

**STATE TEXTBOOK COMMISSION SEPTEMBER BUSINESS MEETING**

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| <b>MEETING CALLED BY</b>              | Dr. Brian Tate, Chair   |                  |  |
| <b>TYPE OF MEETING</b>                | Business  |                  |  |
| <b>DATE/TIME</b>                      | September 16, 2013 – 10:00 A.M.   |                  |  |
| <b>NOTE TAKER</b>                     | Linda Curray  |                  |  |
| <b>COMMISSION MEMBERS PRESENT</b>     | 1. Dr. Brian Tate, Chair, Kingsport City, Teacher/Supervisor grades 9–12<br>2. Mr. Lewis Mooror, Davidson County, serving as Lay Member for Middle TN<br>3. Mr. Dan Lawson            |                  |  |
| <b>COMMISSION MEMBERS NOT-PRESENT</b> | 1. Mr. Kevin Huffman, Commissioner of Education, serving as Secretary of the Commission<br>2. Dr. Jason Robinson<br>3. Mr. Bobby Cox<br>4. Ms. Edith Williams<br>5. Dr. Craig Hammond |                  |  |
| <b>AGENDA ITEM #I</b>                 | Call to Order   | <b>PRESENTER</b> | Dr. Brian Tate, Chair                        |
| <b>DISCUSSION</b>                     | Dr. Tate called the meeting to order at 10:00 A.M.  |                  |  |
| <b>CONCLUSIONS</b>                    | Dr. Tate welcomed everyone.   |                  |  |
| <b>AGENDA ITEM #II</b>                | Roll Call   | <b>PRESENTER</b> | Morgan Branch, Director of Textbook Adoption |
| <b>DISCUSSION</b>                     | Roll call was taken.  |                  |  |
| <b>CONCLUSIONS</b>                    | We did not have a quorum.   |                  |  |
| <b>AGENDA ITEM #III</b>               | No Action Items.  | <b>PRESENTER</b> | Dr. Brian Tate, Chair                        |
| <b>DISCUSSION</b>                     |   |                  |  |
| <b>CONCLUSIONS</b>                    | Dr. Tate welcomed everyone and asked that when the speakers approach the podium they use the microphone & introduce themselves.   |                  |  |
| <b>AGENDA ITEM #IV</b>                | Approval of June 10, 2013 Minutes   | <b>PRESENTER</b> | Dr. Brian Tate, Chair                        |
| <b>DISCUSSION</b>                     | a. Action Items June meeting and outcome  |                  |  |
| <b>CONCLUSIONS</b>                    | June Minutes were not approved. 1. Consideration of Review Instrument and Review Process for 2013-APPROVED  |                  |  |

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| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 1</b> | 1. Resignation of Ms. Gina Johnson, our member from West Tennessee due to illness & personal reasons.   | <b>PRESENTER</b> | Morgan Branch, Director of Textbook Adoption |
| <b>DISCUSSION</b>  | Morgan will be sending the vacancy notice to the Governor's Operation Committee. He has 30 days from the time he received the letter from Ms. Johnson.  |                  |  |
| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 2</b> | 2. Sunset Hearing – Government Operations Committee   | <b>PRESENTER</b> | Morgan Branch, Director of Textbook Adoption |
| <b>DISCUSSION</b>  | Yes, as you know every 5-6 years each commission that is operated by the state goes to a Sunset Hearing and we've had a hearing from the sub-committee of the Sunset Hearing.   |                  |  |
| <b>CONCLUSIONS</b>                                       | They have asked a couple of questions of the commission, those questions have been answered. You have a copy of the answers that we responded back to the subject of the Governor's Operations Committee. There will be a meeting of the whole committee sometime in October. We have not been told as to when that will be. As soon as we find out I will notify you about that meeting. Just keep October open. |                  |  |
| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 3</b> | 3. Status of Bond Reduction change  | <b>PRESENTER</b> | Morgan Branch, Director of Textbook Adoption |
| <b>DISCUSSION</b>  | You submitted a bond reduction change to cut the bond in half for the publishers.   |                  |  |
| <b>CONCLUSIONS</b>                                       | That has passed the State Board on the first reading and it goes before the State Board in October for a second reading and then it will go to the Attorney Generals' Office for promulgation and our attorney says it will be approximately 120 days before it comes back.   |                  |  |
| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 4</b> | 4. Publisher Caravans   | <b>PRESENTER</b> | Morgan Branch, Director of Textbook Adoption |

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| <b>DISCUSSION</b>  | We are just now getting ready for the local hearings on the social studies. Last year we offered two options, the traditional system by system caravan of publishers and also we had about 19 systems that opted for the visual online sampling and so I have a big difference in feedback from publishers that even though they took the visual they also asked them to come back and give them a site by site presentation. The caravan is scheduled by the publishers we act as a go between to get the information from the systems as to when they want the publishers to come in but scheduling is done by the publishers. |                  |  |
| <b>CONCLUSIONS</b>                                       | Phil Hester addressed the audience concerning the video caravans stating tht many of the systems called the publishers wanting a presentation. Morgan will get with folks about the logistics of the caravan   |                  |  |
| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 5</b> | <b>5.</b> Procedure for Publishers' Oral Presentations   | <b>PRESENTER</b> | Morgan Branch, Director of Textbook Adoption |
| <b>DISCUSSION</b>  | The commission has set up a certain time limit on the publisher's presentations to the reviews by the committee we will start at 1:00 PM and ask the publishers to be here an hour before their presentation because sometimes the presentation takes less than the time allotted and we also have one publisher that will not be present they will not make an oral presentation. So we ask that you govern yourself accordingly.   |                  |  |
| <b>CONCLUSIONS</b>                                       | This will mainly be a listening session; value your responses to the reviewers they have met with their committees and we have a representative from each committee present with us today. They will hear your reviews and then make comments or edit their reviews and you will get a copy of that file edited by the reviewers within two weeks.   |                  |  |

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| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 6</b> | <b>6. Other topics by members</b>  | <b>PRESENTER</b> | Dr. Brian Tate, Chair |
| <b>DISCUSSION</b>  | None.  |                  |                       |
| <b>CONCLUSIONS</b>                                       |  |                  |                       |
| <b>AGENDA ITEM VI.</b><br><br><b>Discussion Item # 7</b> | Public Comments -Speakers<br>1. Jackie Archer<br>2. Julie West (Denise Birnbaum)<br>3. Laurie Cardoza-Moore<br>4. Julie West (Debbie Deaver)<br>5. Candance Emerson-Lawson<br>6. Abby Wolf, Representative from Jewish Federation<br>7. Bill French<br>8. Claudia Henneberry<br>9. Beckie Kareck<br>10. Lisa Moore<br>11. John Peach<br>12. Harold Rounds<br>13. Barbara Sturgeon  | <b>PRESENTER</b> | Dr. Brian Tate, Chair |
| <b>DISCUSSION</b>  | Please keep your comments as brief as possible and focus mainly around the text and what we can deal with as far as the group thing goes. We will go ahead and get started. Starting from the list I have if you will approach the microphone and introduce yourself and we will try to give you a little bit of a 3 minute signal when you get close so you can wrap things up. Jackie Archer is the first name I have on the list. |                  |                       |
| <b>CONCLUSIONS</b>                                       | Public comments were heard by the commission members present and by members of the state review committees. All written comments by the public were sent to all commission members and the respective review committee.  |                  |                       |
| <b>AGENDA ITEM VII.</b><br><br><b>Adjournment</b>        | <b>Adjourned</b>   | <b>PRESENTER</b> |                       |
| <b>DISCUSSION</b>  |  |                  |                       |
| <b>CONCLUSIONS</b>                                       |  |                  |                       |

