

**MEETING MINUTES
APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE**

DATE: August 17, 2020
TIME: 9:00 A.M.
LOCATION: Health Related Boards
Webex
665 Mainstream Drive
Nashville, TN 37243

COMMITTEE MEMBERS

PRESENT: Amanda Spiess, BCBA
Peter A. Beddow, BCBA-D
Timothy Cripps, BCBA
Esther Bledsoe, BCBA-D

COMMITTEE MEMBERS

ABSENT: Catherine Terry, PhD

STAFF

PRESENT: Teddy Wilkins, Unit Director
Lisa Williams, Board Administrator II
Paetria Morgan, Associate General Counsel

Ms. Spiess called the Webex meeting to order at 9:08 a.m.

Due to gathering restrictions imposed by the Covid – 19 virus, it was necessary to conduct this meeting virtually. Ms. Wilkins read the required script into the record, noting all votes must be conducted by roll call. Ms. Wilkins called a roll call vote to establish a quorum. All members were present with the exception of Ms. Terry. Another preliminary vote was taken to establish all members were able to hear each other and that they had received meeting documents prior to the meeting. A motion was made by Mr. Cripps seconded by Dr. Beddow to proceed with the meeting electronically. A roll call vote was taken all voted in favor; the motion carried. The meeting was turned over to Ms. Spiess, Chair.

Review/Approve Minutes

Upon review of the May 18, 2020 minutes, Mr. Cripps made a motion, seconded by Dr. Beddow, to approve the minutes. An electronic roll call vote was conducted and the motion carried.

Office of Investigations Report

Lori Leonard, Disciplinary Coordinator for all non-nursing boards, presented the reports for investigations. There are currently no licensees being monitored. For the year 2020, we have two new complaints for licensed behavior analysts which fell under unprofessional conduct. One complaint was closed with a letter of warning. Letters of warning and letters of concern are not reportable to the National Practitioner Databank and therefore are not considered formal discipline. Investigations has four open complaints for licensed behavior analysts. Review and or investigated. For the licensed assistant behavior analysts, there were no complaints received so far this year, no closed complaints and no complaints open.

Office of General Counsel

Ms. Morgan stated there were no consent orders, no agreed orders, no open cases in the Office of General Counsel. The committee was reminded of the conflict of interest policy. On June 11, 2020 the Board of Examiners in Psychology did approve the proposed amendment to the cultural diversity rules.

Legislation

James Held, Liaison for the Department of Health, gave a legislative update from the general assembly's work this year. Mr. Held addressed two bills that went into effect this year.

Public Chapter 594

This act was the Department of Health's Licensure Accountability Act. The bill allows all health related boards to take action against a licensee that has been disciplined by another state for any acts or omissions that would constitute grounds for discipline in Tennessee. The law also expands available emergency actions, allowing actions beyond simply a summary suspension. Finally, the act establishes that the notification of law changes to health practitioners can be satisfied by the online posting of law changes by the respective boards. Notice must be maintained online for at least 2 years following the change.

This act took effect March 20, 2020.

Public Chapter 738

This act prohibits a governmental entity from authorizing destruction of public records if the governmental entity knows the records are subject to a pending public record request. Prior to authorizing destruction of public records an entity must contact the public record request coordinator to ensure the records are not subject to any pending public record requests. Records may still be disposed of in accordance with an established records retention schedule/policy as part of an ordinary course of business as long as the records custodian is without knowledge the records are subject to a pending request.

This act took effect on June 22, 2020.

Administrative Report

Ms. Williams gave the administrative report stating that there were currently 580 active licensed Behavior Analysts and 17 active licensed Assistant Behavior Analysts. There were 10 behavior analyst applications in process and 2 assistant behavior analysts. Applied Behavior Analysts licensed since the last meeting were 33 new behavior analysts and 1 new assistant behavior analyst. There were 42 renewals for behavior analysts and 0 renewals for assistant behavior analyst. There were 0 retired licenses for behavior analysts and 0 behavior analysts that have expired and 0 assistant behavior analyst that has retired and 0 assistant behavior analyst expired. There were 0 reinstated behavior analysts. The date of the next committee meeting is November 16, 2020 which is the last meeting of the year.

Discuss and Ratify/Deny Newly Licensed

Newly Licensed Behavior Analysts and Assistant Behavior Analysts

Ms. Wilkins called for a motion to ratify the list of Licensed Behavior Analysts. Mr. Beddow made a motion to ratify the list of Licensed Behavior Analysts, seconded by Mr. Cripps. A roll call vote was taken and the motion carried. The list of 33 newly licensed Behavior Analysts was approved to go before the Board of Examiners in Psychology on September 10, 2020, to be ratified.

Behavior Analyst

Bancroft Allison J.	Martini Alexandra
Bentley Julie K	Mccoy Morgan L
Coffman Kellie	Mckenzie Colleen
Delucenay Anna M.	Morgan-Brown Darnethia
Douglas Emilie A	Muncy Jennifer R
Easterly Holly Elizabeth	Purslow Deanna M
Edmonds Marisa Margaret	Rice Leanne
Eighmie Loren	Roe Michelle Anne
Glaze Stephanie	Rubinstein Jessica E
Guarino Emily E.	Ruf Ashley
Harlan Erin E.	Seay Torris R.
Harris Kayla Elaine	Selvaraj Rekha
Heidary Parisa	Swindell Jeffrey N
Householder Stephanie R.	Tirado Aubrey E
Kretzer James	Vega Amber N.
Lake Bethany	Weaver Savana C
Malik Ochoa Denise Heather	

Ms. Wilkins called for a motion to ratify the Licensed Assistant Behavior Analysts. Dr. Beddow made a motion to ratify the list of Assistant Behavior Analysts, seconded by Mr. Cripps. A roll

call vote was taken and the motion carried. The list of 1 newly licensed Assistant Behavior Analysts was approved to go before the Board of Examiners in Psychology on September 10, 2020, to be ratified.

Assistant Behavior Analyst

Weeden Tiffanie R

Adjourn

With no other Committee business to conduct, Dr. Beddow made a motion, seconded by Mr. Cripps to adjourn at 9:33 a.m. A roll call vote was taken and the motion carried.

Ratified by the Applied Behavior Analysts Licensing Committee on this the 16th day of November, 2020.