



**Minutes of the  
EMERGENCY MEDICAL SERVICES BOARD  
December 4, 2019**

The meeting of the Emergency Medical Services Board opened at 9:00 am in the Iris Room at 665 Mainstream Drive, Nashville, Tennessee.

**CALL TO ORDER/ROLL CALL**

The Chairman called the meeting to order at 9:00am.

The Chairperson conducted a roll call with the following results.					
Board Member's Name	Present	Absent	Board Member's Name	Present	Absent
Chrm Dr. Sullivan Smith	X		Twila Rose	X	
William Beaman	X		James Ross RN (Acting Chair)	X	
Dr. Chris Brooks	X		Dennis Rowe	X	
Kappu Deshpande	X		Tim Strange	X	
Thomas Dunavant		X	Tyler White	X	
Greg Patterson	X		Jeanne Yeatman RN	X	
Brian Robinson	X		12 Present; 1 Absent; A quorum was declared		

**Also present:**

- Brandon Ward Director Office of Emergency Medical Services
- Hansel Cook Assistant Director Office of Emergency Medical Services
- Joe Holley MD State Medical Director
- Paul Richard Legal Counsel
- Steve Hamby Region 2 EMS Consultant
- Nita Jernigan Region 3 EMS Consultant
- Dwight Davis Region 5 EMS Consultant
- Teddy Myracle Region 7 EMS Consultant
- Kevin Cagle Region 8 EMS Consultant
- Tory Ferguson Regulatory Board Administrative Assistant 3

**APPROVAL OF THE September 25, 2019 MINUTES** – Motion by Mr. Rowe to accept and seconded by Mrs. Deshpande passed on voice vote.

**OGC Report**

Mr. Paul Richardson presented the OCG Report. In the report he reviewed the Conflict of Interest policy. He reported

22 open cases and today's docket: 5 consent orders, 0 agreed, 0 contested. Air Ambulance completed internal review and will be submitted to Governor's office prior to rule making hearing. The Destination Determination Guidelines which will be discussed today. Specialty Care rules become effective December 22, 2019.

**Legislative Update**

Director Ward gives update. Rule packet was released from Attorney General's Office. Passed the Government Operations Committee. Will go into effect December 22, 2019.

**TnPAP Report**

Mike Harkreader presented the TnPAP Report. Supplied the year end summary from July 1, 2018-December 2, 2019. Total of 9 individuals, 4 Board Order and 5 in non-regulatory class. Total of 2 referrals, both from the Dept. of Health and concerning impairment while on duty. Activated one monitoring agreement. Discharged 5 individuals – one declined evaluation, one evaluated and monitoring was not recommended, two monitoring agreements were successfully completed and one was closed and reported to DOH for non-compliance.

**Application Approval**

Application approval for Jane Marie Strawn to approve the Emergency Medical Responder application. Due to past criminal conviction and current policy, Director Ward wanted this referred to the Board of EMS to approve the application for EMR. Ms. Strawn was present and presented her case to the Board. A motion for deny processing was made by Mr. Rowe and Seconded by Mr. Smith. Motion passed to deny on voice vote.

**School Approval**

Ambulance services can now apply for an educational institution allowing them to teach up to ten (10) students in their county and my add up to ten (10) more students from surrounding counties providing it is under 50,000 in population. Bedford County EMS, Carter County EMS & Rescue, Sumner County EMS, Medical Center EMS, Putnam County EMS and Jefferson County EMS have applied for a Basic EMT Program. Director Ward states that site visits have been conducted and there were no deficits. All programs met the requirements for an educational program.

A motion by Mr. Rowe and seconded by Mr. Patterson to review all applications together.

Board Member's Name	Aye	Nay	Abstained	Recused	Absent	Board Member's Name	Aye	Nay	Abs tain ed	Recus ed	Absent
Chrm Dr. Sullivan Smith				X		Twila Rose	X				
William Beaman	X					James Ross RN			X		
Dr. Chris Brooks			X			Dennis Rowe	X				
Kappu Deshpande	X					Tim Strange	X				
Thomas Dunavant					X	Tyler White (Acting Chair)	X				

<b>Greg Patterson</b>	X					<b>Jeanne Yeatman RN</b>	X				
<b>Brian Robinson</b>	X						9 Ayes, 2 Abstained, 1 Recuse				

Motion passes.

Director Ward states that Bristol Fire has applied for an AEMT Program and submits to Board for approval. Site visit was also done with no deficits found.

Motion to approve by Mr. Rowe and seconded by Mr. Strange.

<b>Board Member's Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Recused</b>	<b>Absent</b>	<b>Board Member's Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Recused</b>	<b>Absent</b>
<b>Chrm Dr. Sullivan Smith</b>				X		<b>Twila Rose</b>	X			
<b>William Beaman</b>	X					<b>James Ross RN</b>			X	
<b>Dr. Chris Brooks</b>	X					<b>Dennis Rowe</b>	X			
<b>Kappu Deshpande</b>	X					<b>Tim Strange</b>	X			
<b>Thomas Dunavant</b>					X	<b>Tyler White (Acting Chair)</b>	X			
<b>Greg Patterson</b>	X					<b>Jeanne Yeatman RN</b>	X			
<b>Brian Robinson</b>	X					10 Ayes. 2 Recused				

Motion passed.

Director Ward states that Tennessee College of Applied Technology has applied for a Basic EMT Program. Site visit was also done with no deficits found.

Motion to approve by Mr. Rowe and seconded by Mr. Strange

<b>Board Member's Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Recused</b>	<b>Absent</b>	<b>Board Member's Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Recused</b>	<b>Absent</b>
<b>Chrm Dr. Sullivan Smith</b>				X		<b>Twila Rose</b>	X			
<b>William Beaman</b>	X					<b>James Ross RN</b>	X			
<b>Dr. Chris Brooks</b>	X					<b>Dennis Rowe</b>	X			
<b>Kappu Deshpande</b>	X					<b>Tim Strange</b>	X			
<b>Thomas Dunavant</b>					X	<b>Tyler White (Acting Chair)</b>	X			

<b>Greg Patterson</b>	X					<b>Jeanne Yeatman RN</b>	X			
<b>Brian Robinson</b>	X					11 Ayes, 1 Recused				

Motion passes.

Director Ward states that he received a request from the Program Director at the Arkansas State University Mid-South asking for students to be allowed to do clinical and field internship rotations in the Memphis area of TN. They have gained approval from the state of Arkansas.

Motion to approve by Mr. Rowe and seconded by several.

<b>Board Member's Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Recused</b>	<b>Absent</b>	<b>Board Member's Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Recused</b>	<b>Absent</b>
<b>Chrm Dr. Sullivan Smith</b>	X					<b>Twila Rose</b>	X			
<b>William Beaman</b>	X					<b>James Ross RN</b>	X			
<b>Dr. Chris Brooks</b>	X					<b>Dennis Rowe</b>	X			
<b>Kappu Deshpande</b>	X					<b>Tim Strange</b>	X			
<b>Thomas Dunavant</b>					X	<b>Tyler White</b>	X			
<b>Greg Patterson</b>	X					<b>Jeanne Yeatman RN</b>	X			
<b>Brian Robinson</b>	X					12 Ayes.				

Motion passes.

**Consent Orders**

**Consent Order: Leo Jamaal Ethridge (Case No.: 2019024791)**

**Stipulation of Fact:** Respondent was at all times pertinent hereto licensed by the Division as an Advance Emergency Medical Technician in the state of Tennessee, having been granted license number 210419 on January 23, 2017 with an expiration date of August 31, 2019. Respondent was at all times pertinent hereto a student enrolled in the Memphis Fire Department AEMT Education Program. On or about July 18, 2017 following the final exam at the Anderson Fire Training Center, a review of the browser history of Respondent's iPad revealed that Respondent conducted a search for the definitions of AVPU, MRSA, and perfusion. The terms were subjects of specific questions on the exam. As indicated by the facility's AEMT Education Program Student Handbook, students are prohibited from search or opening other browsers during the exam. This action constitutes dishonesty. Respondent was subsequently dismissed from the AEMT program.

**Stipulated Disposition:** The Respondent, for the purpose of avoiding further administrative action with respect to this cause, agrees to the following: Respondent agrees to the **REPRIMAND** of Respondent's license to practice as an AEMT in the State of Tennessee, License number 210419, to be effective immediately upon ratification of this Order. Respondent is assessed one (1) civil penalty of fifty dollars (\$50.00). Said civil penalty must be paid in full within sixty (60) days of the ratification of this Consent Order

Respondent must complete four (4) hours of continuing education on Ethics as approved by the Director of the Division prior to reinstatement of his AEMT license. Respondent must instruct a four (4) hour continuing education course on Ethics, as approved by the Director of the Division within twelve (12) months of the ratification of this Consent Order. Respondent must submit proof of the completion of four (4) hours of continuing education on Ethics, as well as proof of instruction of four (4) hours of continuing education on Ethics to the Division.

Motion by Mr. Rowe and seconded by Mr. Strange to accept as presented. A Roll Call Vote was taken and the results were:

Board Member's Name	Aye	Nay	Abstained	Recused	Absent	Board Member's Name	Aye	Nay	Recused	Absent
Chrm Dr. Sullivan Smith	X					Twila Rose	X			
William Beaman		X				James Ross RN	X			
Dr. Chris Brooks	X					Dennis Rowe		X		
Kappu Deshpande	X					Tim Strange	X			
Thomas Dunavant					X	Tyler White	X			
Greg Patterson	X					Jeanne Yeatman RN		X		
Brian Robinson	X					9 Ayes, 3 Nays				

Motion Passed.

**Consent Order: William R. Bomboy (Case No.: 2019029191)**

**Stipulation of Fact:** Respondent was at all times pertinent hereto licensed by the Division as a Paramedic Critical Care in the state of Tennessee, having been granted license number 40861 on December 10, 2013, with an expiration date of August 31, 2020. Respondent was at all times pertinent hereto employed by Puckett EMS Ambulance Service. On March 11, 2019 Respondent and partner were dispatched to a single-car automobile accident involving a 68-year-old patient J.L. ("Patient") for transport to the emergency room of Erlanger Hospital Chattanooga. Respondent encountered Patient on an embankment 15-20 ft. off the road sitting in the driver's seat with her feet on the ground. Patient appeared to experience a broken arm and did not experience a loss of consciousness. Respondent assisted Patient but failed to transport her to the ambulance by stretcher because he determined she was comfortable to walk based on: his observation that the ground was covered with brush and on a steep hill, the stretcher was in the closest, safest position, and the results of his assessment. In addition to a broken arm, Patient suffered extensive injuries to her back, a left-hand fracture, a cracked sternum, and broken ribs.

**Stipulated Disposition:** For the purpose of avoiding further administrative action with respect to this cause, Respondent agrees to the **REPRIMAND** of Respondent's paramedic critical care license number 40861, to be effective immediately upon ratification of this Order. Respondent must attend a Pre-Hospital Trauma Life Support course (16 hours), as approved by the Director of the Division within one hundred twenty (120) days.

Motion by Mr. Brooks and seconded by Ms. Deshpande to accept as presented. A Roll Call Vote was taken and the results were:

Board Member's Name	Aye	Nay	Recused	Absent	Board Member's Name	Aye	Nay	Recused	Absent
Chrm Dr. Sullivan Smith	X				Twila Rose	X			
William Beaman	X				James Ross RN				X
Dr. Chris Brooks	X				Dennis Rowe			X	
Kappu Deshpande	X				Tim Strange	X			
Thomas Dunavant				X	Tyler White		X		
Greg Patterson	X				Jeanne Yeatman RN		X		
Brian Robinson	X				9 Ayes, 2 Nays, 1 Recused				

Motion passes.

**Consent Order: Daniel M. Gairhan (Case No. 2019030141)**

**Stipulation of Fact:** Respondent was at all times pertinent hereto licensed by the Office as an Advanced Emergency Medical Technician in the state of Tennessee, having been granted license number 36861 on June 18, 2010, with an expiration date of June 30, 2020. On or about January 17, 2018. Respondent learned from his daughter's boyfriend, T.G. that he had given Respondent's daughter an unnamed pill while at his residence. Respondent demanded that T.G. leave promptly. Unknown to Respondent, a third party, E.W., called T.G. to return to Respondent's house to discuss infidelity between E.W.'s girlfriend and T.G. When T.G. arrived, he opened his car door and it hit Respondent's daughter in the knee. Respondent was angered by this and assaulted T.G., causing injury to his face and loss of an incisor. On December 18, 2018 Respondent was found guilty of Assault in the Criminal Court for Tipton County, Tennessee, and was sentenced to eleven (11) months, twenty-nine (29) days, and placed on Probation.

**Stipulated Disposition:** For the purpose of avoiding further administrative action with respect to this cause, Respondent agrees to the following:

Respondent's license to practice as an AEMT in the state of Tennessee, License Number 36861, is placed on **PROBATION** for a period of twelve (12) months, to be effective immediately upon ratification of this order. Respondent must attend an Anger Management course, as approved by the Director of the Division within twelve (12) months from the ratification of this Order.

Motion by Ms. Deshpande and seconded by Mr. Strange to accept as presented. A Roll Call Vote was taken and the results were:

Board Member's Name	Aye	Nay	Recused	Absent	Board Member's Name	Aye	Nay	Recused	Absent
Chrm Dr. Sullivan Smith	X				Twila Rose	X			
William Beaman	X				James Ross RN	X			
Dr. Chris Brooks	X				Dennis Rowe	X			
Kappu Deshpande	X				Tim Strange	X			
Thomas Dunavant				X	Tyler White	X			

<b>Greg Patterson</b>	X				<b>Jeanne Yeatman RN</b>	X			
<b>Brian Robinson</b>	X				12 Ayes				

Motion passes.

**Consent Order: Zachary Cole Jones (Case No. 2018048901)**

**Stipulation of Fact:** Respondent was at all times pertinent hereto licensed by the Office as a Paramedic in the state of Tennessee, having been granted license number 30130 on June 4, 2004, with an expiration date of April 30, 2020. On or about October 6, 2018, while on duty with Franklin County American Medical Response (AMR), a co-worker observed Respondent having difficulty staying awake. This co-worker questioned Respondent about his current state and Respondent advised that his difficulty staying awake arose from a lack of sleep due to the double shift he had worked the previous evening. Hours later, the same co-worker went into a facility restroom and found, on the floor, a used syringe containing what appeared to be a bloody substance and bloody napkins in the restroom waste bin. The items were secured and placed in an onsite refrigerator and were later turned over to the Winchester Police Department. As a result, the on-duty supervisors were directed to inspect all narcotic boxes for vials for evidence of tampering.

The supervisors' inspection uncovered four (4) vials of Versed and one (1) vial of Fentanyl with needle holes in the rubber tops. The items were secured in the unit's lock box. On or about October 8, 2018 Respondent replied and agreed to immediately submit to a drug screen at First Choice Clinic. Following the drug screen, Respondent met with AMR to discuss the incident and denied being under the influence of any drugs and having any knowledge regarding the tampered medicine vials. In Respondent's signed written statement dated October 8, 2018, he wrote, "Found loose lid off of a Versed in drug box on unit that Trish Res (medic) was coming off of unit as I signed. I don't know anything about the other issues on the drugs in question."

On or about October 9, 2018 Respondent was interviewed by the Winchester Police Department. During an instance when Respondent was left alone in the interview room, Respondent was observed removing a sample swab from the interview desk. He later switched the newly obtained swab with a swab used to obtain his DNA sample. At this time he was confronted by authorities. Once confronted, Respondent admitted to being under the influence of Fentanyl during the shift in question and claimed the syringe found in the restroom was his. He also accepted responsibility for removing the Versed and Fentanyl from the narcotics box and using and replacing the used contents with saline solution. He further accepted responsibility for manipulating the hinges on the narcotics box to avoid detection of the boxes being opened. AMR subsequently terminated Respondent for what is considered a violation of company policy.

On or about April 4, 2019, in the Criminal Court of Franklin County, Tennessee, Respondent pled guilty to tampering with evidence, a Class C Felony. This plea is subject to judicial deferment. One condition of Respondent's probation is that he must attend a long-term (six (6) months or more) in-patient alcohol and drug treatment program. If respondent fulfills all the conditions of his probation, the judicial deferment will conclude on April 4, 2022 and Respondent's criminal record will become eligible for expungement at that time.

**Stipulated Disposition:** For the purpose of avoiding further administrative action with respect to this cause, Respondent agrees to have Respondent's license to practice as a Paramedic in the state of Tennessee, License number 15703, place on **SUSPENSION**, to be effective immediately upon ratification of this order. Respondent may undergo an evaluation approved by the Tennessee Professional Assistance Program ("TnPAP"). Should the results of the TnPAP-approved evaluation recommend monitoring, then Respondent may sign a TnPAP monitoring agreement and obtain the advocacy of TnPAP.

Upon receipt by the Division of notification from TnPAP that Respondent has signed a monitoring agreement prior to or during the period of suspension, the suspension shall be **STAYED** and the license shall be immediately placed on **PROBATION** on the following terms and conditions:

- A. The period of probation of Respondent’s license shall run concurrent with his or her monitoring agreement with TnPAP, but in no event shall the period of probation be less than three (3) years from the date this ORDER is entered. Should Respondent’s monitoring agreement with TnPAP be extended, the term of probation of Respondent’s license shall be extended to run concurrent with the new term of the TnPAP monitoring agreement.
- B. Respondent’s failure to maintain compliance with all of the terms of the monitoring agreement and the advocacy of TnPAP until the completion of the monitoring agreement and any amendments thereto will be a violation of probation and a violation of this ORDER, and shall result in the immediate lifting of the stay of suspension of Respondent’s license upon receipt by the Division of notification from TnPAP. If thereafter Respondent wishes to have his or her license reinstated, Respondent must appear before the Board and demonstrate his/her present ability to engage in the safe practice of emergency medical services. The Board reserves the right to impose other reasonable conditions of reinstatement at the time of Respondent’s appearance.

Upon receipt by the Division of notification from TnPAP that Respondent underwent a TnPAP- approved evaluation but monitoring was not recommended, the suspension shall be immediately lifted and the license shall be immediately placed on **PROBATION** for a period of no less than three (3) years from the date this **ORDER** is entered.

Motion by Mr. Brooks and seconded by Mr. Strange to accept as presented. A Roll Call Vote was taken and the results were:

Board Member’s Name	Aye	Nay	Recused	Absent	Board Member’s Name	Aye	Nay	Recused	Absent
Chrm Dr. Sullivan Smith	X				Twila Rose		X		
William Beaman		X			James Ross RN	X			
Dr. Chris Brooks	X				Dennis Rowe		X		
Kappu Deshpande	X				Tim Strange		X		
Thomas Dunavant				X	Tyler White	X			
Greg Patterson		X			Jeanne Yeatman RN	X			
Brian Robinson		X			6 Ayes, 6 Nays				

Motion fails.

**Consent Order: Chad E. Smart (Case No. 2019035041)**

**Stipulation of Fact:** Respondent was at all times pertinent hereto licensed by the Division as a Paramedic in the state of Tennessee, having been granted license number 26305 on July 7, 2000, with an expiration date of November 30, 2020. Respondent was at all times pertinent hereto employed as a Paramedic with the City of Memphis Division of Fire Services. On or about April 18, 2019, Respondent tested positive for Marijuana in a random drug screen. Respondent enrolled in and completed the required treatment from Memphis Fire EAP.

**Stipulated Disposition:** For the purpose of avoiding further administrative action with respect to this cause, Respondent agrees to have Respondent’s license to practice as a Paramedic in the state of Tennessee, License number 26303, place on **SUSPENSION**, to be effective immediately upon ratification of this order. Respondent may undergo an evaluation approved



by the Tennessee Professional Assistance Program (“TnPAP”). Should the results of the TnPAP-approved evaluation recommend monitoring, then Respondent may sign a TnPAP monitoring agreement and obtain the advocacy of TnPAP.

Upon receipt by the Division of notification from TnPAP that Respondent has signed a monitoring agreement prior to or during the period of suspension, the suspension shall be **STAYED** and the license shall be immediately placed on **PROBATION** on the following terms and conditions:

- C. The period of probation of Respondent’s license shall run concurrent with his or her monitoring agreement with TnPAP, but in no event shall the period of probation be less than three (3) years from the date this ORDER is entered. Should Respondent’s monitoring agreement with TnPAP be extended, the term of probation of Respondent’s license shall be extended to run concurrent with the new term of the TnPAP monitoring agreement.
  
- D. Respondent’s failure to maintain compliance with all of the terms of the monitoring agreement and the advocacy of TnPAP until the completion of the monitoring agreement and any amendments thereto will be a violation of probation and a violation of this ORDER, and shall result in the immediate lifting of the stay of suspension of Respondent’s license upon receipt by the Division of notification from TnPAP. If thereafter Respondent wishes to have his or her license reinstated, Respondent must appear before the Board and demonstrate his/her present ability to engage in the safe practice of emergency medical services. The Board reserves the right to impose other reasonable conditions of reinstatement at the time of Respondent’s appearance.

Upon receipt by the Division of notification from TnPAP that Respondent underwent a TnPAP- approved evaluation but monitoring was not recommended, the suspension shall be immediately lifted and the license shall be immediately placed on **PROBATION** for a period of no less than three (3) years from the date this **ORDER** is entered.

Motion by Mr. Ross and seconded by Ms. Yeatman to accept as presented. A Roll Call Vote was taken and the results were:

Board Member’s Name	Aye	Nay	Recused	Absent	Board Member’s Name	Aye	Nay	Recused	Absent
Chrm Dr. Sullivan Smith	X				Twila Rose	X			
William Beaman	X				James Ross RN	X			
Dr. Chris Brooks	X				Dennis Rowe	X			
Kappu Deshpande	X				Tim Strange	X			
Thomas Dunavant				X	Tyler White	X			
Greg Patterson	X				Jeanne Yeatman RN	X			
Brian Robinson	X				12 Ayes				

Motion passes.

**COMMITTEE REPORTS**

- **Clinical Issues/EMS Medical Director’s Report**
  - a. The report was given by Dr. Joe Holley
  - b. No report as meeting was postponed due to Hurricane Dorian.

- c. Discussion on the Ultrasound Pilot Project. Have an approved clinical practice for ultrasounds for vascular access. Do we need to update the verbiage for the Ultrasound Clinical Practice document based on the pilot projects? It was decided to wait until outcomes on the pilot projects are reviewed.
- d. Scoop stretcher to count as one of the two backboards that are required by the Ambulance Equipment list on the truck. Can a scoop stretcher be substituted for a second mobilization device?

Motion by CIC Committee to accept the motion for Scoop Stretchers. Motion was unanimously agreed upon by the Board.

- e. Ambulance Equipment requirement for a Neo Natal Mask. Issue is the mask states 40-45mm while the requirement is a mask for a 700-1500g infant. Recommendation is that a policy statement issued that clarifies that a 40-45mm mask will suffice for a 700-1500g infant.

Motion by CIC Committee to accept the motion for Neo Natal Mask. Motion was unanimously agreed upon by the Board.

- f. Request for substitution of Xopenex for albuterol at the AEMT level. We have an approved clinical practice that allows AEMTs to administer Albuterol. Would like for Xopenex to be substituted for Albuterol.

Motion by CIC Committee to accept the motion for Xopenex substitution for Albuterol. Motion was unanimously agreed upon by the Board.

- g. There will be continued discussion at the next meeting on CPAP at the AEMT level.
- h. There was discussion on the issue of ambulance waiting time to offload. There was a suggestion made that the Board request an Attorney General opinion to find at what point do you end the transport.
- i. Attempt to establish an EMT training program for medical students. There have been ongoing discussions with community colleges in the Memphis area. Reviewed gaps for medical students' knowledge base to decide what is missing. There is hopes that this moves forward with the significant amount of interest in it.
- j. Shared an article that looks at the quality of expired Naloxone products. That shows most samples tested contained more than 90% of Naloxone including those stored for nearly 30 years. It has been noted that it is a misdemeanor to administer expired medications.

- **CoPEC**

No CoPEC Report.

- **Continuing Education Committee**

The report was given by Kirk Harris

- a. Met on December 3, 2019
- b. Promoting Continuing ED opportunities and CE Broker.
- c. Encourage the community to view the EMS website.
- d. Standardization of certificates for classes taken. Challenges is the amount of time spent.
- e. ACLS/PALS Card. State would like to recognize certificates only. Would recommend the Board to take action.

Motion by Continuing Education Committee to allow the certificate with the number of hours. Motion passed unanimously by the Board.

- f. EMS Safety and wellness being a concern for personnel. Started reviewing hours and overall breakdowns. Trying to incorporate wellness safety without adding hours.

- **Initial Education Committee**

The report was given by Tim Strange

- a. Met on December 3, 2019
- b. Discussed Military AEMT Bridge course. Searching for gap analysis to complete the project.
- c. Appreciates the attendance at TEMSA with TBR Chancellor Tydings.
- d. Recommends that the EMS Board establishes an EMS Career Recruitment and Retention subcommittee for purpose of working with stakeholders of all EMS professions to develop strategies and identify funding sources to implement various media platforms promoting EMS careers.

Motion by Initial Education Committee to establish an EMS Career Recruitment and Retention subcommittee. Motion passed unanimously by the Board.

- **Trauma Destination Guidelines**

Guidelines were reviewed by the Board. It was mentioned about the trauma/medical/pediatric verbiage. Mr. Rowe suggested breaking those out to read more clearly making an organizational change. Section 43b. Rob Seesholtz explained the wording of the guidelines.

Motion by Dr. Brooks and seconded by Ms. Deshpande to accept the guidelines as presented.

Board Member's Name	Aye	Nay	Recused	Absent	Board Member's Name	Aye	Nay	Recused	Absent
Chrm Dr. Sullivan Smith	X				Twila Rose	X			
William Beaman	X				James Ross RN	X			
Dr. Chris Brooks	X				Dennis Rowe	X			
Kappu Deshpande	X				Tim Strange	X			
Thomas Dunavant				X	Tyler White	X			
Greg Patterson	X				Jeanne Yeatman RN	X			
Brian Robinson	X				12 Ayes - Unanimous				

Motion passed.

Chairman Dr. Sullivan called for lunch break. Board will resume at 12:30pm.

- **Director's Report**

This report was given by Office of EMS Director Brandon Ward

Director Ward introduced the new Department of Health Assistant Commissioner Brent Culberson.

Presented the pass rate for NREMT to the Board. Tennessee is at 84%. Mr. Ward compares the amount of EMT candidates to other states. He also compares the amount of personnel who did not renew their license versus the amount of new licenses. Mr. Ward they are reviewing all possible reasons and are beginning a work force study to reach out to those who did not renew to understand why.

Mr. Ward mentions the creation of a “young guns” group consisting of EMS personnel within a certain age criteria to discuss any concerns or issues that keep our younger personnel from maintaining a career with EMS.

Working on a leadership track. Met with Chancellor Tydings two weeks ago and brainstormed ideas for types of training that they can do.

Mentions trying to incorporate the 8 hour Mental Health Program into our hours. States that losing personnel due to mental health is an issue that needs to be addressed, but is not wanting to add more hours to personnel for this program.

Director Ward mentions the Governor’s request for all committee members must have a 50% attendance. There have been some committees that have not been able to meet with a quorum not being met.

- **New Business**

- a. Dr. Holley mentions a pilot study of “Heads up CPR” in the field beginning this Friday in Germantown.
- b. Knoxville Fire requesting for the Board to appoint a task force to look into First Responder Licensing. This would improve their care and accountability. Will also allow them to get the medications they need to further improve their care.

Motion by Mr. Strange and seconded by Mr. Rowe to accept the request for a task force.

Motion passes by Board unanimously.

- c. Chattanooga State Program Director requests the Board to approve a Hybrid Course Paramedic Program as a pilot program. Would like to produce this course as a means to offer options.

Motion by Ms. Deshpande and seconded by Mr. Strange to approve the Hybrid Course Paramedic Program as a pilot.

Motion passes by Board unanimously.

- d. Nominations for the new Board Chairman. All Board members nominated Dr. Sullivan Smith to continue as Chair.

Motion for Dr. Smith to continue as Chairman by Mr. Ross and seconded by Ms. Yeatman. Motion passes unanimously.

- e. Discussion on the application issue with students that leave one program and go to another. Director Ward states that there are more cases of academic dishonesty.

A motion was made by Mr. Strange and seconded by Mr. Ross for all applicants to disclose to the program they are applying for if they have been in another program. The program has to submit that information to the Office of EMS for review to allow that applicant to attend. Mr. Paul Richardson mentions that if a new policy is to be created, it will need to be sent to the Governor’s Office for review prior to implementation.

Motion passes by Board unanimously.

Being no other business at this time, a motion was received to adjourn and multiple seconds were received. Motion passed on a voice vote.

The meeting adjourned at 1:34p.m. CDST.

The next meeting of the Board is scheduled for March 25-26 2020.