

**BOARD OF ATHLETIC TRAINERS
MINUTES**

DATE: May 5, 2022

TIME: 9:00 a.m. C.D.T

LOCATION: 665 Mainstream Drive
Poplar Conference Room, 1st Floor
Nashville, TN 37243

MEMBERS PRESENT: Helen Binkley, PhD, Chair
Craig Moorhouse, AT, Vice Chair
Walter Fitzpatrick, Board Member
Jennifer Shumway, AT, Board Member

MEMBERS ABSENT: Alex Diamond, AT

STAFF PRESENT: Noranda French, Board Director
Mary Bennett, Board Manager
Thomasina Scharkley, Board Administrator
Elyse Nida, Assistant General Counsel

STAFF ABSENT:

I. Call to Order

A roll call of board members and administrative staff present was taken. Board Chair, Dr. Helen Binkley called the meeting to order at 9:04 am.

II. Rulemaking Hearing, Rule Amendments, and Policies

III. Approval of Minutes

Craig Moorhouse made a motion, seconded by Jennifer Shumway, to approve the minutes from the November 4, 2021, board meeting. The motion carried.

IV. Office of General Counsel

Elyse Nida explained the Conflict-of-Interest report. There were no ligation matters to present, no appeals or civil suits to present. The office is currently working on fee changes for the board.

A. Contested Case(s)

There were no Contested Cases

B. Consent Order(s)

1. Austin Albright, AT - practiced on a lapsed license from November 1, 2020-July 21, 2021. A motion was made by Walter Fitzpatrick, to accept the consent order as written, seconded by Craig Moorhouse. The motion carried.
2. Krista Cranick, AT- practiced on a lapsed license from September 10, 2020-March 15, 2021. Jennifer Shumway recused herself. A motion was made by Walter Fitzpatrick, to accept the consent order as written, seconded by Craig Moorhouse. The motion carried.
3. Timothy Utt, AT - practiced on a lapsed license from September 1, 2020-June 7, 2020. Craig Moorhouse recused himself. A motion was made by Walter Fitzpatrick, to accept the consent order as written, seconded by Jennifer Shumway. The motion carried.

C. Agreed Order(s)

There were no agreed orders to report.

D. Order(s) or Compliance

There were no orders of compliance to report.

E. Request(s) for Order of Modification

There were no orders of modifications to report.

F. Agreed Citation(s)

N/A

V. Office of Investigations Report

Jamie Byerly presented the report for open investigations.

Tennessee Department of Health Board Statistical Complaint Report														
Parameters selected: Lic Type: 35 - ATHLETIC TRAINERS; Case Type: CMP - Complaint; Calendar year: 2022														
License Type: 35 - ATHLETIC TRAINERS														
Complaint Activity	Dec 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
New Complaints Opened	0	0	0	0	1									1
Total Closed Complaints	0	0	0	0	0									0
None	0	0	0	0	0									0
Currently Open Complaints	2	2	2	2	3									
ANALYSIS OF NEWLY OPENED COMPLAINTS														
By Allegation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
36 Lapsed License	0	0	0	1									1	
Total:	0	0	0	1									1	
By Region	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	
EAST	0	0	0	0									0	
MIDDLE	0	0	0	1									1	
WEST	0	0	0	0									0	
Out of State	0	0	0	0									0	
Unknown	0	0	0	0									0	
Total:	0	0	0	1									1	
Actual Revenue and Expenditures for Fiscal Year ending June 30, 2022														
April 18, 2022 10:57														
InH21 - Board Statistical Complaint Report														
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VI. Division of Health Licensure and Regulation Report

Alicia Grice, Fiscal Manager, presented the fiscal report as follows:

Tennessee Board of Athletic Trainers					
Actual Revenue and Expenditures for Fiscal Year ending June 30, 2022					
Acct. Code	Description	FY2022 Projected	FY2022 Actual	FY2021	FY2020
*701	Salaries & Wages	\$ 30,664.76	\$ 19,332.38	\$ 13,676.20	\$ 12,130.17
*702	Employee Benefit	\$ 12,606.52	\$ 6,103.26	\$ 4,035.81	\$ 5,158.25
Payroll Expenditures (701-702)		\$ 43,271.28	\$ 25,435.64	\$ 17,712.01	\$ 17,288.42
*703	Travel	\$ 7,785.50	\$ 3,492.75	\$ -	\$ 1,689.58
*704	Printing & Duplicating	\$ -	\$ -	\$ -	\$ -
*705	Utilities & Fuel	\$ -	\$ -	\$ -	\$ -
*706	Communications	\$ 3,653.80	\$ 1,826.90	\$ 511.86	\$ 988.00
*707	Maintenance & Repairs	\$ -	\$ -	\$ -	\$ -
*708	Prof Fees & Dues	\$ 1,996.28	\$ 998.14	\$ 1,683.50	\$ 2,891.60
*709	Supplies & Materials	\$ -	\$ -	\$ -	\$ -
*710	Rentals & Insurance	\$ -	\$ -	\$ -	\$ -
*711	Motor Vehicle Ops.	\$ -	\$ -	\$ -	\$ -
*712	Awards & Incentives	\$ -	\$ -	\$ -	\$ -
*713	Grants & Subsidies	\$ -	\$ -	\$ -	\$ -
*714	Unallocated	\$ -	\$ -	\$ -	\$ -
*715	Stores for Resale	\$ -	\$ -	\$ -	\$ -
*716	Equipment	\$ -	\$ -	\$ -	\$ -
*717	Land	\$ -	\$ -	\$ -	\$ -
*718	Buildings	\$ -	\$ -	\$ -	\$ -
*721	Training of State Employees	\$ -	\$ -	\$ -	\$ 250.00
*722	Computer Related Items	\$ -	\$ -	\$ 59.96	\$ -
*725	State Prof Fees	\$ 687.34	\$ 343.67	\$ 1,039.63	\$ 1,714.07
Total Other Expenditures (701-725)		\$ 14,123.32	\$ 7,061.66	\$ 3,143.33	\$ 7,453.34
Total Direct Expenditures		\$ 65,394.60	\$ 32,497.30	\$ 21,026.36	\$ 25,150.76
Allocated Expenditures					
	Administration	\$ 10,833.07	\$ 5,016.53	\$ 10,146.85	\$ 9,764.68
	Intergovernmental	\$ -	\$ -	\$ 7,125.31	\$ 12,563.04
	Legal	\$ 7,925.66	\$ 3,962.83	\$ 6,440.77	\$ 11,475.71
	Cash Office	\$ 299.11	\$ 148.56	\$ 300.18	\$ 529.41
Total Allocated Expenditures		\$ 19,257.84	\$ 9,228.92	\$ 23,993.11	\$ 34,332.84
Total Expenditures		\$ 84,652.44	\$ 41,726.22	\$ 45,019.47	\$ 59,283.60
Board Fee Revenue		\$ 118,020.00	\$ 59,010.00	\$ 111,162.67	\$ 105,464.66
Current Year Net		\$ 34,367.56	\$ 17,183.78	\$ 66,143.20	\$ 46,181.06
Technology Improvements					
	LARS Improvements	\$ 947.66	\$ 473.83	\$ 2,630.61	\$ 422.55
	Visual Investigations	\$ 64.80	\$ 32.40	\$ 220.20	\$ 97.02
Total Technology Improvements		\$ 1,012.46	\$ 506.23	\$ 2,850.81	\$ 519.57
Cumulative Carryover		\$ 345,875.07	\$ 329,195.52	\$ 312,517.97	\$ 249,233.66

VII. Applicant Interviews/Reviews

Bobbi Severt, AT #585 - A motion was made by Walter Fitzpatrick, to grant Mrs. Severt a 60-day extension to obtain her additional hours to satisfy the reinstatement requirements, Craig Moorhouse seconded. The motion carried. Mrs. Severt is required to submit 40 CEU hours by July 6, 2022.

VIII. Ratification List

Newly Licensed

Arnold Chance	Fernandez Amanda	Kohl Wyatt Steven
Arntsen Hanna Miss	Fernandez Kianne	Kostrub Deborah
Baird Mackenzie	Fields Brenton Matthew Mr.	Kozemko Rachel
Barnes Brianna Nicole	Forand Allison	Kraus-Saravia Allison Rae
Bass Caroline	Ford Lindsey Brooke ATC	Krenz Madalyn
Behrens Makenna Lydia	Freeman Kristin Marie	Kreuter Sarah Michelle
Bennett Madison Taylor	Gaertner Daniel	Kunesh Grace
Benson Samuel Joseph	Giles Kiara D	Lazalde Richard Joshuwa Mr.
Billiot Ron Gabriel	Graves Noah	Lieblong Megan
Bischoff Michael John	Gray Riley Renay Ms.	Liechty Trevor
Blakley Natasha	Grell Alexandra Rae	Logan Brittany Nicole
Bolton Anna	Griffin Karen Middleton	Loyd Philip Michel
Bond Ethan Wiley	Griffin Kristan Lear-Marie	Lutz Michael Paul
Brooks Matthew	Griffith Taylor Michelle Hunt	Mariscal Andrew Jeremy
Busbee Hannah Ms.	Grillo Ashley Grillo	Martin Daniel
Cadavid Duque Daniel	Hansard Mary Michelle	Matta Rebekah
Calderon Juan	Hawkins Justin ATC	Mauro Emily Rose Ms.
Cantrell Marissa	Haynes Laurel Brook	Mcgowan-Stinski Maggie
Caporale Nicholas	Hendershot Renee Carol	Mckee Micah Samuel
Carden Mark Thomas	Hill Tyler Marie	Mckinley Jimmy Cameron
Cecil Jennifer	Hinds Andrew David	Wayne
Charping Brandon Scott	Hinds Hayley Rae	Mcknight Marvin M
Christopher Sydney	Holcomb Jesseca Lee	Meade Jesse
Coisman Zac	Honey Jasmine	Messiah Clyde III
Collier Shelby	Horsch Isaac	Meyer Mitchell Kory
Collins Joseph	Hurdish Sarah	Meyerl Emily
Cross Derek Mr.	Jensen Nicholas Mr.	Miller Kyle L
Cure Donna	Jeter Marcus Dimitri	Mills Jaimie Ms
Curtis Kaleb Ray Mr.	Johnson Brandon B	Morley Kevin
Davis Michael	Johnson Emily Nicole	Morris Cody
Deese Patrick Logan	Jordan Ellie	Morrow Haylee Renee
Dillard Ann	Joseph Jordan Mrs.	Morse Samantha Marie
Dobiac Julie	Justice Jake	Murch Alicia Ann
Durkin Emma Johana	Kasprow Sarah Elizabeth	Newman Makayla
Eckert Kody	Kelley Elisabeth Ann	Norton Lauren
Eick Jennifer	Keyser Elizabeth Alexandra	Nutsch Joshua
Elton Sally	Marie	Oakes Kristen
Ferguson Jane	Kizer Tyesha	Odum Elaine Miss

Page Bennett Alexander
Page Courtney
Paracka Dylan
Patterson Griffin
Perkins Margaret Ann Mrs.
Peterson Paige
Phelps Joshua
Pindroh Alexandra
Plesich Paige
Powers Lauren Michelle
Quick Scott Micheal
Ray Emily E
Reagan Samuel James
Rimmer Micah
Roach Heidi
Roberts Alec Benjamin
Robinson Hollye
Rohr Jordan K
Rollins Steven
Ryder Kristina Marie

Sanders Bailey Elizabeth
Sanders Riley Elizabeth
Santana Jorge
Savage Jennifer Lauren Dr.
Scheuer Casey
Schreiber Jennifer Renee'
Scott Elisha T Mr.
Semerjian Samantha
Shea Jansen
Sheppard Bergen Nicole
Shiflett Eric
Siano Lelia Marie
Smith Ahren Heuer
Sobieszczyk Genevieve
Stachowiak Benjamin
Stancy Kyla Raye Ms
Stanton Dustin Richard
Stigall Anastasia Ms.
Stubblefield Cody
Sturgell Hayden Dee

Takata Daniel
Tate Riley
Taylor Catherine Nichole
Taylor Mackenzie Danielle
Thicklin Detraves Neville
Torres Cynthia Ms.
Tucker Riley Lauren
Tull Emylee
Vanderlaan Jackson ATC
Wargo Jessica
Weis Ivy Marie
White Courtney Elizabeth
Williams Leah Grace
Williamson Chelsea Lynn
Wilson Codie Lynn
Wilson James
Wilson Sarah Gail
Wyatt Haley

A motion was made by Jennifer Shumway, to approve the newly licensed Athletic Trainers, seconded by Craig Moorhouse. The motion carried.

Reinstated

Albright Austin Tyler
Connell Matthew Clark
Cranick Krista Leigh
Felts Anne Marie

Guay Laura Hope
Ladd Larry D JR
Mcdonald Mark D
Murphy Ryan Christopher

Prusak Amanda Marie
Smith Tiffany Lee
Tucker Kimberly P.
Utt Timothy Alan

A motion was made by Jennifer Shumway, to approve the reinstated Athletic Trainers, seconded by Craig Moorhouse. The motion carried.

Closed

Bennett Madison Taylor
Carroll Clayton Daniel
Hendershot Renee Carol
Hinds Hayley Rae

Lyznicki Michael
Reeves Douglas
Schreiber Jennifer Renee
Severson Logan Michael

Weis Ivy Marie
Wilson Codie Lynn

There were no closed files.

IX. Administrative Report

Thomasina Scharkey presented the administrative report as follows:

STATISTICAL REPORT

The following are the total active licensees as of April 29, 2022:

AT
Active Licensees – 1198

Licensing activities from November 1, 2021 to April 29, 2022:

AT
New applications received - 38
New licenses issued – 21
Reinstated – 2
Number of paper renewals – 10
Number of renewals online – 280
Number of licensees who retired - 9
Expired - 45
Closed Files – 0

For ATs, the number of renewals online during this period constituted a usage rate of 94%.

A motion was made by Craig Moorhouse, to accept the administrative report, seconded by, Jennifer Shumway. The motion carried.

X. Correspondence

XI. Legislation

XII. Discuss New and Old Board Business

Discussion of the Care Conference in July. A motion was made by Helen Binkley, to send one (1) board member, one (1) administrative staff member and the board attorney, seconded by Jennifer Shumway. The motion carried.

XIII. Board Meeting Dates for 2022

November 3rd

Board Meeting Dates for 2023

May 4th
November 2nd

A motion was made by Walter Fitzpatrick, to approve the 2022 and 2023 board meeting dates, seconded by Craig Moorhouse. The motion carried.

XIV. Election of Officers

Craig Moorhouse, made a motion, to nominate Helen Binkley as Board Chair, seconded by Jennifer Shumway. The motion carried.

Walter Fitzpatrick, made a motion, to nominate Craig Moorhouse as Board Vice Chair, seconded by Jennifer Shumway. The motion carried.

XV. Adjournment

There being no further business, Craig Moorhouse, made a motion to adjourn the meeting, seconded by Walter Fitzpatrick. The motion carried.

The meeting was adjourned at 10:01 a.m. CDT.

Board Chair

Date

These minutes were ratified by the board at the December 13, 2022, meeting.