

**2011 TGEI Steering Committee
Minutes for September 8th, 2011
James K Polk Building 15th Floor Conference Room
Conference Call Number 615-741-2032**

Members Present

Lamont Price, Chair
Penny Austin

Members Absent

Jerry Lester
Sharmila Patel
Thomas Robinson
Doug Stephens
Alan Schwedimann
Jesse Neely
Kandi Thomas, Past Chair
Barbara Wall

Members Present Via Conference Line

Tony Mathews, Vice Chair
Donna Jewell

Guests Present

Derek Martin

Guests ABSENT

Agenda

Topic	Notes
Review and Approve August 2011 Minutes	The minutes were approved by Penny Austin and second was given by Derek Martin.
Treasurer's Report	Debra was absent, but no changes are expected.
Holiday Breakfast Planning for 2011	Lamont Price (TN Tower Grill) and Derek Martin (MBSP) are to provide a menu and estimated cost for having the breakfast this year. Derek stated it would be a lot easier for MBSP staff to host the breakfast at Ellington.

<p>TGI Leadership Meeting Update</p> <p>A Save the Date announcement has gone out! The official date of the conference is November 2nd.</p> <p>Trish and MI have developed a mentorship curriculum and want to gauge our interest in participating.</p> <p>Information Sheet for new class (Donna)</p> <p>Dates: Aug 14-19 (Knoxville) October 3-7 (Knoxville)</p> <p>Barbara, Tony, and Lamont are planning to attend during the second week. Jesse may be able to attend as well.</p> <p>Criteria Document</p>	<p>The Planning Committee is asking for volunteers during the day of the Fall Conference. Please sign up to help.</p> <p>Barbara mentioned having a team building event and chili cook-off for the 2011 class.</p> <p>Lamont stated he would ask Dr. Tom to schedule a team building activity and chili cook-off for the 2011 class.</p> <p>We discussed having this completed November 9th.</p>
<p>Status of documentation of any of our processes. (Events such as the Community Service events, golf tournament, conference planning, steering committee nomination and election process, and Holiday Breakfast planning)</p>	
<p>"Day at the Park" (Fall Theme) - No official committees have been formed, but Barbara, Donna, and Penny have volunteered thus far. This was mentioned to MI alumni and they appeared interested in participating (Marilou Cook). Doug S. is going to help in providing information.</p>	<p>We discussed having a cost per person, securing the pavilion for free, and having activities for the children and adults that attend. Donna will send out an email once the details are finalized.</p>
<p>Other Business</p> <p>LinkedIn connection with Marilou Cook and MI</p>	<p>Jesse will make contact with Marilou Cook.</p>