



Tennessee Department of Financial Institutions
400 Deaderick Street, Citizens Plaza, 6th Floor
Nashville, TN 37243
(615) 741-2236

REQUEST FOR SUBSTITUTE MORTGAGE LICENSE

(Check One)

Company _____ Branch _____ Mortgage Loan Originator _____

NMLS Number _____ License Number _____

Name (as it appears on the license) _____

Address _____

Reason for substitute license (lost, address change, name change, etc.):

Note: Department of Financial Institutions Rule #0180-17-.10 requires a non-refundable fee of \$25.00 for each substitute license. All requests for a substitute license must be accompanied by a check or money order made payable to the Department of Financial Institutions for the \$25.00 fee.