

MEETING MINUTES

APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE

DATE: February 27, 2023

TIME: 9:00 A.M. CT

LOCATION: Health Related Boards 665 Mainstream Drive Nashville, TN 37243

COMMITTEE MEMBERS PRESENT Timothy Cripps
Catherine Terry, PhD
Amanda Spiess, BCBA
Elizabeth Ginder

STAFF PRESENT: Elta Breen, Associate General Counsel
Candyce Wilson, Board Director
Dale Hill, Board Administrator

The meeting was called to order at 9:05am by the Ms. Catherine Terry. A roll call vote was conducted, and a quorum was established.

Election of Officers

Ms. Elta Breen explained the election of officer's process and how long the new chair will hold the position. New chair will serve until July 1, 2023, and then another election will be held for the new fiscal year. Ms. Elizabeth Ginder motioned for Ms. Amanda Spiess to be Chair. Mr. Timothy Cripps seconded the motion and it passed.

Application Review

There are no files to review at this meeting.

Review/Approval of Minutes

Upon review of the November 28, 2022, Ms. Breen asked we clarify that all application fees be reduced from \$100.00 to \$0.00 and also needed to correct a member's name that was spelled incorrectly. A motion was made by Ms. Terry and seconded by Mr. Cripps. The motion passed.

Office of Investigations

Mr. Roger Knowlton presented the 2022 year end complaint numbers and the complaints received so far in 2023. There have been twenty-two (22) complaints opened in 2023. One (1) opened complaint was for being outside of the investigative scope. For the year 2022, there were ten (10) complaints opened. Two (2) were closed with insufficient evidence, two (2) closed by being sent to another office

for review, and one (1) closed with a letter of warning. Of the complaints opened, one (1) was for false billing, one (1) was for substance abuse, one (1) was for unlicensed practice, six (6) was for unprofessional conduct, one (1) was for outside of investigative scope.

Summary of Currently Monitored Providers.:

The total number of Applied Behavior Analysts being monitoring is two (2). The total number reprimanded is one (1) with terms. The total number revoked is one (1) with terms.

Office of General Counsel

Ms. Breen presented the office of general counsel report.

1. Litigation Matters:
 - There are no Consent Orders.
 - There are no Agreed Orders
 - There are 2 open, companion cases in OGC.

2. Legislation:
 - None

3. Rules:
 - None

Administrative Office Report

The information in this report is to keep the Committee informed of all fundamental activities relative to licensure for Licensed Behavior Analysts and Licensed Assistant Behavior Analysts.

STATISTICAL INFORMATION

Listed below are the total numbers of active, retired and failure to renew licensees for all professions regulated by Applied Behavior Analyst Licensing:

As 2/25/2023

LBA	LABA
Active Licensees - 927	Active Licensees - 22

Licensing Status Since Last Meeting

LBA		LABA	
Application in Process	27	Application in Process	64
New Licensed	48	New Licensed	2
Renew	3	Renew	0
Online	0	Online	0
Retired	0	Retired	0
Expired	9	Expired	1

2023 Committee Meeting Dates:

- **May 22, 2023**
- **August 21, 2023**
- **November 13, 2023**

Ms. Wilson requested the members sign the conflict-of-interest policy for 2023.

License Behavior Analysts and Assistance Behavior Analysts License Ratification List

Licensed Behavior Analyst	Application in process	1128 Adams Rebecca
Licensed Behavior Analyst	Application in process	1123 Adcock Jessica
Licensed Behavior Analyst	Application in process	11108 Badiei-Emran Nika
Licensed Behavior Analyst	Application in process	1120 Baez Tiara
Licensed Behavior Analyst	Application in process	1145 Butz Aanen
Licensed Behavior Analyst	Application in process	1109 Campbell Tera Mrs
Licensed Behavior Analyst	Application in process	1131 Cardinal Tabitha
Licensed Behavior Analyst	Closed Application	1098 Cobble Paige
Licensed Behavior Analyst	Application in process	1136 Cook Haylee
Licensed Behavior Analyst	Application in process	1139 Cook Patricia
Licensed Behavior Analyst	Application in process	1149 Crawford Taylor
Licensed Behavior Analyst	Expired	410 Davis Kaleigh Defreece
Licensed Behavior Analyst	Application in process	1134 Ellerbusch Laura Ann Mahany
Licensed Behavior Analyst	Application in process	1174 Foster Katherine Michelle
Licensed Behavior Analyst	Closed Application	773 Gallegos Angelica
Licensed Behavior Analyst	Application in process	1111 Gonzalez Espinosa Inri Ismael
Licensed Behavior Analyst	Application in process	1094 Grass Jill
Licensed Behavior Analyst	Closed Application	929 Griffith Ashley Mrs
Licensed Behavior Analyst	Application in process	1127 Grimm Mallory
Licensed Behavior Analyst	Closed Application	1092 Henke Erin
Licensed Behavior Analyst	Closed Application	1049 Ingram Elisa Shawann Mrs.
Licensed Behavior Analyst	Application in process	1132 Jorgensen Rebecca
Licensed Behavior Analyst	Closed Application	1087 Kanfush Philip Kanfush Dr.
Licensed Behavior Analyst	Application in process	1080 Kostiuk Caroline
Licensed Behavior Analyst	Application in process	1138 Legg Meagan
Licensed Behavior Analyst	Closed Application	1033 Mcleish Jacquelyn
Licensed Behavior Analyst	Expired	144 Menser Melinda Redman
Licensed Behavior Analyst	Application in process	1133 Mickey Tawny
Licensed Behavior Analyst	Application in process	1117 Miller Audrey
Licensed Behavior Analyst	Application in process	1163 Nelson Stephanie
Licensed Behavior Analyst	Closed Application	1060 Nichols Shane
Licensed Behavior Analyst	Application in process	11119 Ovalles Tiffany
Licensed Behavior Analyst	Application in process	1129 Pendleton Hannah Nicole Mrs.
Licensed Behavior Analyst	Application in process	1155 Perryman Taylor Rhea
Licensed Behavior Analyst	Application in process	1154 Prince Taylor Annette
Licensed Behavior Analyst	Application in process	1152 Roberts April Dania
Licensed Behavior Analyst	Application in process	1157 Rodrigues Americo S

Licensed Behavior Analyst	Application in process	1079 Runyen David Wayne Mr.
Licensed Behavior Analyst	Expired	618 Selvaraj Rekha
Licensed Behavior Analyst	Application in process	1107 Sheppard Mollie Mills
Licensed Behavior Analyst	Application in process	1141 Smith Courtney
Licensed Behavior Analyst	Application in process	1122 Smith Kara Elizabeth
Licensed Behavior Analyst	Expired	792 Sproles Kristin Danielle
Licensed Behavior Analyst	Application in process	1104 Tanaka Kirstie Arlene
Licensed Behavior Analyst	Application in process	1171 Taylor Whitney Mrs.
Licensed Behavior Analyst	Application in process	1116 Throne Lori
Licensed Behavior Analyst	Closed Application	1097 Winston Lakeisha Samone
Licensed Behavior Analyst	Application in process	1130 Yanosko Summer
Licensed Assistant Behavior Analyst	Application in process	36 Blankenship Theresa Mrs.
Licensed Assistant Behavior Analyst	Application in process	39 Wishon Brandie

Ms. Spiess’s motioned to ratify the list of new licenses. Mr. Cripps seconded the motion and it passed.

Update from FARB Conference

Ms. Breen presented an overview of the information she learned while attending the Annual FARB Conference in January 2023. Ms. Breen asked the Committee if they would be interested in learning more about Roberts Rules of Order and she expressed she would look into finding or setting up a training on these Rules.

Mr. Cripps motioned to adjourn at 10:06am. Ms. Ginder seconded the motion and it passed.

These meeting minutes were ratified at the May 22, 2023 Committee Meeting.