

February 28, 2024

RE: Changes to SAVE Program

Pursuant to the Eligibility Verification for Entitlements Act, Tenn. Code Ann. § 4-58-103, non-United States citizens applying for professional licensure must submit documents with their application that can be verified through the SAVE program to show that the applicant is authorized to work in the United States.

Effective February 5, 2024, the Department of Homeland Security will no longer process SAVE verification requests that only include a foreign passport without also including: an alien/USCIS number; a naturalization/citizenship number; a card/I-797 receipt number; an I-94 number; a SEVIS number; and/or a visa number. **You may still submit a foreign passport to the Department of Commerce and Insurance as part of your application, however, unless it has one of the previously mentioned numbers, you would also need to submit another document that is acceptable for verification in SAVE, such as an Employment Authorization Document (“EAD”).**

If you submit an application for a professional license with only a copy of a foreign passport without one of the above-listed numbers, the Department of Commerce and Insurance will not be able to submit the application for verification in SAVE and the application will not be able to be processed.

For more information on documents that can be verified by the SAVE program, please visit <https://www.uscis.gov/save/commonly-used-immigration-documents>. If you have any questions about the status of your application, you may contact the Department by phone at (615) 741-2241 or by e-mail at Ask.TDCI@TN.Gov.

Sincerely,

Tennessee Department of Commerce and Insurance