please attach documentation that reflects registration or exemption with TN Department of Revenue.
Required: Yes Mandatory Response No

Response Comments

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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RFI Details (cont.)

PeopleSoft Strategic Sourcing

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32701-0000009170	RFI	RFx	9
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Event Name			
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Contact: Lindsay Oliveras
Phone: 615/253-4762
Email: lindsay.oliveras@tn.gov

Bidder Information

Firm Name:

Name: **Signature:** **Date:**

Phone #: **Fax #:**

Street Address:

City & State: **Zip Code:**

Email:

RFI Details (cont.)

PeopleSoft Strategic Sourcing

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32701-0000009170	RFI	RFx	10
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Event Name			
TDEC Land Reclamation- Perry Simmons			
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Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the state's Supplier Portal or the information will be submitted in writing and mailed to one of the following addresses:

   If the supplier is actively bidding but has not yet been awarded a purchase order or contract, please submit changes to the following address:

   Tennessee Department of General Services
   Purchasing Division
   3rd Floor Tennessee Tower
   Nashville, TN 37243

   If the supplier is currently doing business with the state please submit changes to the following address:

   Department of Finance and Administration

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

4. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that he/she is a legal citizen of the United States or Permanent Resident Alien and that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

Last Updated: 06/11/2009