



**Tennessee Board of Medical Examiners'
Committee for Clinical Perfusion**

April 27, 2021

MINUTES

Committee Members Present: Chad Smith, CCP, Chairman
Wendy Menowsky, CCP
V. Seenu Reddy, MD
Joshua Anderson, CCP
Deann Thelen, CCP

Committee Members Absent: Dorris "Bill" Dozier, CCP
Alice Walker, Consumer Member

Staff Present: Angela Lawrence, Director
Matthew McSpadden, HRB Finance
Kevin Griffin, Office of General Counsel
Rene Saunders, M.D., Medical Board Consultant
Stacy Tarr, Administrative Director
Candyce Wilson, Administrative Director
James Marrs, Committee Administrator

Ms. Angela Lawrence made opening remarks and provided an overview of the requirements for a special meeting electronically. All the requirements were satisfied.

The electronic meeting was scheduled for the purpose of considering time sensitive matters considering the covid-19 pandemic. Mr. Smith motioned for approval to conduct the meeting electronically for this purpose and Mr. Anderson seconded the motion. A roll call vote was made and passed. Only certain matters are proper for a teleconference; accordingly matters to be discussed meet the following requirements: the subject matter requires timely action, the physical presents of all members is not practical considering the period of time required for action, and the participation by some or all of the members of the Committee by electronic means is necessary. Motion was made by Mr. Anderson and seconded by Ms. Menowsky, roll call vote was made and passed. By roll call confirmation, all members present attested that they received all meeting materials prior to the meeting.

The meeting was called to order by Chairman, Chad Smith. A quorum was present.

Introduction of New Staff

Mr. George Darden made his introduction to the Committee and thanked the Committee for they're service to the citizens of Tennessee.

Approval of Minutes

The Committee reviewed the minutes from the October 27, 2020 meeting. Mr. Smith made a motion to approve the minutes and Ms. Menowsky seconded. By roll call vote, motion passed.

Conduct New Business

Ratification of new licenses and reinstatements

Mr. Smith made a motion to approve the list and Dr. Reddy seconded. By roll call vote motion passed.

Reports

Office of Investigations

Ms. Lori Leonard reported there are no currently monitored licensees, no complaints in 2021, and no open complaints being investigated.

Financial Office

Mr. McSpadden reported the 2021 Mid-Year numbers (through June 30, 2021):

- Projected fiscal year 2021 total expenditures is \$7,713.82
- Cumulative carryover is projected at \$180,533.52.
- Reviewed comparison of Direct Expenditures for July 1st through December 31st

Committee discussed a fee schedule change including fee reductions. Finance reserves needed in preparation for disciplinary procedures should the case arise in the future. Reviewed a future business plan to place finances into a technological advancement account or the like. Discussion made for a Fifty Dollar (\$50) initial application fee as well as renewal application fees. Mr. Griffin advised to vote at today's meeting to make rule change. Motion made by Mr. Smith for fee reduction on all application fees to Fifty Dollars (\$50), seconded by Ms. Menowsky. Roll call vote was made, and motion passed.

Administrative Office

Ms. Stacy Tarr reported the activities that have transpired between October 2021 and April 2021:

New Applications Received	6
Total New Licenses Issued	4
Total Number of Reinstatements	1
Renewals	27
Renewals Online	25
Online Renewal Rate	92%

Total number of active licensees as of April 27, 2021 is 132.

Office of General Counsel

Mr. Griffin reviewed the conflict of interest statement and advised there are no pending legal action being taken.

Motion made to adjourn meeting by Mr. Smith.