

## **TENNESSEE BOARD OF ALCOHOL & DRUG ABUSE COUNSELORS**

### **POLICY: ORAL EXAMINATION**

**PURPOSE:** The purpose of this statement is to protect the health and safety of the citizens of Tennessee and to establish additional locations and dates for those applicants taking the oral examination.

**AUTHORITY:** Granted pursuant to 1200-30-01-.08.

### **POSITION:**

Board policy prior to November 2013, was that oral examinations would be coordinated by the Board's Administrator and only held at the Board's Administrative Office in Nashville, Tennessee. As oral examinations were coordinated by the Administrator, oral examinations could only be held on weekdays, which has in turn, caused scheduling problems and a shortage of oral examiners available for weekday examinations. Kathy Benson has been working with the Board's Administrator and acting as site manager for oral examinations for some time.

### **POLICY:**

The Board, in the interest of formalizing its relationship with Ms. Benson, providing additional dates to applicants, and to provide flexibility for weekend examinations, hereby delegates authority to Kathy Benson as the site manager for oral examinations. Oral examinations may be held at Ms. Benson's offices or at any location within the three (3) grand divisions of the State. All other requirements for oral examinations will remain the same, pursuant to Rule 1200-30-01-.08. Advance notice of oral examination dates and locations will be provided to the applicant thirty (30) days prior to the scheduled exam.

**Adopted by the Tennessee Board of Alcohol & Drug Abuse Counselors on January 17, 2014.**