

IDEA ADMINISTRATIVE COMPLAINT
17-25

Name of the school system:

Kingsport City Schools (KCS)

Description of the violations:

Failure to complete prior written notice, Individual Education Program (IEP)
inaccurately written, IEP team - lack of members, parent participation limitations

Description of the laws or regulations determined to be violated:

34 C.F.R. § 300.503 "Prior Written Notice"
34 C.F.R. § 300.320 (a) (4) "Definition of Individual Education program"
34 C.F.R. § 300.321(a) (6) "IEP Team"
34 C.F.R. § 300.322 (e) "Parent participation"

Corrective measures ordered by the department:

1. Within thirty (30) days of receipt of this report provide the department with a date(s) for training regarding the aforementioned regulation. Training should be conducted for all appropriate staff.
2. Provide documentation of the training having occurred by submitting the training agenda, content of the training, and staff sign-in sheets within ten (10) days of its completion.

Final determination of the department:

The Department will monitor and document KCS compliance with corrective measures ordered.