How to Transfer a Patient

TEMARR Page

1. Access TEMARR page
2. Click TNCRN – Inventory Management and Patient Tracking link
3. Click HCS Patient Tracking link

HC Standard Login

4. Type Username & Password and click Sign In

HC Standard Home

5. Click Workspaces
6. Search for OR Select your facility or Statewide Incident

Workspace/Matrices

7. Click on Patients within MATRICES section

Patient Data Grid

8. Click the Sort and Filter button

Sorting/Filters

9. Select Patient ID or Last Name as the filter measure (first field), then select "Contains" as the measure type from dropdown (second field), and then type Patient ID or Last Name as the measure type (third field)

Sorting/Filters

10. Click green plus sign
11. Click APPLY button

Patient Data Results Grid

12. Locate patient to transfer within the matrix then click the *Pencil* icon to the left of the Patient ID

Transport Tab

13. Click Transport tab
14. Click into Transport Dest field and select destination facility
15. Click into the Departure Time field and click the Now button
16. Click Done

Information Tab

17. Click Information tab
18. Click into Disposition field and select Transferred
19. Click the Save button