

All 2015 Yearly Publications Available on the TBI Website

The following publications are now available for viewing on the TBI website:

- Crime on Campus
- Crime in Tennessee
- Hate Crime
- Law Enforcement Officers Killed or Assaulted
- Domestic Violence Study
- School Crime

The publications can be accessed from http://www.tbi.tn.gov/tn_crime_stats/stats_analys.shtml

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Crime in TN – 6 Month Data Review

Every law enforcement agency should receive their Crime in Tennessee data in the mail by the end of July. Some agencies may have notations on the review page. **Please review your agency's data and correct any issues that are noted, as well as verify that all data has been submitted January 1, 2015–June 30, 2015.** Remember that the data verification page must be signed by the Chief/Sheriff/Director at your agency and sent in to the CJIS Support Center via mail or fax. **(Please note that the fax number has changed to 615-744-4555)**

Some agencies may receive additional pages regarding LEOKA or bias motivated incidents that were reported.

Please review your agency's LEOKA data and fix any issues that are marked on the page. If there have been incidents reported as bias motivated or with a bias motivation of unknown, data pages will be sent out regarding this as well. **Please review ALL pages, verify that the data is correct and fix any issues.**

Along with the data review, a database update form will be enclosed. Please complete it with the most current information and send back to Kelsie Conrad via fax (615-744-4555) or e-mail (Kelsie.Conrad@tn.gov).

Remember – it is YOUR data and your responsibility to ensure its accuracy and completeness.



TIBRS 2015 Conference Registration and Hotel Reservation Information



CONFERENCE REGISTRATION IS NOW OPEN!

The 2015 TIBRS Conference will return to the Music Road Inn and Conference Center in Pigeon Forge, TN. This year the conference dates are September 14th through the 16th. All agencies wishing to send attendees to the conference are asked to complete registration prior to the conference. A packet containing complete conference registration and hotel reservation information has been sent to each agency via mail and listserv message. The information is below as well for your convenience.

How to Register:

Submitting your registration online at www.tbi.tn.gov is the preferred method. Click on the Law Enforcement Only tab on the left side.

Login – lawenforcement

Password – Tennessee1 (case sensitive)

Click on the TN Incident Based Reporting System link and then click on the TIBRS Conference Registration 2015 link to register online (if the link does not work, you will need to change the compatibility view. Hit F12 and a screen will show at the bottom. Click “Browser Mode” at the top and change to Internet Explorer Compatibility View).

After entering your information, you must click the “calculate” button and the “submit” button to add your registration to the database. You will receive a confirmation number in red if the submission is accepted.

Please do not mail the registration form if you register on-line. Check or money orders are payable to “TIBRS User Group”. The User Group cannot accept credit cards.

Please note that the address to mail the conference registration fee has changed. Completed registration payments should be mailed to:

TIBRS User Group
P.O. Box 414
Madison, TN 37116

Making Hotel Reservations:

**Music Road Inn and Conference Center
314 Henderson Chapel Road
Pigeon Forge, TN 37863**

Go online to www.musicroadhospitality.com and then click on the RESERVATION area. Click on the GROUPS at the top of the navigation bar and enter the information below:

Group ID – 5533, Password – 37000124

You can also make reservations online by going to the following link:

<https://secure.musicroadhotel.com/V1WebControls/GroupComments.aspx>

Once at the webpage, click “Make Reservation” on the left hand side of the page. Please note that the dates at the top of the web page are **NOT** the conference dates, but are the dates that the hotel blocked off for our group to make reservations.

The deadline for making hotel reservations is August 14, 2014 to receive the conference rate of \$89.00.

Please make your reservations soon. For reservation inquiries, please call 1-855-790-4646.

Elections at TIBRS Conference 2015

According to the by-laws, the following TIBRS User Group positions will be up for re-election at this year's conference.

Treasurer

West Tennessee Representative

College/University Representative

TIBRS Bias Motivated Offenses

As you know we added some new location and property codes in TIBRS. We also added new anti-religion bias codes to comply with FBI reporting as well as the capability of reporting up to five anti-bias codes in one offense. The reporting of the additional bias codes in an offense caused the database structure for that segment to change significantly. Because of that change, you cannot currently see bias motivated offenses for data submitted on or after June 1, 2015 at www.tncrimeonline.com. This issue will be addressed but we wanted to make agencies aware of the lack of data availability at the present time.

Checking for Valid Latitude/Longitude and Address Data

We deployed edit checking for address information in September 2013. However, it was not strictly enforced. We have been attempting to geo code address information for future crime mapping and are unable to complete the process due to incomplete address information.

Option 1— The TIBRS load program will check first for a valid Latitude and Longitude for Group A incidents and Group B arrests. A valid latitude for Tennessee will be between 34.85654 to 36.75412. The format must be 99.99999 for the latitude. A valid longitude for Tennessee will be from -81.59809 to -90.49735 in the format of -99.99999

Option 2— If the latitude/longitude is missing or invalid, the TIBRS load program will check for a complete address. The address **must** include a numeric, a street name, city, state **and** zip code. If your software allows for a second address field, this is usually reserved for apartment numbers, unit numbers, etc. Missing or incorrect information will error out. **Do not enter any special characters in any of the address fields.** Your software program should automatically place commas in your monthly TIBRS transmission files in the correct places.

Your Group A incidents and Group B Arrests must have one of the two options to pass edit checking and be added to the database.

Here is a link to a website that may be helpful in calculating the Latitude and Longitude for incidents:

<http://www.findlatitudeandlongitude.com/>



A Few Reminders...

If you receive an email from the CJIS Support Center asking you to verify TIBRS data, please respond to the request as soon as possible. When we process your data, you will be sent any errors that are generated at the state level. When the data is sent to the FBI, there are additional checks in place which may determine a need for further review of incidents you have submitted. For instance, we recently received a large number of incidents from the FBI that had been marked as Cargo Thefts. These incidents may have been reported as occurring at a residence or the only victim was an Individual rather than a Business. The FBI returns incidents such as these to the CJIS Support Center and we are asked to forward these back to the local agencies for verification. If you are asked to verify data, please do so as soon as possible. The sooner we receive a response from you, the sooner we can respond to the FBI. And as always, we appreciate your cooperation!

Also, each RAC and Alt RAC (if applicable) should have an initial 16 hours of training and eight hours every calendar year after that. If you have not received your training for this year check the schedule below for upcoming classes!

2015 TIBRS Training Schedule

JULY			
Tuesday, July 7	0830-1630	Introduction to Data Collection	TBI Headquarters, Nashville
Wednesday, July 8	0830-1630	TnCOP Software NEW USERS ONLY!	TBI Headquarters, Nashville
Thursday, July 16	0830-1630	TIBRS Review	Civic Center, Sevierville
Tuesday, July 21	0830-1630	TIBRS Review	TBI Headquarters, Nashville
AUGUST			
Monday, August 24	0830-1630	Introduction to Data Collection	TBI Headquarters, Nashville
Tuesday, August 25	0830-1630	TnCOP Software NEW USERS ONLY!	TBI Headquarters, Nashville
Wednesday, August 26	0900-1300	TnCrimeOnline	TBI Headquarters, Nashville

To sign up for a TIBRS class, please email Ryan Spraggins (Ryan.Spraggins@tn.gov) or Dale King (Dale.King@tn.gov).

Please include: first and last name of attendee(s), your agency’s name and ORI number, and the date(s) you wish to attend.

Note the following regarding the training schedule:

- TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.
- TnCrimeOnline class does not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TnCrimeOnline, we highly recommend that RACs and Alt. RACs attend the class if at all possible.
- Due to limited seating, TnCOP Software classes are for new users only.



CJIS Support Center NCIC/TIES & TIBRS STAFF



Tennessee Bureau of Investigation
CJIS Support Center
901 R.S. Gass Blvd.
Nashville, TN 37216-2639
FAX 615-744-4555

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<i>Ryan Spraggins (TIBRS)</i> AUDITING	<i>(615) 744-4290</i>	<i>Ryan.Spraggins@tn.gov</i>
<i>VACANT (TIBRS)</i> TRAINING		
<i>VACANT (TIBRS)</i> AUDITING		

REGIONAL CJIS SUPPORT CENTER REPRESENTATIVES/AUDITORS				
East Tennessee TIBRS	Region 1 (East/Middle) TIES	Middle Tennessee TIBRS	Region 2 (Middle/West) TIES	West Tennessee TIBRS
Jim Clabo 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 James.Clabo@tn.gov	Ginger Irons 6040 Century Oaks Drive Chattanooga, TN 37416 (423) 634-2378 FAX: (423) 634-4003 Ginger.Irons@tn.gov	Ryan Spraggins 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4290 FAX: (615) 744-4555 Ryan.Spraggins@tn.gov	Carletta Scott 121 Executive Drive Jackson, TN 38305 (731) 984-6699 FAX: (731) 668-9769 Carletta.Scott@tn.gov	Vacant (TBI Jackson Field Office)

For issues concerning TnCOP or CRMS, please complete the Fusion Center Issue form (located on the TBI web site) and email to tncop.helpdesk@tn.gov

For immediate TnCOP issues, call or send a text to 615-210-3726 (text messages are the preferred choice).

West Tennessee - Vacant
121 Executive Park Drive, Jackson, TN 38305

Benton	Fayette	Hickman	McNairy
Carroll	Gibson	Houston	Obion
Cheatham	Giles	Humphreys	Perry
Chester	Hardeman	Lake	Shelby
Crockett	Hardin	Lauderdale	Stewart
Decatur	Haywood	Lawrence	Tipton
Dickson	Henderson	Lewis	Wayne
Dyer	Henry	Madison	Weakley

Middle Tennessee - Ryan Spraggins
 (615) 744-4290 FAX (615) 744-4555
 901 R.S. Gass Boulevard, Nashville, TN 37216
 Email: Ryan.Spraggins@tn.gov

Bedford	Jackson	Putnam	White
Cannon	Lincoln	Robertson	Williamson
Clay	Macon	Rutherford	Wilson
Coffee	Marion	Smith	
Davidson	Marshall	Sumner	
DeKalb	Mauzy	Trousdale	
Franklin	Montgomery	Van Buren	
Grundy	Moore	Warren	

East Tennessee - Jim Clabo
 (865) 549-7853 FAX (865) 549-7811
 1791 Neals Commerce Lane, Knoxville, TN 37914
 Email: James.Clabo@tn.gov

Anderson	Claiborne	Hamblen	Knox	Overton	Sequatchie
Bledsoe	Cocke	Hamilton	Loudon	Pickett	Sevier
Blount	Cumberland	Hancock	McMinn	Polk	Sullivan
Bradley	Fentress	Hawkins	Meigs	Rhea	Unicoi
Campbell	Grainger	Jefferson	Monroe	Roane	Union
Carter	Greene	Johnson	Morgan	Scott	Washington

TIBRS User Group Officers			
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Middle East Representative	Billy Mason	Jasper Police Department	billymason@jasperpolice.com
Middle West Representative	Kathy Ryan	Lawrenceburg Police Department	k.ryan@lawrenceburgpolice.org
West Representative	Amy Simcox	Memphis Police Department	amy.simcox@memphistn.gov
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