



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
ALARM SYSTEMS CONTRACTORS BOARD  
500 JAMES ROBERTSON PARKWAY  
DAVY CROCKETT TOWER  
NASHVILLE, TENNESSEE 37243-1168  
Telephone: 615.741.9771 Fax: 615.532.2965  
Website: <http://www.tn.gov/regboards/asc/index.shtml>

**AGENDA**

**ALARM SYSTEMS CONTRACTORS BOARD  
NOTICE OF BOARD MEETING  
RULEMAKING HEARING**

Davy Crockett Tower - Conference Room 1-B  
500 James Robertson Parkway  
Nashville, Tennessee 37243

**Thursday, October 16, 2014**

**9:00 A.M. (CDT) RULEMAKING HEARING - CALL TO ORDER – Vivian Hixson, Chair**

- Roll Call – Cody Vest, Executive Director
- Rulemaking Hearing
- Adjourn Rulemaking Hearing

**BOARD MEETING - CALL TO ORDER – Vivian Hixson, Chair**

- Roll Call – Cody Vest, Executive Director
- Agenda (*Review/Adopt*)
- Minutes 09/18/2014 Board Meeting (*Review/Approve*)

**Legal Report – Josh Kilgore, Assistant General Counsel  
Ed Scudder, Assistant General Counsel**

**[Ex A] Complaint Review – Legal Issues**

**Administrative Report – Cody Vest, Executive Director**

- [Ex B] Open Complaint Report**
- [Ex C] Disciplinary Action Reports**
- [Ex D] Monthly Reports**
- [Ex E] Legislative Update**
- [Ex F] Budget Update**
- [Ex G] Correspondence Review**
- [Ex H] Qualifying Agent Application Review**
- [Ex I] Alarm Employee Application Review**

**Education Report – Beth Smith Bell, Administrative Assistant**

**[Ex J] Course Review/Approval**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

**The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancellations or deferrals.**

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access.

If you need assistance with attending this meeting due to a disability please contact the Department's

ADA Coordinator at 615.741.8307.