

**IDEA ADMINISTRATIVE COMPLAINT**  
**# 18-50**

**Name of the school system:**

Lebanon Special School District (LSSD)

**Description of the violations:**

Failure to complete all required components of an evaluation to identify a student as disabled and eligible for special education services.

**Description of the laws or regulations determined to be violated:**

34 CFR §300.304 "Evaluation Procedures"

34 CFR §300.101 "Free Appropriate, Public Education"

**Corrective measures ordered by the department:**

1. Within thirty (30) days of receipt of this report *provide the department with a date(s)* for conducting training for all appropriate staff on the aforementioned regulations.
2. Within ten (10) days of completion of training provide the agenda, content, and sign-in sheets of participants as documentation of the aforementioned regulations having been fully addressed and that appropriate staff participated in the training.
3. Based on IDEA Child Find requirements, make an attempt to determine if student is still residing within the geographic boundaries of the LSSD. If so, offer a full re-evaluation as well as proportionate amount of services should Student so qualify.
4. Provide documentation of efforts to meet child find requirements on behalf of this Student.

**Final determination of the department:**

The Department will monitor and document LSSD compliance with corrective measures ordered.