

TGEI Steering Committee Meeting Minutes

April 15, 2013, 3:30pm, Bureau of TennCare, 3rd Floor Atrium

Members Present:

Tammy Gennari, Chair
Carolyn Head

Members Present via phone:

Luvenia Butler, Vice-Chair
Stephanie Dedmon, Secretary
Brigitte Tubbs-Jones
Felenceo Hill
Barbara Wall
Tammy Golden
Julie Johnson, Treasurer
Tony Matthews

Members Absent:

Gerry Boaz
Amanda Snowden
Rip Young
Tony Mathews, Past Chair
Donna Jewell
Lauren Hill

Ex-Officio Members Present via phone:

Trish Pulley
Ernie Ricketts

Approval of Prior Meeting Minutes:

Tammy called the meeting to order by welcoming those present and those participating via the bridge line. Tammy asked for review of the March meeting minutes; Luvenia made a motion to approve the minutes and Tammy Golden seconded. The motion carried and March minutes were approved.

Account Balance Update:

Treasurer Julie Johnson reported that the checking account balance is \$122.68 and savings account balance is \$499.18. Tammy asked Julie to get with Derek to get the check register and account information.

Vision Statement TGEI Steering Committee:

Tammy reported she previously distributed the Vision Statement and Goals; six members responded with support. She asked for any feedback from Steering Committee members and receiving positive feedback she asked for a motion. Felenceo moved to adopt the proposed Vision Statement and Goals for the TGEI Steering Committee; Stephanie seconded the motion and it carried.

“We envision a government where all leaders not only possess the knowledge, skills and abilities to carryout departmental missions in the most effective and efficient manner, but also intentionally reach across department lines to encourage excellence, mentor and support each other to make Tennessee the best place to live, work and raise a family.”

Goals are:

- Promote effective collaboration among classes
- Maintain the alumni network
- Provide development opportunities
- Promote continuing education

Quarterly Professional Development Event

Tammy Golden reported on the information gathering that she and Gerry have completed. The Maxwell House requires a \$750 food minimum; all agreed that is probably too expensive for our first event. We discussed other venues to consider such as the Second Harvest Food Bank, Ellington, 417 Union and the Tennessee Room in the Tower. Tammy Golden reported she put in a request to the Governor's Office for him to speak and is waiting to hear back. We brainstormed additional speaker ideas such as First Lady Crissy Haslam and Speaker Beth Harwell. Trish Pulley indicated that DOHR can help with communications regarding requests to the Governor's office. Tammy Gennari is going to contact the Second Harvest Food Bank and Tammy Golden will continue to work with Gerry on the additional venue and speaker ideas discussed today.

Fall Conference:

Trish Pulley reported the Fall Conference Committee has not met yet to begin organizing the event. Trish also reported that the 2013 TGEI application information will be coming in July.

TN Government Leadership Council:

Stephanie, Tammy Golden and Brigitte Tubbs-Jones collectively provided an update; the TGL Council met earlier today and learned of the Leadership Black Belt approach to providing leadership development opportunities to the 2800 TGEI, TGMI and LEAD Tennessee alumni. Trish further reiterated that the objective is to build a pool of State employees dedicated to promoting and participating in leadership development. The Council will meet monthly and the TGEI Steering Committee members can provide updates as we proceed.

Holiday Breakfast:

The Committee decided to schedule the breakfast for December 4th. **Luvenia is to schedule a planning call to include Brigitte, Stephanie and Felenceo to discuss location and other planning tasks.**

Ideas for Updating the Website:

Felenceo reminded us that the website needs to be updated with new Steering Committee members. She will send suggested updates to the Committee. All website update requests should be sent to Brigitte who will review with Trish and/or Mi Jones for publishing.

Other Business:

Stephanie reminded the Committee that the Calendar of Events was distributed and asked for any updates. As we finalize dates/events, the Calendar will be updated and redistributed and should be added to the website.

Action items before next meeting:

- Gerry and Tammy Golden will continue to research venue and speakers for the June professional development event
- Felenceo will send suggested updates to the website (completed)
- Luvenia is to schedule a planning call to include Brigitte, Stephanie and Felenceo to discuss location and other planning tasks for the Holiday Breakfast

Next Meeting: Monday, May 20th, 3:30pm, Bureau of TennCare, 3rd Floor Atrium