

FAQ-Tennessee Medical Laboratory Board-Laboratory Personnel

1. How do I obtain personnel licensure in the State of Tennessee?

- Complete an online application at the website:
<https://www.tn.gov/health/health-program-areas/health-professional-boards/medlab-board.html>
- Complete the Declaration of Citizenship
- Complete the Practitioner Profile Questionnaire
- Submit an official transcript
- Submit proof of current national certification
- Submit proof of criminal background check

2. May I obtain a temporary personnel license until I complete the licensing process?

A temporary license may be issued for recent graduates of training programs that are waiting to take a national certification exam.

3. I have copies of my transcript and national certification scores may I submit them?

No, it must come from the originating organization.

4. The training program I completed is no longer operational. What do I do?

Contact NAACLS because their documentation is accepted by the licensing board.

5. I want to upgrade my MLT license to a MT license. What do I need to do?

- Obtain a baccalaureate degree
- Obtain national certification at medical technologist level
- Obtain proof of three (3) years of bench experience as MLT OR complete MT training program

6. I want to upgrade my MT license to a MT Supervisor license. What do I need to do?

- Proof of three (3) years of bench experience
- Complete forty-five (45) hours of management continuing education which may be completed on-line

7. What is the continuing education (CE) requirement for personnel licensure?

Each licensee is required to complete twenty-four (24) contact hours of CE during the two (2) calendar years prior to their renewal year.

8. Is personnel licensure required to work in a laboratory?

Licensure of personnel is voluntary in a private laboratory provided the facility does not require it. Laboratory directors and supervisors must be state licensed.