

**MEETING MINUTES  
APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE**

**DATE:** February 25, 2019  
**TIME:** 9:00 A.M.  
**LOCATION:** Health Related Boards Conference Center  
Poplar Room, 665 Mainstream Drive  
Nashville, TN 37243

**COMMITTEE MEMBERS**

**PRESENT:**  
Michael S. Tonos, BCBA, Chair  
Peter A. Beddow, BCBA-D  
Catherine Terry, Ph.D  
Amanda Spiess, BCBA

**COMMITTEE MEMBERS**

**ABSENT:** Vacant

**STAFF**

**PRESENT:**  
Teddy Wilkins, Unit Director  
Lisa Williams, Board Administrator II  
Paetria Morgan, Assistant General Counsel

Mr. Tonos called the meeting to order at 9:05 a.m. A roll call vote was conducted and a quorum was present.

**Review/Approve Minutes**

Upon review of the November 19, 2018 minutes, Dr. Beddow made a motion, seconded by Dr. Terry, to approve the minutes. The motion carried.

**Office of Investigations Report**

Lori Leonard, Disciplinary Coordinator for all non-nursing boards, presented the reports for investigations. There have been zero complaints received, zero discipline and zero monitored under discipline.

## **Financial Report**

Noranda French with the Division of Licensure and Regulation presented the Mid-Year Report for Fiscal Year 2019 as of December 31, 2018. Salaries and Wages was at \$4,683, Employee Benefits was at \$1,566, Communications was at \$182, Professional Services and Dues was at \$544, and State Professional Services was at \$63. For this same time period the committee generated revenue of \$34,540. It is projected that the committee will close with Salaries and Wages at \$9,366, Employee Benefits at \$3,133, Communications was at \$365, Professional Services and dues was at \$1,088 and State Professional Services was at \$127. The allocated expenditures could close with Administration at \$1,385, Legal at \$2,895 and the Cash Office at \$370. This projection would give the committee a total projection amount of \$18,731. Also projected is the committee generated revenue of \$69,080. This gives the board a current year net of \$50,348.

## **Office of General Counsel**

Ms. Morgan stated there are no consent orders, agreed orders or open cases in the Office of General Counsel. Ms. Morgan reviewed the conflict of interest policy.

## **Administrative Report**

Ms. Williams stated there are currently 410 active licensed Behavior Analysts and 11 active licensed Assistant Behavior Analysts and 25 provisionally licensed from the Department of Intellectual Disorders and Disabilities (DIDD.) There are 5 behavior analyst applications in process. Applied Behavior Analysts licensed since the last meeting are 27 new behavior analysts and 2 new assistant behavior analysts. There are 17 renewals for behavior analysts and 0 renewals for assistant behavior analysts. There are 6 behavior analysts that have expired. Dr. Beddow asked for an explanation concerning the expired licenses. All the lapsed licenses were because the licensee let the license lapse or the licensee did not submit all required documents for renewal before the renewal application expired. The licensee is notified of the required documents by letter and email if the documents are not uploaded when the fees are paid.

Ms. Wilkins spoke concerning the FARB conference which she attended in January and encompasses all types of licenses. She met the legal counsel for the Behavior Analyst Certification Board (BACB), Misty Bloom. Misty Bloom has worked with Pam Grosse of the Missouri Psychology Board and Behavior Analyst Board and a board member from Arkansas as well as their board director. We are now part of a new list serve so that we can get information about what other states are doing. The number of states that license behavior analysts is thirty-three.

## **Discuss and Ratify/Deny Newly Licensed**

### **Newly Licensed Behavior Analysts and Assistant Behavior Analysts**

Mr. Tonos called for a motion to ratify the list of Licensed Behavior Analysts. Dr. Beddow made a motion to ratify the list of Licensed Behavior Analysts, seconded by Ms. Spiess. The

motion carried. The list of 27 newly licensed Behavior Analysts is approved to go before the Board of Examiners in Psychology on December 6, 2018, to be ratified.

#### Behavior Analyst

Bautista Adrian Arturo  
Cable Alicia  
Davis Catherine O.  
Defreece Kaleigh Ann  
Dressel Amelia  
Driver Jennifer P.  
Fullwiley Jojuan  
Galovits Laura R.  
Guthrie Melissa A.  
Hettinger Heather  
Heuer Steffi Kara  
Hood Richard  
Jordan Hannah L.  
Kelly Bridget Nicole

King Sarah H.  
Martin Jessica Lisbeth  
Mathewson Mary C  
Minard Nicole M.  
Murray Rebecca E.  
Nichols Richard C  
Patterson Ernestine  
Riener Fawn P.  
Sobieralski Nicholas J.  
Thomas Keshia N.  
Todd Erin E.  
Vaughn Brittany M.  
West Elizabeth Marie

Mr. Tonos called for a motion to ratify the Licensed Assistant Behavior Analysts. Dr. Beddow made a motion to ratify the list of Assistant Behavior Analysts, seconded by Dr. Terry. The motion carried. The list of 2 newly licensed Assistant Behavior Analysts is approved to go before the Board of Examiners in Psychology on December 6, 2018, to be ratified.

#### Assistant Behavior Analyst

Linville Brittany N.  
Riedlinger Anne M.

#### **Expired Renewal Applications**

Ms. Wilkins explained the renewal process and reviewed the supporting documents required for renewal which includes the proof of certification and three continuing education hours in cultural diversity. Ms. Morgan explained the policy which was ratified in September 2017 by the Board of Examiners in Psychology which spells out the disciplinary action steps that are taken when a person allows their license to lapse. The rule referencing CE cultural diversity is 1180-05-.12(2). Ms. Wilkins referenced the rule 1180-05-.08 concerning licensure renewal and the fact that cultural diversity is not noted in this section of the rules. It was suggested that the online application be revised to require a licensee to upload their documents before the system will accept the renewal fees. Ms. Wilkins stated that because of the way the system works, she isn't sure whether this change can be made. She will look into it to confirm whether it can be changed. Mr. Tonos called for a motion to open the rules for an amendment to have the cultural diversity CE requirement for renewals added to the renewal and expiration sections of the rules. Dr. Beddow made a motion that #4 be added to section 1180-05-.08(1)(c) and 1180-05-.08(2)(a) that states proof of completing three (3) continuing education hours on cultural diversity as provided in rule 1180-05-.12(2), seconded by Ms. Spiess. The motion carried.

## **Review Correspondence**

Ms. Morgan referenced a letter from **Nicole Bichelman** sent to the committee that will also be shared with the Board of Examiners in Psychology. The letter asks the question if there is anything in the behavior analyst licensing law that would prevent behavior analysts from being able to conduct the SRS-2 or Vineland-3 tests. She states that she and other behavior analysts work for TriCare and in order for ABA services to be continued for clients these assessments must be done every two years, and she feels that at times there are no psychologists available to perform the testing or the client recently moved and does not know who to go to for the assessment. The letter references psychological testing and use found in statute 63-11-302(9)(c). Mr. Tonos stated that this needs to be addressed by the board of examiners in psychology. Dr. Beddow stated that the point of view of the committee is that the Vineland-3 is an adaptive behavior assessment and can be used by BCBA's to gather evidence in addition to the standard FBA (functional behavior assessment) process, to look at behaviors that may interfere with activities of daily living. The Vineland provides data about a broad range of life skills and life situations and also includes information about maladaptive behaviors; as such it can be useful as one of multiple measures to help recommend specific treatment modalities and for indicating treatments that may be more effective than others. Ms. Morgan suggested Dr. Beddow draft a document as correspondence to the board administrator and sent to the Board of Examiners in Psychology to make them aware of the test and how behavior analysts use the Vineland-3. The ultimate question is whether the Vineland-3 is a psychological assessment tool. Dr. Terry asked if psychology could pick up the volume of those giving the test if it is found that behavior analysts cannot administer this test. Dr. Beddow pointed out that behavior analysts require information to guide their treatment and from where are they permitted to gather that information. Mr. Tonos pointed out that the purpose for tests would need to be clarified. The question to be considered is what makes an assessment psychological? The committee requests Ms. Bichelman to submit further clarification of how the assessments are used and for what purpose.

## **Adjourn**

With no other Committee business to conduct, Ms. Spiess made a motion, seconded by Dr. Terry, to adjourn at 10:31 a.m. The motion carried.

*Ratified by the Committee for Licensing Behavior Analysts on this the 20th day of May, 2019.*