

**RESOLUTION TO ADOPT A CODE OF ETHICS FOR
BOARD MEMBERS, EMPLOYEES AND AGENTS OF THE
MAURY EMERGENCY COMMUNICATIONS DISTRICT**

WHEREAS, Section 49 of the Comprehensive Governmental Ethics Reform Act of 2006, 2006 Public Chapter 1 (1st Ex. Sess.), (the "Ethics Reform Act") requires county legislative bodies to adopt certain ethical standards by resolution on or before June 30, 2007; and

WHEREAS, Maury Emergency Communications District desires to adopt a version of the Tennessee Emergency Communications Board's ethical standards as the Code of Ethics for Maury Emergency Communications District;

NOW THEREFORE, BE IT RESOLVED by the Maury Emergency Communications District meeting at 2907 Cayce Lane, Columbia, Tennessee on this day of October 31, 2007 that:

The ethical standards document attached to this resolution is hereby adopted as the Code of Ethics for the Maury Emergency Communications District.

Upon approval of this resolution a copy will be mailed to the State Ethics Commission; and

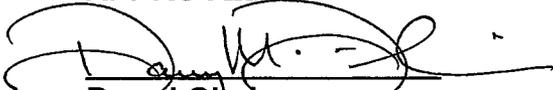
A copy filed in the offices of the Maury Emergency Communications District located at 2907 Cayce Lane, Columbia, Tennessee; and

A copy of this resolution be posted on a bulletin board in the offices of the Maury Emergency Communications District located at 2907 Cayce Lane, Columbia Tennessee.

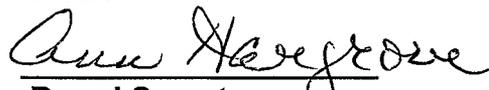
This resolution shall take effect upon its passage and approval, the public welfare requiring it.

ADOPTED this 31 day of October 2007.

APPROVED :


Board Chairman

ATTEST:


Board Secretary

**A POLICY CONCERNING ETHICS, CONFLICTS OF INTEREST AND ACCEPTANCE OF GIFTS ON THE PART OF
MEMBERS OF THE BOARD OF DIRECTORS, EMPLOYEES AND AGENTS OF THE
MAURY COUNTY
EMERGENCY COMMUNICATIONS DISTRICT**

1. Persons covered. This Policy applies to all members of the Board of Directors, employees and agents of the *Maury County Emergency Communications District* (hereinafter "board members, employees and agents").
2. Board member, employee and agent responsibilities. Each board member, employee and agent shall avoid any action, whether or not specifically prohibited by statute, regulation, or this Policy, which might result in or create the appearance of:
 - i. Using public office for private gain;
 - ii. Giving preferential treatment to any person;
 - iii. Impeding government efficiency or economy;
 - iv. Losing complete independence or impartiality;
 - v. Making a government decision outside of official channels; or
 - vi. Affecting adversely the confidence of the public in the integrity of *Maury County Emergency Communications District* or its Board of Directors.
3. Gifts. No board member, employee or agent shall solicit or accept, directly or indirectly, on behalf of himself or herself or any member of the board member's, employee's or agent's household, any gift, including but not limited to any gratuity, service, favor, food, entertainment, lodging, transportation, loan, loan guarantee or any other thing of monetary value, from any person or entity that:
 - i. Has, or is seeking to obtain, contractual or other business or financial relations with the *Maury County Emergency Communications District* or its Board of Directors; or
 - ii. Conducts operations or activities that are regulated by the *Maury County Emergency Communications District* or its Board of Directors; or
 - iii. Has interests that may be substantially affected by the performance or nonperformance of the board member's, employee's or agent's official duties.
4. Exceptions. The prohibition on accepting gifts in paragraph 3 does not apply to:
 - i. A gift given by a member of the board member's, employee's or agent's immediate family, or by an individual if the gift is given for a non business purpose and is motivated by a close personal friendship and not by the position of the board member, employee or agent informational materials in the form of books, articles periodicals, other written materials, audiotapes, videotapes, or other forms of communication;
 - ii. Sample merchandise, promotional items, and appreciation tokens; provided they are routinely given to customers, suppliers or potential customers in the ordinary course of business;
 - iii. Unsolicited tokens or awards of appreciation, honorary degrees, or bona fide awards in recognition of public service in the form of a plaque, trophy, desk item, wall memento and similar items; provided that any such item shall not be in a form which can be readily converted to cash;
 - iv. Food, refreshments, foodstuffs, entertainment, or beverages provided as part of a meal or other event, if the value of such items does not exceed fifty dollars (\$50.00) per occasion; provided that the value of a gift made pursuant to this subsection may not be reduced below the monetary limit by dividing the cost of the gift among two or more persons or entities identified in paragraph 3;
 - v. There may be circumstances where refusal or reimbursement of a gift (such as a lunch or dinner) may be awkward and contrary to the larger interests of the Emergency Communications District. In such circumstances, the board member, employee or agent is to use his or her best judgment, and provide to the board of directors a written disclosure of the gift, including a description, estimated value, the identity of the person or entity providing the gift, and any explanation necessary within fourteen (14) days;
 - vi. Food, refreshments, meals, foodstuffs, entertainment, beverages or intrastate travel expenses that are provided in connection with an event where the board member, employee or agent is a speaker or part of a panel discussion at a scheduled meeting of an established or recognized membership organization which has regular meetings; and
 - vii. Loans from established financial institutions made in the ordinary course of business on usual and customary terms, so long as there are no guarantees or collateral provided by any person described in paragraph 3.

5. Financial Interests.
 - i. No board member, employee or agent shall enter into or derive any benefit, directly or indirectly, from any contractual arrangement with the *Maury County Emergency Communications District* with regard to matters related to E911 or emergency communications. In recognition of the fact that many husbands and wives have separate careers, the normal employment compensation of a spouse whose regular, ongoing employer or business has a "benefit" to the board member, employee or agent is excluded from this provision, provided the contract with the Maury County Emergency Communications District was procured without any participation, assistance or influence by the board member.
 - ii. No board member, employee or agent shall have a direct or indirect financial interest that conflicts substantially, or appears to conflict substantially, with his or her board-related duties or responsibilities. "Indirect financial interest" in this case includes a substantial interest on the part of a parent, spouse, or minor child of the board member, employee or agent. This subsection shall not apply to interests that have been placed into a "blind trust" arrangement pursuant to which the board member, employee or agent does not have knowledge of the retention or disposition of such interests. This subsection also shall not apply to ownership of publicly traded stocks or bonds where such ownership constitutes less than two percent (2%) of the total outstanding amount of the stocks or bonds of the issuing entity. If, at the time the board member, employee or agent begins his or her term on or tenure with the board or at any subsequent time while serving the Board, the board member, employee or agent possesses such direct or indirect financial interests prohibited by subsections (i) or (ii), the board member shall divest such interest within a reasonable time.
6. Use of information. No board member, employee or agent shall, directly or indirectly:
 - i. Use, disclose, or allow the use of official information which was obtained through or in connection with his or her membership on the *Maury County Emergency Communications District* Board of Directors or service with the *Maury County Emergency Communications District* and which has not been made available to the general public for the purpose of furthering the private interest or personal profit of any person, including the board member; or
 - ii. Engage in a financial transaction as a result of, or primarily relying upon, information obtained through his or her membership on the Maury County Emergency Communications District Board of Directors or service to the *Maury County Emergency Communications District*.
7. Use of district property. No board member, employee or agent shall make use of the facilities, equipment, personnel or supplies of the *Maury County Emergency Communications District* for private use or gain, except to the extent that the use is incidental or *de minimus* or is lawfully available to the general public.
8. Disclosure of personal interest in voting matters. A board member, employee, or agent of the *Maury County Emergency Communications District* with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, and shall be included in the minutes, any personal interest that affects or would lead a reasonable person to infer that it affects the member's vote on the measure. In addition, the member may, to the extent allowed by law, recuse himself or herself from voting on the measure.
9. Disclosure of personal interest in non-voting matters. Any board member, employee, or agent who must exercise discretion relative to any matter other than casting a vote and who has a personal interest in the matter that affects or that would lead a reasonable person to infer that it affects the exercise of the discretion shall disclose, before the exercise of the discretion when possible, the interest on the attached disclosure form and file a notarized copy of the disclosure form in the *Maury County Emergency Communications* office. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from the exercise of discretion in the matter.

Declaration of Compliance

I, _____, hereby affirm that I have read and understand the Ethics and Conflict of Interest Policy of the Maury County Emergency Communications Board and agree to comply with it.

 Board Member
 Maury County Emergency Communications Board

 Date

**MAURY COUNTY EMERGENCY COMMUNICATIONS
CODE OF ETHICS
CONFLICT OF INTEREST DISCLOSURE STATEMENT**

Instructions: This form is for reporting personal interests required to be disclosed under Section 3 of the Code of Ethics of this county. Officials and employees are required to disclose personal interests in matters that affect or would lead a reasonable person to infer that it would affect the exercise of discretion of an official or employee.

1. Date of disclosure: _____

2. Name of official or employee: _____

3. Office and position: _____

4. Description of personal interest (describe below in detail):

Signature of official or employee

Witness Signature

Printed name of witness