

**MEETING MINUTES
APPLIED BEHAVIORIAL ANALYST LICENSING COMMITTEE**

DATE: November 16, 2020

TIME: 9:00 A.M.

LOCATION: Health Related Boards
Webex
665 Mainstream Drive
Nashville, TN 37243

COMMITTEE MEMBERS PRESENT: Catherine Terry, PhD
Peter A. Beddow, BCBA-D
Timothy Cripps, BCBA
Esther Bledsoe, BCBA-D

COMMITTEE MEMBERS ABSENT: Amanda Spiess, BCBA

STAFF PRESENT: Teddy Wilkins, Unit Director
Lisa Williams, Board Administrator II
Paetria Morgan, Senior Associate General Counsel

Dr. Beddow called the Webex meeting to order at 9:06 a.m.

Due to gathering restrictions imposed by the Covid – 19 virus, it was necessary to conduct this meeting virtually. Ms. Wilkins read the required script into the record, noting all votes must be conducted by roll call. Ms. Wilkins called a roll call vote to establish a quorum. All members were present with the exception of Ms. Spiess. Another preliminary vote was taken to establish all members were able to hear each other and that they had received meeting documents prior to the meeting. A motion was made by Dr. Beddow seconded by Dr. Bledsoe to proceed with the meeting electronically. A roll call vote was taken all voted in favor; the motion carried. The meeting was turned over to Dr. Beddow, Vice-Chair.

Review/Approve Minutes

Upon review of the August 17, 2020 minutes, Dr. Terry made a motion, seconded by Dr. Bledsoe, to approve the minutes. An electronic roll call vote was conducted and the motion carried.

Office of Investigations Report

Lori Leonard, Disciplinary Coordinator for all non-nursing boards, presented the reports for investigations. There are currently no licensees being monitored. For the year 2020, we have one new complaint for licensed behavior analysts which fell under unprofessional conduct. No complaints were closed. Investigations have five open complaints for licensed behavior analysts. For the licensed assistant behavior analysts, there were no complaints received so far this year, no closed complaints and no complaints open.

Financial Report

Alicia Grice, Fiscal Director presented the financial report. She reported that revenue was up and the expenditures were up just slightly. The committee still closed out in the black with a net just over \$67,600. Over ninety percent of the fees or revenue collected was from renewal fees, application fees and licensure fees. The five year comparison of the expenditures and revenues show that revenue has exceeded the expenditures which places the committee in a good position fiscally. The carry forward balance or reserve balance is calculated by taking the average of the last three years of operating expenditures, double that amount and compare it to the carryover balance. Currently there is more in the carryover balance than the calculation recommends; however with things not really being certain in this year of COVID-19 and we only captured three months of the pandemic, it is not being recommended that the committee make any changes to the fee structure at this time. It is not known currently what the long term effects of the pandemic will be on the Behavior Analyst profession. The committee briefly stated their opinions and concurred to accept the decision recommended not to make any changes at this time.

Office of General Counsel

Ms. Morgan stated there were no consent orders, no agreed orders and no open cases in the Office of General Counsel. The committee was reminded of the conflict of interest policy.

Administrative Report

Ms. Williams gave the administrative report stating that there were currently 580 active licensed Behavior Analysts and 18 active licensed Assistant Behavior Analysts. There were 27 behavior analyst applications in process and 1 assistant behavior analyst. Applied Behavior Analysts licensed since the last meeting were 26 new behavior analysts and 3 new assistant behavior analysts. There were 64 renewals for behavior analysts and 1 renewal for assistant behavior analyst. There was 1 retired license for behavior analysts, 2 behavior analysts that have expired, 0 assistant behavior analyst that has retired and 2 assistant behavior analysts expired. There were 2 reinstated behavior analysts. The date of the next committee meeting is February 22, 2021 and the remaining dates for the year 2021 are May 17, 2021, August 23, 2021 and November 15, 2021.

Discuss and Ratify/Deny Newly Licensed

Newly Licensed Behavior Analysts and Assistant Behavior Analysts

Ms. Wilkins called for a motion to ratify the list of Licensed Behavior Analysts. Dr. Terry made a motion to ratify the list of Licensed Behavior Analysts, seconded by Mr. Cripps. A roll call vote was taken and the motion carried. The list of 26 newly licensed Behavior Analysts was approved to go before the Board of Examiners in Psychology on December 3, 2020, to be ratified.

Behavior Analyst

Bailey Rebecca J

Becker Nicole

Bradley Samantha Caitlin

Brock Fredricca Jazzman

Byun Nancy

Cassidy Lacy Anne

Chamberlain Madison C

Claybrooks Shanice P

Federoff April

Feigl Paige

Harris Lydia

Hughston Mary

Hutchinson Victoria D

King Kelsia L

Kizzie Teresa Y

Lane Shiquita

Lansford Rebekah

Larum Thomas John

Mcbride Ashlee

O'Brien Conor

Parish Andrea Marie

Race Cassidy Noelle

Santos Julia M

Thompson Bailey E

Vitas Kayla Jean

Zonarich Colleen

Ms. Wilkins called for a motion to ratify the Licensed Assistant Behavior Analysts. Dr. Bledsoe made a motion to ratify the list of Assistant Behavior Analysts, seconded by Dr. Cripps. A roll call vote was taken and the motion carried. The list of 3 newly licensed Assistant Behavior Analysts was approved to go before the Board of Examiners in Psychology on December 3, 2020, to be ratified.

Assistant Behavior Analyst

Blackwell Chelsea J

Dowland Katie L

Nelson Taylor E

Ms. Wilkins called for a motion to ratify the Reinstated Licensed Behavior Analysts. Mr. Cripps made a motion to ratify the list of Reinstated Licensed Behavior Analysts, seconded by Dr. Terry. A roll call vote was taken and the motion carried. The list of 2 Reinstated Licensed Behavior Analysts was approved to go before the Board of Examiners in Psychology on December 3, 2020, to be ratified.

Reinstated Behavior Analysts

Jamerson Jeannette Antonia
Sobieralski Nicholas J.

Election of Officers

Dr. Beddow called for a nomination or volunteer for Chair. Dr. Beddow volunteered himself to serve as Chair. No other nominations were made. Motion was made for Dr. Peter Beddow to be Chair by Dr. Beddow, seconded by Dr. Terry. A roll call vote was taken and the motion carried.

Dr. Beddow called for nominations for Vice Chair. Dr. Beddow nominated Dr. Terry. No other nominations were made. Motion was made for Dr. Catherine Terry to be Vice Chair by Dr. Beddow, seconded by Dr. Bledsoe. A roll call vote was taken and the motion carried.

Adjourn

With no other Committee business to conduct, Dr. Beddow called for a motion to adjourn. Dr. Terry made a motion, seconded by Mr. Cripps to adjourn at 9:43 a.m. A roll call vote was taken and the motion carried.

Ratified by the Applied Behavior Analysts Licensing Committee on this the 22nd day of February 2021.