



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting. Open meeting notices can also be accessed at <http://tn.gov/health/calendar> and on the bulletin board located in the reception area of the Health Related Boards located at 665 Mainstream Drive, Nashville, TN 37243.

A detailed meeting agenda will be available on line when finalized at <http://tn.gov/health/calendar>. A copy may also be requested by calling the board office at (615) 532-5135.

**TENNESSEE DEPARTMENT OF HEALTH  
HEALTH RELATED BOARDS  
MEMORANDUM  
AMENDED**

**Date:** November 24, 2015

**To:** Woody McMillin, Director of Communications and Media Relations

**From:** Mary V. Webb, Board Administrator

**Name of Board:** Board of Examiners for Nursing Home Administrators

**Date of Meeting:** November 30, 2015

**Time:** 9:00 am CST

**Place:** Iris Conference Room  
665 Mainstream Drive, Ground Floor  
Nashville, TN 37243

**Link to Live Video Stream:**  
<https://web.nowuseeit.tn.gov/Mediasite/Play/0f175b2ad4a645698830aecd8fe748591d>

**Major Item(s) on Agenda:**

- I. Call to Order
- II. Conflict of Interest Statement
- III. Review and approve minutes from the August 10, 2015 meeting
- IV. Receive reports and/or requests from the Office of General Counsel

- A. Contested Case(s)
  - B. Consent Order(s)
  - C. Agreed Order(s)
  - D. Order(s) of Compliance
  - E. Request(s) for Order of Modification
- V. Receive reports and/or requests from the Office of Investigations
- VI. Receive reports and/or requests from the Division of Health Licensure and Regulation
- VII. Approve/Deny consultant's initial determinations of applicant files
- A. AIT applicants
  - B. Reciprocity applicants
  - C. NAB Exam applicants
  - D. Other applicant requests
- VIII. Receive report from Tennessee Professional Assistance Program (TnPaP)
- IX. Ratification of initial determinations
- A. Newly Licensed
  - B. Reinstatements
  - C. Preceptors
  - D. Closed Files
- X. Receive reports and/or requests from the Administrative Office
- XI. Other Board business
- A. Discuss waiver approvals from Health Care Facilities since last board meeting
- XII. Discuss, approve, and follow-up on conferences to attend and/or attended
- A. Dr. Wilhoit to discuss conference material
- XIII. Discuss and take action, if needed, regarding legislation
- XIV. Adjourn

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.