

Textbook and Instructional Materials Quality Commission Meeting Minutes April 22, 2021

The meeting took place virtually out of necessity due to COVID-19, pursuant to Tennessee Code Annotated (“T.C.A.”) section 8-44-108(b)(3) and the Governor’s Executive Orders permitting governing bodies to conduct meetings electronically due to COVID-19. The public had access to the meeting through the WebEx virtual link.

The Textbook Commission Meeting began immediately after the workshop.
Meeting called to order by Commission Chair, Dr. Linda Cash
Meeting called to order at: 11:10 a.m. CST

Statement of Necessity for Virtual Meeting was read by Dr. Linda Cash, Chair.

Roll call was taken by Pam Kimbrough, Recording Secretary

Mr. William “Billy” Bryan	Present
Ms. Laurie Cardoza-Moore	Present
Dr. Linda Cash	Present
Dr. John Combs	Present
Dr. Lisa Coons (non-voting member)	Present
Dr. Charles Crowe	Present
Dr. Mark Gonyea	Present
Ms. Marcia Rudd	Present
Ms. Michele Bowman	Present

A quorum was met. Eight voting members present, one non-voting member present

Introductions of Commission Members was led by Commission Chair, Linda Cash

1. Consent Items (Roll Call Vote) for Adoption of Amended Agenda

- a. At Chair’s recommendation, the agenda was amended to add the following items: a motion to request TDOE to provide legal advisor, a motion for scoring rubrics to include standards review, 3rd party review and pressure test, a motion for Textbook Commission to have active role in panelist review and selection process, and a motion for Textbook Commission to review/approve panelist applications.

Motion to adopt amended agenda made by Dr. John Combs

Motion Seconded by Dr. Mark Gonyea

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Adoption of Amended Agenda passed unanimously.

2. Action Items (Roll Call Vote)

a. Election of 2021 Chair

Nominations: Dr. Linda Cash

Roll Call Vote to elect Linda Cash as 2021 Commission Chair:

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Election unanimously passed.

Election of 2021 Vice Chair

Nominations: Ms. Laurie Cardoza-Moore, Dr. John Combs

Roll Call Vote to elect 2021 Commission Vice Chair:

	Dr. John Combs	Ms. Laurie Cardoza-Moore
Mr. William "Billy" Bryan	Yes	No
Ms. Laurie Cardoza-Moore	No	Yes
Dr. Linda Cash	Yes	No

Dr. John Combs	Yes	No
Dr. Charles Crowe	Yes	No
Dr. Mark Gonyea	Yes	No
Ms. Marcia Rudd	Yes	No
Ms. Michele Bowman	Yes	No

Majority of Commission members voted to elect Dr. John Combs as 2021 Commission Vice Chair

b. Approval of Minutes, March 12, 2021

Motion to approve: Mr. William "Billy" Bryan

Motion seconded: Ms. Marcia Rudd

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

c. Schedule B Adoption Schedule Option 2 Approval

Motion to approve: Dr. Charles Crowe

Motion seconded: Dr. John Combs

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

d. Adoption of Request for TDOE Support for Schedule B Adoption Cycle

Motion to adopt as read as whole document: Dr. Mark Gonyea

Motion seconded: Mr. William "Billy" Bryan

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

e. Motion to request TDOE to provide legal advisor

Motion to approve: Ms. Michele Bowman

Motion seconded: Mr. William "Billy" Bryan

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

Joanna Collins, Assistant General Counsel for Procurement, TN Department of Education responded to motion for request for TDOE to provide legal advisor. We will convey this request to the Department.

f. Motion for Scoring Rubrics to include standards review, 3rd party review and pressure test

Motion to approve: Dr. Mark Gonyea

Motion seconded: Dr. John Combs

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

g. Motion for Textbook Commission to have active role in panelist review and selection process

Motion to approve: Ms. Laurie Cardoza-Moore

Motion seconded: Ms. Marcia Rudd

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes
Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

h. Motion for Textbook Commission to review/approve panelist applications

Motion to approve: Dr. Mark Gonyea

Motion seconded: Dr. Charles Crowe

Roll Call Vote

Mr. William "Billy" Bryan	Yes
Ms. Laurie Cardoza-Moore	Yes
Dr. Linda Cash	Yes

Dr. John Combs	Yes
Dr. Charles Crowe	Yes
Dr. Mark Gonyea	Yes
Ms. Marcia Rudd	Yes
Ms. Michele Bowman	Yes

Motion approved unanimously.

3. Notices made by Chair Linda Cash

- a. Notice to Mathematics publishers of the Commission's extension of existing contracts through June 30, 2022. The Commission is aware of the need to pursue an additional extension of the existing contracts through June 30, 2023, however at this time, the Commission's ability to issue an additional extension is subject to legislative action.
- b. Special called organizational meeting is scheduled for Tuesday, May 25 at 9 a.m. CST
- c. Fall Regular Meeting is scheduled for Thursday, September 9, 2021 at 10 a.m. CST

4. Call for other business from the Commission was made by Chair Linda Cash - None

5. Meeting adjourned by Commission Chair Linda Cash at: 11:57 a.m. CST