

**MEETING MINUTES  
APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE**

**DATE:** November 15, 2021

**TIME:** 9:00 A.M.

**LOCATION:** Health Related Boards  
665 Mainstream Drive  
Nashville, TN 37243

**COMMITTEE MEMBERS**

**PRESENT:** Peter A. Beddow, BCBA-D  
Amanda Spiess, BCBA  
Esther Bledsoe, BCBA-D

**COMMITTEE MEMBERS**

**ABSENT:** Catherine Terry, PhD  
Timothy Cripps, BCBA

**STAFF**

**PRESENT:** Lisa Williams, Board Administrator II  
Diana Hunley, Board Director  
Jessica Turner, Associate General Counsel

Ms. Hunley called the meeting to order at 9:00 a.m. A roll call vote was conducted and a quorum was present. The meeting was turned over to Board Chair, Dr. Beddow.

**Review/Approve Minutes**

Upon review of the August 23, 2021 minutes, Ms. Spiess made a motion, seconded by Dr. Bledsoe to approve the minutes. The motion carried.

**Financial Report**

Matt McSpadden, Fiscal Manager for the division of Health Licensure and Regulation, presented the year end fiscal report. The actual revenue expenditures for the fiscal year 2021 came in with payroll expenditures of \$14,074, other direct board expenditures of \$2,766, total direct expenditures to the board of \$16,840, total allocated expenditures of \$24,702 and total expenditures to the board of \$41,543. The board fee revenue for the year was \$147,730 for a current year net of \$106,186. The total technology improvements were \$1,707. The cumulative carryover reserve balance was \$305,692. It is the recommendation of the fiscal office due to some

technology improvements coming through to wait and see what those expenses look like budget wise over the next year or so before any more discussion about fee reductions.

### **Office of General Counsel**

Ms. Turner stated there were no consent orders, no agreed orders and one open case in the Office of General Counsel. She reminded the board members of the conflict of interest policy.

### **Administrative Report**

Ms. Williams gave the administrative report stating that as of November 4, 2021 there were currently 748 active licensed Behavior Analysts and 19 active licensed Assistant Behavior Analysts. There were 12 behavior analyst applications in process and 0 assistant behavior analysts. Applied Behavior Analysts licensed since the last meeting were 68 new behavior analysts and 0 new assistant behavior analyst. There were 61 renewals for behavior analysts and 2 renewals for assistant behavior analyst. There was 0 retired license for behavior analysts, 5 behavior analysts that have expired, 0 assistant behavior analyst that has retired and 0 assistant behavior analysts expired. There was 1 reinstated behavior analysts and 0 reinstated assistant behavior analysts. The date of the next committee meeting is February 28, 2022 and other the dates for the year 2022 are May 23, August 22, 2021 and November 28, 2021.

### **Discuss and Ratify/Deny Newly Licensed**

#### **Newly Licensed Behavior Analysts and Assistant Behavior Analysts**

Dr. Beddow called for a motion to ratify the list of Licensed Behavior Analysts. Dr. Bledsoe made a motion to ratify the list of Licensed Behavior Analysts, seconded by Ms. Spiess. A roll call vote was taken and the motion carried. The list of 68 newly licensed Behavior Analysts was approved to go before the Board of Examiners in Psychology on December 2, 2021, to be ratified.

#### **Behavior Analyst**

Acosta April  
Adcock Shelby  
Al-Nasser Thouraya  
Archer Sarah Mclean  
Atwood Cinda M.  
Badoni Parvati  
Baker Haley  
Barroso Couto Sarahy  
Boehms Kyndell  
Boudreau Jordan P  
Bulkley Jennifer  
Carver Julie C.  
Chalmers Ashley Danielle  
Childress Rebecca Ellen

Chilson Mallory Holter  
Clanton Charley Benefield  
Crevelli Mark  
Daniels Shelby Nicole  
Deluca Emily  
Dhanarajan Catherine  
Elizabeth  
Foxy Ashley Renae  
Frollo Jordynn  
Gelinas Courtney  
Hamblin Melanie Erin  
Harris Brittany  
Herndon Luke A  
Holder Natalie  
Howard Stephanie Lyn

Howe Caitlin  
Ingersoll Jessica Kacy  
Jackson Alisha Evon  
Jaynes Jenny  
Jones Shannon Marie  
Kahrl Cresanna  
Kane Rebecca I  
Keevy Madeleine Diane  
Kwon Lisa Nakano  
Lattanza Lyza Jane  
Leary Allyssa  
Locchetta Brandy Michelle  
Messer Allison  
Middleton Heather  
Miller Trube Cassandra  
Mitias Rhonda H  
O'Malley Jennifer  
Page Maureen R  
Parzyk Audrey Renee  
Passaniti Katarzyna

Perry Amber Lee  
Pleasant Michelle Elizabeth  
Pradeep Rupa  
Reichley David  
Richardson Hannah  
Ruiz-Martinez Cindy  
Sandstrom Amanda  
Schoemer Jessica E  
Shah Meera  
Shepherd Katie  
Smith Anna Camille  
Tanner Ashley  
Thurman Kelsie  
Tolliver Chelsea Brooke  
Tucker Amanda Leigh  
Vola Emma Joyce  
Wattigney Petra  
White Allison  
Wright Courtney A  
Wright Shannon

Dr. Beddow called for a motion to ratify the Licensed Assistant Behavior Analysts. Ms. Spiess made a motion to ratify the list of Assistant Behavior Analysts, seconded by Dr. Bledsoe. The motion carried. The list of 1 newly licensed Assistant Behavior Analyst was approved to go before the Board of Examiners in Psychology on December 2, 2021, to be ratified.

#### Assistant Behavior Analyst

Davis Catherine O.

#### Adjourn

With no other Committee business to conduct, Dr. Beddow called for a motion to adjourn. Ms. Spiess made a motion, seconded by Dr. Bledsoe to adjourn at 9:14 a.m. The motion carried.

These minutes were ratified at the February 28, 2022 APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE meeting.