

**MEETING MINUTES  
TENNESSEE BOARD OF DISPENSING OPTICIANS**

**DATE:** October 25, 2017  
**TIME:** 9:00 A.M., CDT  
**LOCATION:** Health Related Boards  
Poplar Room  
665 Mainstream Drive  
Nashville, TN

**BOARD MEMBERS**

**PRESENT:**  
William DeCrow, DPO - Chair  
Les Freeman, DPO - Secretary  
Janet Perry-Martinez, DPO  
P. Warren Perry, DPO

**BOARD MEMBER**

**ABSENT:**  
Brandy Miller, DPO  
Consumer member (vacant position)

**STAFF**

**PRESENT:**  
Yvette Hernandez, Board Administrator  
Teddy Wilkins, Unit Director  
Stefan Cange, Assistant General Counsel

Mr. DeCrow called the meeting to order at 9:12A.M. A roll call was conducted and a quorum was present.

Ms. Wilkins introduced the new Board member Janet Perry-Martinez.

**Review/Approve July 26, 2017 Board Meeting Minutes**

Upon review of the July 26, 2017 Board Meeting minutes, Mr. Perry made a motion, seconded by Mr. Freeman, to approve the minutes as written. The motion carried.

**Office of General Counsel**

Stefan Cange, advisory attorney, stated there is one open case for discipline in the Office of General Counsel.

Mr. Cange stated Staff and Mr. Perry met on September 20, 2017 to discuss proposed rule changes. Those changes are before the Board today for discussion. If the Board votes to approve the changes, then this new packet of rules will go into the internal review process.

Ms. Perry-Martinez made a motion to accept the proposed amendments to rule making hearing and send them to internal review, seconded by Mr. Freeman.

The motion carried.

### **Administrative Report**

Yvette Hernandez stated there are 383 apprentices and 868 licensed Dispensing Opticians as of October 24, 2017.

Ms. Hernandez stated in July 2017 there were zero (0) apprentices, three (3) newly licensed, thirty-one (31) renewals with fifteen (15) renewing online for a total of 48%, one (1) retired and two (2) expired.

Ms. Hernandez stated in August 2017 there were twenty (20) apprentices, four (4) newly licensed, forty-four (44) renewals with twenty-eight (28) renewing online for a total of 64%, one (1) retired and four (4) expired.

Ms. Hernandez stated in September 2017 there were zero (0) apprentices, six (6) newly licensed, thirty-nine (39) renewals with seventeen (17) renewing online for a total of 44%, zero (0) retired and two (2) expired.

Board meeting dates for 2018:

January 17, 2018, April 25, 2018, July 25, 2018 and October 24, 2018

### **Office of Investigations**

Lori Leonard, Disciplinary Coordinator, stated there are currently five (5) new complaints to date, two (2) complaints are closed and five (5) practitioners being monitored.

### **Financial Report**

Noranda French reviewed the Financial Report stating for fiscal year 2017; the Board had direct expenditures of \$53,671.65 and allocated expenditures of \$16,702.27 for total expenditures of \$70,373.92. Ms. French said Board fee revenue totaled \$155,649.00; current year net is \$85,275.08. LARS improvements of \$5,935.40 were taken from the carryover, for a total cumulative carryover of \$455,745.10.

Ms. French said eighty-two percent (82%) of the Board's revenue is from renewal fees and less than fifteen percent (15%) is from applications fees. Ms. French said from 2012 to 2017 revenues have been in good standing in comparison to expenditures; however a fee reduction should be considered and the Board already agreed to reduce fees and fee reduction is in process.

**Presentation by James Iciek Executive Director, NAO Ophthalmic Career Program.**

James Iciek presented information on the National Academy of Opticianry (NAO) - the parent organization to the Ophthalmic Career Progression program (OCP). The Ophthalmic Career Progression Program (OCP) was the first contemporary, home study program designed to provide a thorough theoretical education in Opticianry for those already working in the optical field with a sponsor.

It currently consists of five (5) study volumes and end of volume tests followed by a cumulative final examination. This home study allows the participant the flexibility to progress at his/her own rate and eliminates the time and costs associated with traditional learning institutions.

- The cost for online books and textbooks is \$1,100.00 paid in full.
- Or a payment plan is \$1,200.00 with \$300.00 down payment with \$50.00 monthly payments for 18 months (\$900.00).
  
- The cost for online books only is \$900.00 paid in full.
- Or a payment plan is \$1,000.00 with \$300.00 down payment with \$50.00 monthly payments for 14 months (\$700.00).

Mr. Perry made a motion, seconded by Mr. Freeman to put the National Academy of Opticianry (NAO) on the agenda for the next Board meeting.

**Newly Licensed**

Mr. Perry made a motion, seconded by Ms. Perry-Martinez, to approve the following applicants for licensure:

**Brandon M. Anderson  
Caroline Nicole Currier  
Megan Despot  
Elizabeth Maria Elmore  
Deborah Lynn Hutson**

**Sharon Joyce Johnson  
Christian Davis Miles  
Katherine Thompson  
Stephanie Renea Thompson  
Stuart Aldion Turner**

The motion carried.

**Newly Approved Apprentices**

Mr. Perry made a motion, seconded by Mr. Freeman, to approve the following apprentices:

**Vicki L. Bell  
Monica Berry  
Allie Honey  
Mykayla Joiner  
Mariah Leonard**

**Jami Powers  
Jeanette Randle-Leverson  
Lorraine Reardon  
Jolene Reilly  
Cherrelle Rowan**

**Tia Magill  
Dana McMurty  
Lawrence Moaton**

**Kimberly Thacker  
Chelsea Wills**

The Motion carried.

### **Practical Examination Candidates**

Mr. Freeman made a motion, seconded by Mr. Perry, to approve the following applicants to sit for the practical examination:

**Amanda Alderman  
Holland Covington  
Katrina Crane  
Lindy Faulkner  
Mary Kirsch  
Kristen Lawson  
Jason Leinart**

**Sandra Ann Lupo  
Whitney Marlow  
Montana Nealon  
Christopher Ogden  
Matthew Stamey  
Erika Terrill**

The motion carried.

### **Reinstatement Applications**

Mr. Perry made a motion, seconded by Mr. Freeman, to approve the following reinstatement applicants:

**Mary Crabtree  
Dennis Keith Morphis  
Robert A. Renfro**

The motion carried.

### **Closed/Withdrawn Applications**

Mr. Perry made a motion, seconded by Mr. Freeman, to approve the following withdrawn/closed applications:

- **David Blasutti** – Closed - Deceased as of 8/2/17.
- **Sheila Baker** – Closed as of 8/10/17 – Failure to submit 6 months evaluation form since 7/27/16.
- **Jasmine L. DeBerry** – Closed as of 8/23/17 – Didn't complete application as of 4/20/17.
- **Sarah D. Jones** – Closed as of 9/1/17 - Failure to submit 6 months evaluation form since approval of apprenticeship application 1/30/17.
- **Allyson Shipp** – Withdrew from the apprenticeship program as of 9/14/17.

The Motion carried.

**Review/approve/deny Continuing Education courses for 2018**

Upon review Mr. Perry made a motion, seconded by Ms. Perry-Martinez, to approve the continuing education request from TDOA for:

- Tri Cities Chapter Hours February 18, 2018 at Sullivan Central High School in Blountville, TN.
- Memphis Chapter Hours February 25, 2018 at Southern College of Optometry in Memphis, TN.

The motion carried.

**Correspondence**

The Board reviewed a letter from **Salvatrice Stokes, DPO**, requesting a waiver for 2017 due to illness. Mr. Perry made a motion to waive 2017 continuing education, seconded by Mr. Freeman.

The motion carried.

**Adjourn**

With no other Board business to conduct Mr. Freeman made a motion, seconded by Ms. Perry-Martinez to adjourn at 12:29 p.m. The motion carried.

*Ratified by the Board of Dispensing Opticians on January 31, 2018*