



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

February 7, 2023

Dr. Steve Barnett
Johnson City Schools
100 East Maple St.
Johnson City, TN 37601

Dear Director Barnett:

Please find the attached summary review of findings from the School Nutrition Program's 2022-23 fiscal year administrative review of the Johnson City Schools National School Lunch Program and School Breakfast Program. This review was conducted the week of January 30, 2023, with the exit date of February 1, 2023. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than March 3, 2023. During this timeframe, if you identify errors or points of disagreement in our findings, please contact me, to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in fiscal action.

Upon receipt of Johnson City Schools documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Bill Byford
State Director of School Nutrition
School Nutrition Program

PASTE REVIEW SUMMARY HERE

Johnson City (901)

Review ID: 3580

Exit Conference Date: 2/1/2023

Review Year: 2022-2023

Month of Review: December

Lead Reviewer: Frankie Norton

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

100 - Certification and Benefit Issuance	V-0100	Observed that there were four applications miscategorized, resulting in students receiving incorrect benefits.	Ensure all applications are approved correctly. Notify households of corrected eligibility determination and update the benefit issuance document. Upload copies of household notification letter as evidence of compliance.
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