

**BOARD OF ATHLETIC TRAINERS  
MINUTES**

DATE: May 19, 2020

TIME: 9:00 a.m. C.D.T

LOCATION: 665 Mainstream Drive  
Poplar Conference Room, 1<sup>st</sup> Floor  
Nashville, TN 37243

MEMBERS PRESENT: Helen Binkley, PhD, Chair  
Craig Moorhouse, AT, Vice Chair  
Walter Fitzpatrick,  
Alex Diamond, MD

MEMBERS ABSENT: Jennifer Shumway, AT

STAFF PRESENT: Noranda French, Board Director  
Mary Bennett, Board Manager  
Thomasina Scharkley, Board Administrator  
Samuel Moore, Assistant General Counsel

**I. Call to Order**

A roll call of board members and administrative staff present was taken. With a quorum present, Dr. Binkley called the meeting to order at 9:03 a.m.

**II. Election of Officers**

A motion was made by Craig Moorhouse to nominate Dr. Helen Binkley as Board Chair. The motion was seconded by Alex Diamond. The motion carried. A motion was made by Alex Diamond, seconded by Helen Binkley, to nominate Craig Moorhouse as Vice Chair. The motion carried.

**III. Approval of Minutes**

Craig Moorhouse made a motion, seconded by Alex Diamond, to approve the minutes from the November 7, 2019 board meeting. The motion carried.

**IV. Office of General Counsel**

**A. Conflict of Interest**

Mr. Griffin, Advisory Attorney with the Office of General Counsel, reminded Board members of the conflict of interest policy. If a member has any personal or financial interest which might appear to be a conflict of interest, whether it relates to a contested case, a rulemaking issue, or any other Board decision, that fact should be shared with the Board so that a decision may be made regarding the need for recusal.

**B. Contested Case(s)**

There were no Contested Cases

**C. Agreed Order(s)**

There were no agreed orders to present at this time.

**D. Litigation**

There was nothing to report at this time.

**E. Rules**

There is nothing to report at this time.

**F. Consent Orders**

Mr. Moore presented one (1) Consent Order to the Board at this meeting.

1. David Holsinger, AT #1757 was employed at Bethel University and was found to be practicing on a lapsed license. Mr. Holsinger was reprimanded and assessed civil penalties in the amount of \$1,400 to be paid in full within one (1) year. Craig Moorhouse made a motion to accept the Agreed Citation as written, seconded by Alex Diamond. The motion carried.

**G. Agreed Citations**

Samantha Faulk, AT #2005 was found to be in noncompliance of the appropriate CEU hours. Samantha was assessed a \$200 fine. After review, a motion was made by Craig Moorhouse to accept the agreed citation as written. The motion was seconded by Alex Diamond. Th motion carried.

Amber Kramer, AT #1700 was found to be in noncompliance of the appropriate CEU hours. Ms. Kramer was assessed a \$200 fine. After review, a motion was made by Craig Moorhouse to accept the agreed citation as written. The motion was seconded by Alex Diamond. The motion carried.

Jana Teague, AT #1844 was found to be in noncompliance of the appropriate CEU hours. Ms. Teague was assessed a \$200 fine. After review, a motion was made by Craig Moorhouse to accept the agreed citation as written. The motion was seconded by Alex Diamond. The motion carried.

**V. Office of Investigations Report**

Lori Leonard, Disciplinary Coordinator in the Office of Investigations, presented the disciplinary and investigative reports for 2019. There is one (1) under board order. There have been four (4) under a reprimand, one (1) under probation and two (2) under revocation. The Investigative Report for 2019 shows there have been eight (8) new complaints filed against athletic trainers this year. Two (2) of those complaints were regarding unlicensed practice and four (4) of those complaints were due to unprofessional conduct and two (2) were for lapsed license. Closed a total of twenty (20) complaints with one (1) for insufficient evidence and thirteen (13) of them sent to the Office of General Counsel for formal discipline. Three (3) complaints closed with no action and three (3) closed with a letter of warning. There were zero (0) complaints at the end of 2019.

There were zero (0) new complaints for 2020. There were zero (0) closed complaints and zero (0) pending complaints.

**VI. Division of Health Licensure and Regulation Report**

Noranda French gave the financial report of behalf of Maria McCormick. This is the Mid-Year Fiscal Year 2020 report. June 2020 predictions for salaries and wages are over \$16,000. Employee benefits are at \$7,000. Travel is predicted at \$1,600. Communications is predicted at \$1,000. Professional Services and Dues are predicted at just over \$3,000. Training of state employee is predicted at \$250. State professional services are at just under \$1,500.

Administrative cost was \$14,405, Investigations cost was over \$8,000, Legal costs was over \$7,000, Cash office fees was under \$500. This constitutes total allocated expenditures of over \$30,000 and total allocated expenditures for the year were \$61,230. The total board revenue collected for the year was \$93,481. There was a current year net of \$32,251.00, and the share of LARS improvement costs were \$1,956.16. The accumulative carryover was over \$245,000.00. There was a 2019 carryover of \$213,257.00 and a predicted carryover of \$245,509.00.

**VII. Applicant Interviews/Reviews**

There were no applicant interviews.

**VIII. Ratification List**

## NEWLY LICENSED

Acerbo Sarah Marie	Acord Kayla	Alsup Sophia Katherine
Atwood Meredith Ann	Bacak Christopher Glenn	Bowers Ashley
Blankenship Taylor Layne Ms.	Bowdle Garrett	Burnside John Frederick
Brownback Jacob Thomas	Brulz Sarah Marie	Campbell Tracy Lauren
Busby Katisha Cheryl	Campbell Jakayla Chinequa	Colburn Christian Timothy
Cook Kristen Michelle	Cohen Maryah	Coyle Nickolas Lee
Creasey Kelly Marie	Cook Laurie Jewel	Deits Jeffrey Scott
Edwards James B.	Crewe David Joseph	Ferguson Kelsey Lee
Gonzalez Dario	Endelman Elizabeth	Hacker Megan Marcelle
Hebrink Wade	Greenhalgh Holly Elise Morgan	Hepple Laura
Hernandez Elizabeth	Hedgepeth Deanna Marie	Hester Rachel Joy
Hickman Tessa Camille	Hobson Joshua Dean	Howard-Berry Tierra
Kaetzel Jenna Rose	Johnston Caleb Johnston	Jones Lacey Michelle
Kuhlman Julie Paige	Kearney Burke F	Landis Scott Eugene
Lester Clint Duran	Lagunas Barajas Ulises U ATC	Lenahan Jarod Stuart
Martin Meghan Nicole	Leake Haley Faye	Martin Julie Ann
Moffitt Shawn M.	Maples Stephen	Mcclain Kirby Alana
Pearl Jesica	Maschhoff Christopher Dean	Olivas Carlos Antonio Mr
Purdy John David	Mortimore Marcie Marie	Porter Randa Samantha
Rodriguez Carlos	Reid Jerome Joseph	Reynolds Kelly Allen
Severt Bobbi Ann	Schafer Delaney	Scholler James Thomas
Shiplee Andrea Danielle	Shepherd Allison P Ms.	Shields Celia Morgan
Smith Khari	Smith Matthew James	Singleton Amber Dawn
Spitz Skylar	Steppee Madison Evonne	Snider Dana Raye
Takata Daniel	Talley Tianna S	Stukenborg Samuel
White Hayley Mae Miss	Winkle Christopher Paul	Vance Haley
Williams James		Willerer Madelin
		Wong Ian Paoyan Mr.

Motion made by Craig Moorhouse to approve the newly licensed. The motion was seconded by Alex Diamond. Motion carried.

## REINSTATEMENTS

Bates Denise
Hess Abbey Elizabeth
Jeter Marcus Dimitri
Kiggins Abraham Warren
Larkin Michael Anthony
Sims Lorelei Tara

Motion made by Alex Diamond to approve the reinstated licensees. The motion was seconded by Craig Moorhouse. Motion carried.

**CLOSED FILES**

Carlson Wyatt David Mr
Porter Abigail
Wilhite Jeffrey

Motion made by Alex Diamond to approve the closed files. The motion was seconded by Craig Moorhouse. Motion carried.

**IX. Administrative Report**

Thomasina Scharkley gave the administrative report as follows:

Statistical Report

As of May 13, 2020 through October 30, 2020, the statistics for the Board for this reporting period are as follows:

Total Active Licensees: 1170	Total Renewals: 122
Initial Licensees:	Online Renewals:
Reinstatements: 2	Cash Office Renewals: 0
Retired: 0	Revenue Renewals:
Expired: 66	Closed files- 0

For Athletic Trainers, the number of online renewals during this reporting period constituted a usage rate of 93%.

CE Audit report from Jan-June 2019 were ten (10) Athletic trainers. Six (6) Licensees Complaint that equal 60% and four (4) licensee's non-complaints to equal 40%. Non-complaint breakdown, there were three (3) licensees deficient in the required number of CE hours and one (1) licensee who failed to contact compliance unit after receiving their second notice of audit letter via certified mail. CE audit report for July 2019-October 2019 there were seven (7) licensees audited of these there were two (2) licensees complaints to equal 29% and five (5) licensees non-complaint to equal 71%. The non-complaint breakdown, there were three (3) licensees deficient in the required number of CE and two (2) licensees who failed to contact compliance unit after receiving their second notice of audit letter via certified mail.

**X. Correspondence**

There was no correspondence to review at this board meeting.

**XI. Legislation**

There was no legislation to report.

**XII. Rulemaking Hearing, Rule Amendments, and Policies**

There is nothing to report.

**XIII Discuss New and Old Board Business**

There was no board business to discuss.

**XIV. Board Meeting Dates for 2021**

May 6.

November 4.

A motion made by Walter Fitzpatrick to accept the board meeting dates for 2021, seconded by Craig Moorhouse. The motion carried.

**XV. Adjournment**

There being no further business, Craig Moorhouse made a motion to adjourn the meeting, seconded by Alex Diamond. The meeting was adjourned at 12:15 p.m. CDT.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

**These minutes were ratified by the board at the May 19<sup>th</sup> 2020 meeting.**

THESE MINUTES WERE RATIFIED AT THE BOARD OF ATHLETIC TRAINERS  
MEETING ON NOVEMBER 5, 2020