

**2011 TGEI Steering Committee
 Minutes for July 14th, 2011
 James K Polk Building 15th Floor Conference Room
 Conference Call Number 615-741-2032**

Members Present

Lamont Price, Chair
 Penny Austin
 Debra Bloomingburg
 Kandi Thomas, Past Chair
 Jesse Neely

Members Absent

Jerry Lester
 Sharmila Patel
 Thomas Robinson
 Alan Schwendiman
 Doug Stephens

Members Present Via Conference Line

Tony Mathews, Vice Chair
 Sandra Gray
 Barbara Wall

Guests Present

Donna Jewell

Guests ABSENT

Derek Martin

Agenda

Topic	Notes
Review and Approve June 2011 Minutes	The minutes were approved.
Treasurer's Report	Debra Bloomingburg reported that we have \$836.42; this is the combination of \$498.68 in Savings and \$337.74 in Checking.
Holiday Breakfast Planning for 2011	Lamont Price reported that Derek Martin had emailed him earlier to report that Doug Stephens was preparing a menu for the Holiday Breakfast. Lamont also reported that he is asking the Grill on the third floor of the Snodgrass Building for a quote and will report next month.

TGI Leadership Meeting Update

Sharmila Patel, Cleatrice McTorry, Donna Tidwell, Tony Mathews and Lamont Price have agreed to volunteer to be a part of the Fall Conference Planning Committee.

We have a Content Committee meeting July 15th at 3 p.m. The next full committee meeting is August 3rd at 3 p.m. The Fall Conference is scheduled for November 2nd.

2011 TGEI Class

Thank you 2010 class and Barbara Wall for your contribution during orientation.

Dr. Tom is requesting we plan to attend the second session on Monday, Oct 3. A "panel" of alumni is needed to discuss the Alumni Association, alumni activities, ways alumni should support TGEI into the future, class officers, etc. He stated he can proctor an election later in the week or alumni can visit and conduct the election.

EI Orientation -

Dates: Aug 14-19 (Knoxville)

October 3-7 (Knoxville)

Barbara, Tony, and Lamont are planning to attend during the second week. Any other volunteers?

Lamont reported that the Content Committee has been very active. They have developed a five-star approach to the conference. Anyone with speaker possibilities (especially those who would speak pro bono) should contact Lamont. Also, anyone with interests in graphic design or knows someone who might be interested should contact Lamont.

The committees that have been designated thus far are the Marketing Committee and the Content Committee (headed up by Susan Burdette). There is also a Full Committee.

Sandra Gray recommended Tammy Golden for the Marketing Committee. She works in Printing Services within the Department of General Services and is a member of the 2011 Class. Lamont reported that Sharon Buwalda and Donna Tidwell are working on the logo and asked Sandra if she would contact Tammy Golden.

Lamont said that the orientation for the new class went well and thanked Sandra for coming as well as Barbara Wall and the 2010 Class.

Jesse Neely said that he might be able to attend the second week as well. Donna Jewell asked Lamont if she could provide information pages for the 2011 Class to complete during the second week for directory information. She will get the format to Lamont within the week.

Barbara asked if the 2010 Class was planning anything for the 2011 Class. Penny Austin was not aware of anything. Sandra said that she would ask Sharmila Patel and report back to Lamont.

Barbara and Donna explained what the 2009 Class did for the 2010 Class (hosted a night at the Blackstone and taught the 2010 Class the game of Spoons) and what the 2008 Class did for the 2009 Class (hosted a night at the Flying Saucer and provided a puzzle for a group activity).

<p>Discussing concerns with EI and MI with appointing authorities</p> <p>Criteria Document</p>	<p>Lamont reported that Commissioner Hunter mingled with the appointing authorities at orientation. We are still getting the foot in the door regarding the criteria for each. Lamont asked for any other suggestions – Donna recommended a final determination on whether the programs (EI, MI and LEAD) are meant to be stand-alone programs or a direct progression.</p> <p>Lamont asked that we all look at the criteria document by the 2011 Class Graduation or by November 9th. If anyone has misplaced his or her copy, look for recent agenda emails from Lamont. It would be included there.</p>
<p>Status of documentation of any of our processes. (Events such as the Community Service events, golf tournament, conference planning, steering committee nomination and election process, and Holiday Breakfast planning)</p>	<p>Lamont reported that Kandi hopes to have this project completed by the end of the year.</p>
<p>"Day at the Park" - Family type outing in the late fall. Jesse mentioned he would be open to leading the event, but needs considerable help.</p>	<p>Jesse recommended that two committees be formed: one for golf and one for the family activities. Barbara, Penny and Donna all agreed to help out. Jesse reported that past surveys indicated that Montgomery Bell State Park looked like the most desirable location. Looking at the calendar, October 29th seemed to be the best time. Barbara suggested more of a fall theme instead of concentrating on Halloween.</p> <p>Lamont will talk to Andy Lyons and Doug Stephens. Jesse is going to review the results of previous surveys to see where interests lie. Donna suggested contacting Anne Marshall (Class of 2009) for information about nature walks or other natural possibilities for activities. Lamont suggested horseback riding. Donna also remembered that one of the rangers conducted a presentation on space with a slide show during her week there. MBSP has a telescope.</p> <p>Lamont stated that we should gather information about what the park has to offer and report back.</p>

	<p>He is also going to try to get Julie Perry involved. She is an alumna of both EI and LEAD and could market the event to her LEAD classmates.</p>
<p>Other Business</p> <p>LinkedIn connection with Marilou Cook and MI</p>	<p>Lamont is going to meet with Marilou Cook to discuss this possibility. Donna raised the concern about pictures that would be unflattering to state employees, but Lamont said that the issue had been carefully considered already by Marilou.</p> <p>Lamont will meet with Janjic to talk about an automated database.</p>