

TENNESSEE BOARD OF DIETITIANS/NUTRITIONIST EXAMINERS

MEETING MINUTES

Date: March 5, 2021

Time: 9:00 a.m., CST

Location: Health Related Boards
WebEx-Teleconference
Iris Room
665 Mainstream Dr
Nashville, TN 37243

Members Present: Patrick Parham, Citizen Member
Queen Esther Cox-Taliaferro, Dietitian/Nutritionist, Secretary
Jamie L. Bailey, Dietitian/Nutritionist, President
Loveday E. Nwobilor, Dietitian/Nutritionist
James B Burkard, Dietitian/Nutritionist
Jennifer Earnest, Dietitian/Nutritionist

Members Absent: None

Staff Present: Kimberly Wallace, Executive Director
Lyndsey Boone, Board Manager
Shara Woodard, Board Administrator
Eric Winters, Board Attorney

Call to Order

This meeting was convened electronically, via WebEx, due to the gathering restrictions resulting from the COVID-19 pandemic. The meeting was called to order at 9:00 AM CST. A roll call of the Board Members and Board staff present was initiated by Kimberly Wallace, Unit 3 Director.

<input checked="" type="checkbox"/> Patrick Parham	Tiffany	<input type="checkbox"/> Alone in the room	<input checked="" type="checkbox"/> Other Individual(s):
Mr. Parham disclosed he is working alone in the room, however, his wife may pass through briefly			
<input checked="" type="checkbox"/> Queen Cox-Taliaferro		<input checked="" type="checkbox"/> Alone in the room	<input type="checkbox"/> Other Individual(s):
<input checked="" type="checkbox"/> Jamie Bailey		<input checked="" type="checkbox"/> Alone in the room	<input type="checkbox"/> Other Individual(s):
<input checked="" type="checkbox"/> Loveday Nwobilor		<input checked="" type="checkbox"/> Alone in the room	<input type="checkbox"/> Other Individual(s):
<input checked="" type="checkbox"/> James Burkard		<input checked="" type="checkbox"/> Alone in the room	<input type="checkbox"/> Other Individual(s):

Jennifer Earnest Alone in the room Other Individual(s):

Board Manager, Lyndsey Boone Alone in the room Other Individual(s):

Board Admin, Shara Woodard Alone in the room Other Individual(s):

Board Attorney, Eric Winters Alone in the room Other Individual(s):

Ms. Wallace welcomed the new Health Related Board Director, Mr. George Darden and the new General Counsel for the Department of Health, Mr. Grant Mullins.

Necessity of Meeting

Ms. Wallace informed all present that prior to proceeding with the electronic meeting, certain criteria for continuing with an electronic meeting must be met. To ensure the meeting proceeded according to guidelines, Ms. Wallace requested that each Board Member and Staff Member confirm they were able to hear one another. All confirmed.

Next, Ms. Wallace reminded all present that this Board Meeting was being held for the purpose of ratifying new licenses, reinstated licenses, closed files, citations and orders received after the Board's last meeting, and to consider other time sensitive matters. Because this Board was unable to convene a physical quorum today to consider these matters in light of the COVID-19 pandemic, for which the TN Governor and Mayor of Nashville have recommend limiting the number of attendees at meetings for the next several weeks, this WebEx remote meeting is necessary.

Jamie Bailey made a motion for the Board Meeting to proceed to conduct this electronic meeting for the aforementioned purpose, with a second from Queen Cox-Taliaferro. A roll call vote was conducted:

Mr. Parham	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Cox-Taliaferro	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Bailey	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Nwobilor	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Burkard	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Earnest	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

This motion passed.

Further, Ms. Wallace, asked each Board Member to acknowledge whether they had received, prior to this meeting, all the materials that were to be discussed at this meeting.

Mr. Parham	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Cox-Taliaferro	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Bailey	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Nwobilor	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Burkard	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Earnest	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

All members confirmed.

Finally, Ms. Wallace informed the Board that only certain matters are proper for a teleconference; accordingly, Jamie Bailey made a motion, with a second by Queen Cox-Taliaferro followed by a roll call vote, that matters to be discussed do meet the following requirements;

The subject matter requires timely action;

The physical presence of all members is not possible considering the period of time required for action; and

The participation by some or all of the member of the Committee by electronic is necessary.

Mr. Parham	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Cox-Taliaferro	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Bailey	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Nwobilor	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Burkard	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Earnest	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

The motion passed.

Public Comments

Ms. Wallace noted that the Board would hear public comments in this meeting and gave instructions for requesting to make a comment in the virtual meeting environment. She also noted that the Board may only take action on items that are listed on today's agenda. As always, prior to the date of any Board Meeting, any member of the public is welcome to submit a written comment or inquiry to the Board via email at Unit3HRB.Health@tn.gov or via postal mail

addressed to the TN Board of Dietitians/Nutritionist Examiners, 665 Mainstream Drive, Nashville, TN 37243.

Conflict of Interest

Board Attorney, Eric Winters, went over the conflict of interest statement, which in summary, is a circumstance in which a Board member’s individual interest impairs or impedes, or gives the appearance of impairing or impeding, his or her ability to make full, unbiased decisions or to provide full, unbiased service to the Board, they should recuse themselves.

Mr. Winters also reviewed the open meetings act, which states Committee business may only be discussed by the committee members during the meeting. Members should not discuss the committee’s business at any time other than during the open Committee meeting. The prohibition applies to phone calls, emails, and text messages. Committee members should also ensure that all comments during the meeting are stated for all to hear: private conversations between or among members during the meeting are inappropriate.

Review Minutes from June 18, 2020, Board Meeting

James Burkard made a motion to approve the September 4, 2020, Minutes, with a second by Queen Cox-Taliaferro. A roll call was conducted:

Mr. Parham	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Cox-Taliaferro	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Bailey	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Nwobilor	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Burkard	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Earnest	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

The motion passed.

Investigations/Disciplinary Reports

Ms. Lori Leonard gave the report for currently monitored practitioners and investigative reports.

CURRENTLY MONITORED PRACTITIONERS AS OF 02/24/2021

Total # Currently Monitored Practitioners	1
Reprimand	1

Probation	0
Suspended	0
Revocation	0
Surrendered	0

Period: 2020 Calendar Year

COMPLAINTS

New Complaints	Cy2020	CY2021
Unlicensed Practice	1	0
Malpractice/Negligence	0	1
Unprofessional Conduct	0	1
Total # New Complaints	1	2
Closed Complaints		
Closed Insufficient	1	0
Total # Closed Complaints	1	0
Open Complaints	2	2
Total # Currently Open Complaints	2	2

Financial Report

Ms. Alicia Grice presented the Mid-Year FY 2021 financial reports, with highlights as follows:

- Total Expenditures \$41,678.05
- Board Fee Revenue \$66,900.74
- Current Year Net \$25,222.68
- Cumulative Carryover \$311,648.99

Ms. Grice also presented the FY2020 final reports, with highlights as follows:

- Total Expenditures \$67,793.43
- Board Fee Revenue \$89,768.23
- Current Year Net \$21,974.80
- Cumulative Carryover \$288,034.67

There was a brief discussion on the cumulative carryover. The Board implemented a 2019 calendar year fee reduction, and it is standard to give two fiscal years to see full effect before recommending any addition changes to the fee structure. The Board will discuss again in the fall meeting.

Discuss legislation and take action if needed

There were no legislative items presented at this meeting.

Administrator’s Report

Ms. Shara Woodard gave the administrative report to the Board:

PERIOD: As of 02/25/2021

Total # Currently Licensed	2,083
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LICENSE STATUS

PERIOD: August 29, 2020 – February 25, 2021

New Licenses Issued	117
Temporary Licenses Issued	1
Reinstatements	0
Renewals - Total	412
<i>Number of Paper Renewals</i>	105
<i>Number of Online Electronic Renewals</i>	307
<i>Licenses Renewed Online as % of Total Renewals</i>	76%
Retired Licenses	10
Failed to Renew/Expired Licenses	128

Ms. Wallace reminded attendees that they do have the option to renew and apply online and can reach out to the Board with licensure questions at 615-532-5090 or Unit3HRB.Health@tn.gov.

Receive Reports and Requests from the Office of General Counsel

Mr. Winters reviewed the OGC report with the Board, in that there is currently no disciplinary activity, rule activity, or legislative activity in process at this time.

Applicant Interviews/File Reviews

There were no applicant interviews or file reviews for the Board to review at the meeting.

Ratification List-Newly licensed, Reinstated Licenses, Closed/Withdrawn Files

Newly Licensed

3981	Acree, Lyndsey Brooke
3912	Alakaam, Amir Dr.
3956	Bailey, Brittany Sharp
3861	Ballard, Mary Alice
3930	Bandy, Linda Stanmore
3877	Beck, Kylie
3891	Bernstein, Lauren Elizabeth
3924	Beuerlein, Anna
3921	Boone, Hannah Elizabeth
3961	Bossle, Alyssa Marie
3947	Boyer, Amanda
3901	Brown, Janice Kay
3960	Burchard, Kelsie
3928	Byrd, Mary Chamberlin
3964	Caldwell, Katelyn Nicole
3863	Carr, Bailey Claire
3943	Carroll, Heather
3916	Christian, Felicia
3934	Copeland, Eva
3855	Cram, Misty
3937	Dabbs, Natalie Lauren Mrs.
3977	Del Real Navarro Martin, Erasmo
3929	Dublinski, Lauren Ann
3942	Emler, Madelyn Frutiger
3971	Etheridge, Hope Marie
3882	Fauth, Alyssa

3968	Fischer, Lauren May Stafford Mrs.
3887	Frazier, Rose Katherine
3906	Garren, Emily Cecilia Ms.
3969	Gilbert, Jasmine Marie
3910	Goble, Jessica
3970	Gonzalez Reyes, Glorielle
3896	Graves, Katherine
3899	Groves, Callie Amber
3856	Harris, Dominique
3892	Harris, Polly Dr.
3885	Hart, Tricia
3936	Haug, Tiffany Mei
3876	Hines, Sarah
3973	Howard, Rachel
3893	Jackson, Jennifer Dr
3897	Johnson, Courtney Lynne
3918	Joyner, Jennifer
3883	Keenan, Lindsey Anne
3909	Keener, Wil Garret
3904	Kelley, Christina
3907	Klinger, Caroline
3983	Kurth, Teresa
3900	Lang, Bradley C Mr
3879	Leach, Rae Nicole
3939	Lee, Lindsey Westbrook
3974	Lisson, Sarah Elizabeth
3953	Little, Daniela Vega
3886	Liu, Huijie
3853	Lovell, Jenna Marie
3959	Mabry, Julie
3867	Mapp, Carlie Irene
3945	Matthews, Kristen
3898	Mciver, Mikaela Bryn
3923	Moceri, Kimberly
3874	Moroney, Kelly
3870	Norris, Dana
3926	Nwora, Lilian
3935	O'Dougherty, Megan Colleen

3932	Pavelka, Sarah
3958	Payne, Kaitlyn
3864	Pfeffle, Jordan Leigh Fabing
3965	Pladies, Stephanie
3948	Ragan, Taylor
3914	Reynolds, Hannah Bethany
3980	Rider, Abigail
3941	Rife, Kelsey Nicole Ms
3919	Riley, Kimberly Samantha
3868	Safra, Deborah S.
3911	Schnepel, Carrie Kayla
3966	Seay, Mandy
3872	Shelton, Kelly
3903	Sobhani, Shireen
3908	Sonntag, Kara J.
3878	Spencer, Katy Mrs.
3915	Spoerre, Shelly Lynn
3881	Stemle, Michaela
3889	Sterling, Wendy Meyer Mrs.
3844	Sterzer, Kayci
3938	Tamashiro, Jessica
3875	Thieneman, Rebecca
3869	Vafina, Veronika
3847	Varshney, Sheila Viswanathan
3940	Vogel, Alexys
3860	Wasson, Laura
3952	Watkins, Abigail Diane
3873	Watkins, Adrienne
3880	Webb, Kaitlyn
3902	Whatley, Faith
3951	White, Margaret
3949	Williams, Taylor Cecelia
3888	Wooten, Ruth
3933	Yan, Daihao
3920	Yeadon, Stephanie Mrs
3884	Yoakam, Lindsay Ann
3944	Zanville, Katherine
3083	Macher, Kristina Renee

Reinstated

149	Brantley, Susan L
2624	Chamness, Malia Liane
2273	Cuculovski, Kristin Nicole
3115	Ellison, Rebecca Lauren
2900	Knott, Allison Ladd
2757	Mason, Holly Rebekah
2308	Meyer, Karman Celeste
1640	Nocton, Anne-Marie
2013	Reeves, Alesha Michelle
2267	Schwartz, Emily
1497	Smithson, Susan Elizabeth
3505	Turner, Haley
3917	Massengale, Sarah Beth Ms.
3789	Viano, Lacey
1223	Egan, Beth Marie
3058	Smith, Christa

Ms. Wallace confirmed that all files on this list have been reviewed and found complete and in good order according to the Rules for new licensure and reinstatement of licensure. There were no Closed Files for ratification at this meeting.

A motion was made by Queen Cox-Taliaferro to approve the Ratification List as presented, with a second made by James Burkard.

Mr. Parham	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Cox-Taliaferro	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Bailey	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Nwobilor	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Burkard	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Earnest	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

The motion passed.

Taskforce/Committee Reports

There were no taskforce or committee reports to present to the Board.

Discuss and Take Action as Necessary Regarding Rulemaking, Rulemaking Hearings, Rule Amendments, and Policies

There were no rule related items to present to the Board.

Correspondence Review

Usher Syndrome

The Board was presented with information regarding Usher Syndrome for situational awareness. All of the Health Related Boards have been presented with an introductory letter and other resources regarding Usher Syndrome. The Usher Syndrome Coalition Ambassador, Mr. John Johnson, notes that Usher Syndrome is a rare disease and the leading genetic cause of deafblindness in the United States, affecting an estimated 20,000 – 50,000 individuals in the United States. Additional information can be obtained by reaching out to the Usher Syndrome Coalition via their website, at www.usher-syndrome.org.

Gerontological Society of America Newsletter

This correspondence did not require action from the Board, and was presented for information only.

Conference/Event Report

FARB Regulatory Law Seminar, September 30-October 3, 2021, Loews Center, Nashville, TN

Eric Winters and Kimberly Wallace mentioned that they were interested in attending.

FNCE Conference-Virtual Event October 16-19, 2021

Jennifer Earnest was interested in attending.

A motion was made by Jamie Bailey to approve conferences attendees, inclusive of Board member and administrative as presented, with a second made by Loveday Nwobilor.

Mr. Parham	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Cox-Taliaferro	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Ms. Bailey	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Nwobilor	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN
Mr. Burkard	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> RECUSED	<input type="checkbox"/> ABSTAIN

Ms. Earnest

YES

NO

RECUSED

ABSTAIN

The motion passed.

Discuss Old and New Board Business

There was no old or new business brought before the Board.

Public Comment

Ms. Wallace made notice again that the Board would hear comments and gave one final opportunity for doing so in this meeting.

There were no public comments made.

Adjournment

Queen Cox-Taliaferro made a motion for adjournment with a second made by Jamie Bailey. A roll call vote was conducted:

Mr. Parham

YES

NO

RECUSED

ABSTAIN

Ms. Cox-Taliaferro

YES

NO

RECUSED

ABSTAIN

Ms. Bailey

YES

NO

RECUSED

ABSTAIN

Mr. Nwobilor

YES

NO

RECUSED

ABSTAIN

Mr. Burkard

YES

NO

RECUSED

ABSTAIN

Ms. Earnest

YES

NO

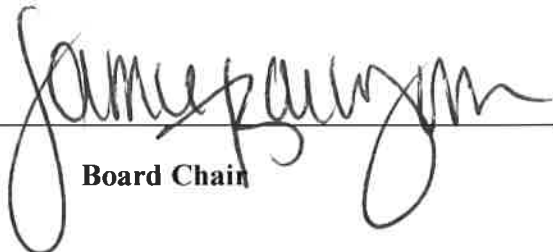
RECUSED


ABSTAIN

The motion passed.

With no further business to be heard, the meeting adjourned at 9:47 am CST.

These Minutes were Ratified by the Board on September 2, 2021.


Board Chair


Date