

**2010 TGEI Steering Committee  
Minutes for March 11, 2010  
James K Polk Building 15<sup>th</sup> Floor Conference Room  
Conference Call Number 615-741-2032**

**Members Present**

Kandi Thomas  
Debra Bloomingburg  
Jerry Lester  
Derek Martin  
Lamont Price  
Barbara Wall

George Zukotynski

**Members Absent**

Danielle Barnes  
Jamie Kilpatrick  
Jesse Neely  
Mac Purdy  
Doug Stephens  
Melinda Williams

**Members Present Via Conference Line**

Brian Senecal (could not access conference line)

**Guests**

<b>Agenda</b>	
<b>Topic</b>	<b>Notes</b>
Review and Approve February 2010 Minutes	No changes; the minutes were approved as submitted to the committee. Kandi will finalize and email to Lamont for submission to DOHR.
Need a secretary Or volunteer for each meeting for minute taker.	Barbara volunteered to take minutes for the March meeting.
Treasurer's Report	Debra gave the Treasurer's Report. There were no expenses in February, leaving TGEI with a balance of \$835. The signatory change-over process and paperwork (from Jesse to Debra) is to be completed next week (rescheduled from February).
Immediate Action Required – We need volunteers for Annual Conference	After meeting with The TGMI planning committee, there were a number of details discussed and some yet to be finalized: <ul style="list-style-type: none"> <li>▪ Proposing dates: September 20; October 4,</li> </ul>

	<p>11,18 (need to avoid Lead TN dates of Aug 23, Sept 27, and Oct 25)</p> <ul style="list-style-type: none"> <li>▪ Speakers confirmed, but not finalized until date is set: Deputy Governor, John Morgan; Economic and Community Development Commissioner Matthew Kisber</li> <li>▪ Additional alumni speakers could include ideas noted in February minutes</li> <li>▪ Venue can be selected once date is finalized; Kandi has sent a list of state sites to John</li> <li>▪ Estimated alumni 100-150 would attend</li> </ul>
<p>Alumni Directory Update</p>	<p>Donna is continuing to work on getting class member updates to add to the directory. Lamont will check with Donna about the request for DOHR to put the alumni directory update on the TGEI website.</p>
<p>Status of documentation of any of our processes. (Events such as the Community Service events, golf tournament, conference planning, steering committee nomination and election process, and Holiday Breakfast planning)</p>	<p>Kandi will collect all the notes to date on projects and processes and give to Barbara. Barbara will get draft of these notes compiled to start the documentation process.</p>
<p>Ideas for the Year:</p> <ul style="list-style-type: none"> <li>- How to generate interest in the alumni association</li> <li>- Community Services Projects</li> <li>- Survey Results - Lamont</li> </ul>	<p>Via Kandi, Danielle reported that Gene Naifeh is interested in organizing a summer barbeque.</p> <p>Lamont agreed to check with Andy Lyon, State Parks Assistant Commissioner about a park clean-up service projects; he will also check to see if there is an existing Friends of the State Park event that we could support. Suggestion was made that we schedule a picnic following that service work.</p> <p>Lamont will send out a reminder to alumni about the March 20 Habitat for Humanity work day.</p> <p>Kandi contacted Jon Zirkle regarding TGMI's involvement in the golf scramble. He and E. Ross White will coordinate planning efforts with Jesse; the first planning meeting is scheduled for week of March 22. Derek will connect with Doug and</p>

	Jesse to assist with coordinating other activities for the event (skeet shooting, volleyball, etc.)
<p>Issues on keeping the website current with pictures and updates on events. Need a volunteer interested in taking on this project?</p>	<p>No updates have been added to the website. There was discussion about the issues of site ownership, website development skills needed, and time commitments of alumni to keep the website current. George suggested that funds (from the \$835) could be used to hire a consultant with the needed skills; and, for future years that we explore using webinars/broadcasts for meetings.</p> <p>Kandi will explore our options to link with UT and have similar discussion with DOHR.</p> <p>Jerry agreed to explore state website options and limitations.</p> <p>Lamont will follow-up to get Holiday Breakfast pictures, 2009 Class photos, and updated Steering Committee membership loaded on the website.</p>
<p>Update on discussions from the combined meetings with DOHR and TGMI</p>	<p>Note: see earlier notes in Annual Conference section.</p>
<p>Other Business</p>	<p>May 12 is the deadline for Commissioners to select TGEI participants; expect Orientation in June. The Steering Committee members need to determine who can attend the Orientation as well as any of the class sessions or events. Kandi will contact Dr. Tom to determine alumni needs at these events.</p> <p>The next meeting is tentatively scheduled for April 8, 2010.</p>
<p>Future Agenda Topics:</p>	<p>April or May Meeting: By-laws review and draft language to present at annual meeting.</p> <p>Determine state park community service project(s) details.</p>