

**MINUTES**  
**BOARD FOR LICENSING HEALTH CARE FACILITIES**  
**AND**  
**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS**  
**JOINT TASKFORCE MEETING**

**MAY 1, 2019**

The Board for Licensing Health Care Facilities (BLHCF) and The Board of Examiners for Nursing Home Administrators (BENHA) Joint Task Force Meeting began on May 1, 2019.

Caroline Tippens, Attorney, Office of General Counsel (OGC) asked members to nominate a chairman for this meeting. **Roger Mynatt made a motion to nominate Joshua Crisp as Chairman of the Joint Task Force Meeting; Juanita Honeycutt seconded. Motion was approved.** Mr. Crisp called the meeting to order.

Ms. Nyda Bays-here

Mr. Joshua Crisp-here

Ms. Juanita Honeycutt-here

Mr. Roger Mynatt-here

Ms. Florence Weierback-here

Ann Reed, Director of the Board for Licensing Health Care Facilities, gave a background on the discussion items. She explained the development of Board Policy #81 and the reasoning for the number of waiver requirements in efforts to secure a person to serve as an administrator for the particular facility when the waiver is granted and approved by the Board. Ms. Tippens deferred to Mr. Chris Puri, Attorney on behalf of the Tennessee Health Care Association (THCA). Mr. Puri presented information relative to this issue. Mr. Puri stated this could possibly reduce the timeframe of BENHA application process in reciprocity cases. BENHA representatives posed questions of what type of person could serve as administrator of the facility during this time. Ms. Reed described the individual who is able to serve as a temporary administrator. Mr. Puri gave his proposal of bringing the language together to allow BENHA to oversee the entire process by issuing a temporary license until the administrator obtained permanent licensure in Tennessee. BENHA has the authority to define a person being a temporary administrator but the rule doesn't expound upon the issue. Mr. Crisp asked BENHA and Ms. Tippens to develop a process for the temporary administrator to be placed in rules and be incorporated into or referenced in the BLHCF rules. Ms. Tippens mentioned that she and BENHA staff will be attending the NAB meeting in June regarding the Health Service Executive (HSE) certification and would bring a report back to the taskforce meeting for further discussion in coming months. Ms. Tippens asked the BENHA members to briefly look over BLHCF Board Policy #81 and express any comments and/or adding or revising to this policy. BENHA committee members were pleased with the policy and would take another look once they complete the work on their rules.

Mr. Crisp stated since this was just a taskforce meeting they should meet again after Ms. Tippens and the BENHA staff has attended the NAB meeting and bring back additional information regarding HSE and temporary licensure. Mr. Crisp stated no action should be taken or reported until the taskforce meets again. **Mr. Crisp stated with no other business or discussion a motion is needed to adjourn. Mr. Mynatt made the motion to adjourn; Ms. Honeycutt seconded. Meeting was adjourned.**