



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

LIZZETTE REYNOLDS
COMMISSIONER

November 9, 2023

Ms. Cheryl Mathis
Dyer County Schools
159 Everett Street
Dyersburg, TN 38024-5119

Dear Ms. Mathis:

Please find the attached summary review of findings from the School Nutrition Program's 2023-24 fiscal year administrative review of Dyer County Schools' National School Lunch Program and School Breakfast Program. This review was conducted the week of October 30, 2023, with the exit date of November 2, 2023. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than December 4, 2023. During this timeframe, if you identify errors or points of disagreement in our findings, please contact me, to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in fiscal action.

Upon receipt of Dyer County's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Bill Byford
State Director of School Nutrition
School Nutrition Program

Dyer County (230)

Review ID: 3646

Exit Conference Date: 11/2/2023

Review Year: 2023-2024

Month of Review: September

Lead Reviewer: Audra Barron

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

1400 - Food Safety	V-1400	Observed violations of district level HACCP plan.	Retrain staff on standard operating procedures. Upload agenda used and copy of sign-in sheet.
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Site - Level Findings: Trimble Elementary (0045)

1400 - Food Safety	V-1400	Observed products in violation of the Buy American provision during on-site observation.	Obtain documentation from the vendor prior to receipt of a non-domestic product that indicates the country of origin, pricing for domestic versus non-domestic product, and/or a statement indicating the product is not available in sufficient quantities domestically. Make copies of most recent Buy American exceptions and provide to each cafeteria. Upload documentation from the vendor of non-domestic items.
Infant and Pre-K Meal Pattern Checklist - Lunch	V-IMPCL	Observed that the meal pattern flexibility for co-mingled PreK students is not being implemented correctly. Offer versus Serve and milk choices were not available to PreK students.	Begin allowing milk choices and OVS for PreK students during lunch who are co-mingled. Upload one week of PreK specific production records showing entree and vegetable choices, as well as milk options.