

## CONTINUING EDUCATION COMMITTEE MINUTES

<b>Committee Minutes</b>	Continuing Education Committee
<b>Date</b>	Tuesday June 19 <sup>th</sup> , 2018
<b>Time</b>	10:00 AM CDST
<b>Location</b>	Iris Room 665 Mainstream Drive
<b>Participants</b>	<p><b>Members Present:</b> Chairman Kirk Harris; Leah Gray, Dustin Housewright, Chris McLain; David Burdett; Brian Williams; Bill Webb; Jonathan Wood; Debbie Patterson; Lee Blair</p> <p><b>Members Absent:</b> Volunteer State Rep TBA, Justin Anderson, Air Ambulance Committee TBA; Tim Lankford; LeeAnne Boeringer</p>

<b>Overall Lead</b>	<b>Topic</b>	<b>Summary/Decisions</b>	<b>Assignments / Next Steps</b>	<b>Responsible Person</b>	<b>Time Frame</b>
<b>Donna Tidwell</b>	<b>Roll Call/Introduction</b>	Roll Call (results are listed above) a quorum was deemed present.	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
	<b>Minute Approval</b>	Motion by Mr. Blair and seconded by Mr. McBurnet. Motion carried by voice vote	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>Jonathan Wood</b>	<b>Report from Initial Committee</b>	The Initial Committee did not meet and Chairman asked Mr. Wood to inquire what the Initial Committee needs from this Committee.	Inquire as to what Initial Committee needs from this body	Jonathan Wood	<b>n/a</b>
<b>New Business</b>					

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<b>Chairman Harris</b>	<b>Web Site Improvements</b>	<p>Make the minimum hours requirements for EMR, EMT, AEMT, and Paramedic.</p> <p>The website is in rewrite. If you have any recommendations send them to Mr. Harris, who will compile them, he will email them to Director Tidwell who will forward them to Mr. John Dabbs.</p> <p>A discussion was held as to skills listed and the approved Scope of Practice.</p>	Send recommendations	Mr. Harris	Report at next meeting
<b>Chairman Harris</b>	<b>Review of Continuing Education Hours</b>	<p>A discussion and clarification on how contact hours are applied was held. There was a discussion on the format of certificates awarded. Director Tidwell described the new program CE Broker® will be implemented.</p> <p>Kevin Spratlin requested to address the Committee. He expressed a desired to have a better system to communicate the continuing education processes to field personnel. He also expressed a need for a uniform format for refresher class. A discussion ensued on this topic. One of the outcomes of this discussion was to marry Tennessee and NREMT requirements.</p> <p>Critical Care Continuing Education was also discussed.</p> <p>Better education of the difference between CEUs and CEHs is needed.</p>	<ol style="list-style-type: none"> <li>1. Create a document to marry NREMT and State of Tennessee Requirements</li> <li>2. Create a flow for a standardized refresher class.</li> </ol>	Mr. Harris	Report at next meeting

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<b>Chairman Harris</b>	<b>Review of Online Education</b>	<p>An outline of how on-line education came about years ago was presented and why the 50% rule was derived.</p> <p>The Office would like for the Committee to present a recommendation as to what would be acceptable for renewal.</p> <p>Military Active Duty situation was discussed also.</p> <p>The Committee expressed they were happy with the distribution of contact hours for renewal.</p>	<p>Members of the Committee to work on a recommendation as to what would be acceptable for recommendation.</p> <p>Director Tidwell to send out current policy.</p>	Committee and Director Tidwell	Next meeting
<b>Director Tidwell</b>	<b>Critical Care CEHs</b>	Director Tidwell has a discussion on what would be counted as critical care topics.			
	<b>Adjournment</b>	Multiple motions and seconds were received from the Committee and passed by voice vote.			