



**TENNESSEE COUNCIL OF CERTIFIED PROFESSIONAL MIDWIFERY**  
**Regular Council Meeting**

**April 6, 2017**  
**9:00 a.m.**

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**MINUTES**

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A regular meeting of the Tennessee Council of Certified Professional Midwifery was held in the Poplar Conference Room, at 665 Mainstream Drive, Nashville, TN 37243 on April 6, 2017.

Members Present: Carolyn D. Reisman, CPM  
Jo Nell Montgomery, Consumer Member  
Margaret Marie Fulmer Brasel, MSN, CNM  
Sandra Elliott Tinnin  
Talitha Mills, CPM

Members Absent: Charles Rush, MD

Staff Present: Stacy Tarr, Administrative Manager  
Maegan Carr Martin, Executive Director  
Sherry Williams, Administrator  
Matt Gibbs, Assistant General Counsel

The necessary number of council members joined the meeting and a quorum was established. The Counsel meeting was call to order by Maegan Carr Martin, Executive Director, at 9:10 a.m.

**Election of Officers**

Pursuant to TENN. CODE ANN. § 63-29-106: The council members shall elect annually from their membership a chair and vice chair. Accordingly, elections were held.

Ms. Tinnin made a motion to nominate Ms. Carolyn Reisman for chair and Ms. Brasel seconded the motion. The motion carried by unanimous vote.

Ms. Reisman made a motion to nominate Ms. Margaret Brasel for vice chair and Ms. Tinnin seconded the motion. The motion carried by unanimous vote.

## **Minutes**

Ms. Reisman made a motion to approve the minutes from the April 7, 2016 meeting of the Council and Ms. Brasel seconded the motion. The motion carried by unanimous vote.

## **Review and Ratification of Licenses**

Ms. Reisman made a motion to ratify all new professional midwifery licenses/reinstatements. Ms. Tinnin seconded the motion. The motion carried by unanimous vote.

## **Appoint New Consultant of Applications**

Ms. Martin explained that the Council members review the applications for licensure. Ms. Sandra Tinnin agreed to join other members in reviewing applications.

## **Conflict of Interest**

Ms. Martin addressed the Council and reminded members that the conflict of interest statement is to be done annually. They were asked to return the form before they left for the day.

## **Review and discuss compilation of annual birth statistics**

It was requested at the April 7, 2016 board meeting that there be more of a break down regarding the birth transfer forms. The Council confirmed at this meeting that there should, if possible be a breakdown of home births by county or city, transfers to the hospital, complications, bad outcome scores and statistics on income.

## **Office of General Counsel**

**RULES** - No report.

**LITIGATION MATTERS** - No report.

**GRANTS/CONTRACTS** - No report.

**LEGISLATION** - No report.

**UAPA APPEALS** - There are no appeals pending related to this Council.

**CONFLICT OF INTEREST**

## **Manager's Report**

Ms. Stacy Tarr provided the following statistical information that has transpired in the administrative office between April 1, 2016 and March 31, 2017:

New applications received 8

Total new licenses received 6

Total number of reinstatements 2

Total number of renewals 15

Total number of renewals online 13

Total number of active licensees as of March 31, 2017 is 49

**Financial Report**

Ms. Noranda French provided the following financial for Fiscal Year ending June 30, 2016 concerning Midwives are as follows:

<b>Total Expenditures</b>	<b>\$9,112.86</b>
<b>Board Fee Revenue</b>	<b>\$25,200.00</b>
<b>Current Year Net</b>	<b>\$16,087.14</b>
<b>LARS Improvements</b>	<b>\$111.47</b>
<b>Cumulative Carryover</b>	<b>\$92,916.54</b>

**Report from the Office of Investigations**

Nichelle Dorroh informed the Council that there are seven (7) open complaints against certified professional midwives in the Office of Investigations.

**Other Board Business and Discussions**

**Summary of Application Process** – Ms. Martin explained the review process for the Council’s applications. Ms. Martin stated that the application process begins when the administrator, Sherry Williams, receives and processes an applicant’s application and supporting documentation. Once the application is complete, it goes to a Council member for the initial review/approval and then to a member of the Osteopathic Board for review/approval. After both reviews have resulted in approvals, the applicant is then licensed as a Certified Professional Midwife, is issued a license number, and may commence practice. The licensee will receive his/her certificates in the mail after the Council and the Osteopathic Board ratify the individual’s license at each next regularly scheduled meeting. Ms. Martin stated that the process can be rather lengthy due to the Committee’s infrequent meeting schedule.

Ms. Tarr mentioned the Midwifery Council would accept electronic approval when unable to send the signed approval sheet immediately.

Matt Gibbs discussed the rulemaking decrease in fees will take effect on May 1, 2017.

**The meeting adjourned at 10:04 am.**

**These minutes were ratified by the Council of Certified Professional Midwifery on April 6, 2017.**