



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

March 12, 2021

VIA EMAIL

Robert Greene
Director of Publications Division
Office of the Secretary of State
8th Floor, Snodgrass Tower
312 Rosa L. Parks Ave.
Nashville, Tennessee 37243
Robert.A.Greene@tn.gov

Dear Mr. Greene:

Pursuant to Tennessee Code Annotated ("T.C.A.") section 8-44-108(b)(3), the Tennessee Textbook and Instructional Materials Quality Commission ("the Commission") hereby submits this letter as its Determination of Necessity for its special called virtual meeting to be held via WebEx at 9 a.m. CST on March 12, 2021.

T.C.A. section 49-6-2201(k) allows the Commission to call special meetings when needed; in this case, the Commission called a special meeting to discuss the urgent business of extending mathematics publisher contracts needed for district purchasing.

Pursuant to T.C.A. section 8-44-108, and the Governor's Executive Orders permitting governing bodies to conduct meetings electronically due to COVID-19, the Commission made the determination that its special called meeting on March 12, 2021 should be conducted electronically to ensure the Commission could carry out essential business in a safe, transparent way that avoids large gatherings of people.

A statement of the necessity for the teleconference meeting was made during the meeting by Joanna Collins, Assistant General Counsel for Procurement for the Tennessee Department of Education, as requested by Ms. Michele Bowman, Vice-Chair. The following Commission members announced participation in the meeting via WebEx, meeting the quorum requirements in T.C.A. section 49-6-2201(k)(1):

1. Dr. Linda Cash
2. Laurie Cardoza-Moore
3. Mr. William (Billy) Bryan
4. Ms. Michelle Bowman
5. Mr. John Combs
6. Dr. Charles Crowe
7. Ms. Marcie Rudd

Non-Voting Commission Member
Dr. Lisa Coons (Designee for Commissioner)

Notice of the meeting was posted on the Commission's website along with the agenda and instructions for accessing the WebEx via computer or telephone.

Respectfully submitted,

Joanna Collins
Assistant General Counsel for Procurement
Tennessee Department of Education
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