

**Board of Athletic Trainers  
Special Teleconference Minutes**

**Date:** June 14, 2016  
**Time:** 11:00 a.m. CST  
**Location:** Poplar Conference Room  
665 Mainstream Drive  
Ground Floor  
Nashville, TN 37243  
**Members Present:** Monroe Abram, A.T., Chair  
**By Phone:** Walter Fitzpatrick, Consumer Member  
Helen Binkley, A.T.  
**Members Absent:** Dr. Alex Diamond, Physician  
Craig Moorhouse, AT Vice Chair  
**Staff Present:** Michael Sobowale, Unit Director  
Paetria Morgan, Assistant General Counsel  
Rosemarie Otto, Health Related Boards Director  
Butch Jack, Director Finance  
Vanessa Crutcher, Finance Officer  
Jane Young, Health Department General Counsel  
Francine Baca-Chavez, Office of General Counsel

The necessary number of Board members joined the teleconference and a quorum was established. Upon the determination of a quorum being present, Mr. Abram called the meeting to order. A roll call of members present and participating by phone was taken. Mr. Sobowale made opening remarks to the Board and provided an overview of statutory requirements for a special meeting by teleconference. All of the requirements were satisfied. Thereafter, a motion was made by Ms. Binkley, seconded by Mr. Fitzpatrick, to proceed with the meeting. The motion carried.

**Stay of Rule Amendment 0150-01-.06 - Fee Increase**

Mr. Abram began the discussion by informing the members that the Board has received updated financial report from the Department of Health regarding the board's actual revenue and expenditures through December 31, 2015 and current fiscal year end projection. The Board's financial projections for Fiscal Year 2016 estimate that the Board will close with a net negative balance and a negative cumulative carryover for the year. However, the financial projection also shows that the board is estimated to close with a positive cumulative carryover for the last two fiscal periods – fiscal year 2014 to 2015.

Butch Jack from the financial office discussed the board financials from fiscal year 2008. He informed the board that all investigative files and cases in the Office of General Counsel have been closed. He stated that noted areas of increase in expenditures which are the main drivers of the board's negative financial statements should begin to return to normal levels with the closure of all pending investigative cases. Mr. Jack discussed that the board closed in the red with a deficit from 2008 through 2012. He also stated that there was a fee increase on July 28, 2011 in which the board saw the effect of the increase in 2013. Also there has been an increase in active licensure totals at a rate of 5.18 percent causing the board to close in the black in 2014 and 2015. At this rate the board will continue to close in the black for the next two fiscal years according to projections.

With this year-end fiscal projection report, the board discussed that it may be necessary to stay the effective date of the promulgated rule for license renewal fee increase which was scheduled to go into effect on June 21, 2016, to allow time for the board to receive and review additional information from the financial office, including the fiscal year end closing statement, before deciding whether to let the rule take effect or not. The Board discussed that a stay of promulgated rule for a fee increase may be warranted, thereby preventing it from taking effect at this time. Depending on the additional information received, it may no longer be necessary for the Board to move forward with the promulgated rule for license renewal fee increase which was pending approval before the Joint Government Operations Committee in the General Assembly. After discussion, Mr. Fitzpatrick made a motion, seconded by Ms. Binkley, to approve a stay of Rule 0150-01-.06 for an increase in license renewal fees at this time until the current fiscal year final totals are received from the financial office and reviewed by the Board. By a roll call vote, all board members present voted on this motion in the affirmative. The motion passed.

### **Adjournment**

There being no further business to discuss, Mr. Fitzpatrick moved for adjournment of the special meeting, seconded by Ms. Binkley. The motion carried.

The meeting was adjourned at 11:57 am.

