

# TENNESSEE TEXTBOOK and INSTRUCTIONAL MATERIALS ADOPTION SCHEDULE\*

## SECTION A

Advanced Manufacturing, Information Technology, Human Services, Education & Training  
2014-2016

\* Dates may change due to scheduling conflicts. All meeting locations will be posted on the Textbook Services website.

Dates in **red** are Textbook and Instructional Materials Commission Meeting Dates

Dates in **blue** are State Board of Education Meeting Dates

Dates in **bold** reference dates publishers should pay close attention to

<b>Date</b>	<b>Item</b>
October 6, 2014	Update Textbook Commission on Screening Instrument and Advisory Panel Selections
October 14, 2014	Call for Advisory Panel: Section A
October 20, 2014	Preliminary Notification of Invitation to Bid for Section A, Intent to Bid
<b>November 3, 2014</b>	<b>Call for submission of newer editions of textbook currently on contract</b>
Week of November 17, 2014	Approval of Advisory panel Recruitment and Application
<b>December 8, 2014</b>	<b>Intent to Bid Due</b>
<b>December 19, 2014</b>	<b>Official Notification of Invitation to Bid, Section A</b>
<b>January 12, 2015</b>	<b>Pre-Bid Conference, Section A (This will be a one day conference; 2 hours devoted to process overview and up to 5 hours devoted to standards expectations and rubric overview) Content Writers and Bid Mangers for publishers expected to attend</b>
January 30, 2015	Deadline for Advisory Panel Application Submission
<b>February 2, 2015</b>	<b>Deadline for substitution submissions and Corrective Action Plans</b>
February 11-12, 2015	Advisory Panel Review and Selection
<b>March 3, 2015</b>	<b>10:00 a.m. Deadline for Delivery of OFFICIAL BIDS Section A</b>
March 10, 2015	Correlations information shared with publishers
<b>March 23, 2015</b>	<b>Meeting of State Textbook Commission, recognition of preliminary list of Textbooks and Instructional Materials Bid</b>
<b>May 1, 2015</b>	<b>All Bid Materials must be available for Review On-Line; Public Review Process begins</b>
<b>May 8, 2015</b>	<b>Deadline for: (1) Delivery of Official Sample Textbooks to State Depository, (2) Delivery of Sample Textbooks to Textbook Advisory Panel Members, and (3) Delivery of Sample Textbooks to State Textbook Commission Members (if requested)</b>
May 9-10, 2015	Textbook Review Committee Orientation / Standards Review; Publisher Presentations
July 10, 2015	All public comment received by 12:00 PM (CST) will be shared with publishers and the advisory panel.
July 13, 2015	Advisory Panel Debriefing and Norming

July 17, 2015	Deadline for Advisory Reviews (Electronic) to be Received by Publishers
July ____, 2015	<a href="#">Preliminary Adoption List (Section A) Presented at State Board of Education Meeting</a>
<b>July 29, 2015</b>	<b>Deadline for Publishers' Written Responses (Electronic Submission Required) to Reviews is 12:00 PM (CST)</b>
August 1, 2015	Advisory Panel Recommendations
<b>August 24-25, 2015</b>	<b>Meeting of State Textbook Commission; Publisher Comments; Advisory Panel's final reviews</b>
<b>August 31, 2015</b>	<b>Deadline for Amendments to Free Materials Offerings</b>
<b>September 14, 2015</b>	<b>Meeting of State Textbook Commission : Recommendation of Books for Section A</b>
<b>October 1, 2015</b>	<b>Deadline for Delivery of Selected Official Samples in final format</b>
<a href="#">October ____, 2015</a>	<a href="#">Final Textbook Adoption List (Section A ) Presented at State Board of Education Meeting</a>
Week of November 2, 2015	OFFICIAL LIST OF TEXTBOOKS for Section A sent to Local School Systems
January 8, 2016	Deadline for Samples for Section A to be delivered to Local School Systems
January - March, 2016	Local School Systems conduct internal reviews
April 15, 2016	Deadline for Filing Local Adoption Report for Section A