

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
17-50

Name of the school system:

Hamilton County School System (HCSS)

Description of the violation:

Failure to review and revise IEP in a timely manner

Description of the law or regulation determined to be violated:

34 CFR 300. 324 (b) (1) "Development, review, and revision of IEP"

Corrective measures ordered by the department:

1. Schedule training regarding the aforementioned regulation for all appropriate staff within thirty (30) days of receipt of this report.
2. Provide documentation of training, including an agenda and sign-in sheet, within ten (10) days of completion.
3. Schedule an IEP team meeting at the beginning of the 2017-18 school year to discuss IEP services and the monitoring of implementation to ensure that any needed reviews or revisions to the IEP are conducted in a timely manner.
4. Provide documentation of the convening of this IEP team meeting.

Final determination of the department:

The Department will monitor and document HCSS compliance with corrective measures ordered.