



Course Information and Required Materials



Course Code: E0100-008
Course: Fire Chief Orientation "Complete Series"
Hours: 16
Designed For: Fire Department Chief and Company Officers who are preparing to, or entering the upper management level of his/her department. The objective of this course is to develop the chief officer for the administrative and operational challenges of the fire service in the 21st century

Course Goals: The goal of this course is to meet or exceed the requirements of TCA -68-102-68. This law requires all "Assistant to Commissioners" or Chiefs of departments to obtain training if hired or elected after July 1, 2006.

Prerequisites: None
Certification: None
Max. Class Size: 30
Restrictions: Must be 18 years of age

REQUIRED STUDENT MATERIALS

Provided on first day of class

REQUIRED INSTRUCTOR MATERIALS

REFERENCES

TCA -68-102-68

COURSE OBJECTIVES

Course Objectives:**GENERAL COURSE INFORMATION**

Major topics covered in the course are program orientation; ethics; establishing a partnership with the community; budgetary process, budgeting and auditing practices, budget development, and fiscal planning; managing human resources; inspections risk management and safety programs; TN legal requirements for fire departments.

Methods of instruction include lecture; discussion; classroom exercises; case studies; role-playing; problem solving; research and group projects; group presentations and peer evaluations; student projects, presentations, and participation are evaluated based on instructor and peer evaluation process.

COURSE DELIVERY

This Fire Chief Orientation course will be conducted in sessions as required to meet the needs of the student. Classes are primarily delivered with two (2) day sessions of eight (8) hours. Participant and group work and study sessions are also required so as to complete class assignments and projects.

Session 1- Program Orientation
 Legal requirements for Fire Chiefs in TN
 TN Fire Service Mutual Aid
 Fire Incident Reporting System (TFIRS)
 Fire Chief Resources
 The Chief Officer's Role

Session 2- Elected Officials Academy Overview
 Tennessee Bomb & Arson Overview
 Fire Service Politics
 TN Water Regulations
 Safety Considerations for Fire Chiefs

GRADING AND SUCCESSFUL COMPLETION

To successfully complete the Fire Chief Orientation, all sessions and classes must be attended to the satisfaction of the instructor.

ACKNOWLEDGEMENT

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