TENNESSEE BOARD OF OPTOMETRY MEETING MINUTES

DATE:

April 6, 2022

TIME:

9:00 A.M. CST

LOCATION:

Health Related Boards

Iris Room

665 Mainstream Drive Nashville, TN 37243

BOARD MEMBERS

PRESENT:

Linda Tharp, O.D.

Tonya Reynoldson, O.D

Kurt Steele, O.D. Kenneth Young, O.D. James Venable, O.D.

BOARD MEMBERS

ABSENT:

Consumer Member – Vacant

STAFF

PRESENT:

Kimberly Wallace, Regulatory Board Administrative Director

Maria Johnston, Regulatory Board Administrative Assistant

Eric Winters, Senior Associate General Counsel

Call to Order

Dr. Young, Board Chair, called the meeting to order at 9:05 a.m. CST. A roll call was conducted, and a quorum was present.

Ms. Wallace conducted a roll call of administrative and legal staff and welcomed new Board Member, Dr. James Venable.

Call for Public Comment

Ms. Wallace made it known that Public Comments would be heard in this meeting and directed interested individuals to sign-in on the register provided by the front door and the individual would be called upon at the appropriate time in the meeting. The Board is only at liberty to take action on items that are listed on today's agenda.

As a reminder, Public Comments can also be submitted in writing and sent by mail to the TN Board of Optometry, 665 Mainstream Drive, Nashville, TN, 37243 or submitted via email to Unit3hrb.health@tn.gov.

Discuss and Consider Approval of Meeting Minutes

Minutes from the January 5, 2022 Board Meeting

A motion was made by Dr. Reynoldson to approve the Minutes from the January 5, 2022 Board Meeting, as written. A second was made by Dr. Tharp. There was no discussion on the motion. The motion passed unanimously.

Receive Reports and/or Request from the Office of Investigations

Report of Complaints & Currently Monitored Practitioners

Roger Knowlton, Intake Coordinator for the Office of Investigations, was present to provide the investigative reports to the Board. He presented the 2022 year to date report.

PERIOD: 2022 Calendar Year Complaints

New Complaints	Number of Complaints
Total # New Complaints	5
Closed Complaints	15
Closed – No Findings	8
Office of General Counsel	6
Closed - Warning Letter	1
CE Violations	2
Outside Investigative Scope	3

Receive Reports and/or Requests from the Division of Health Licensure and Regulation

Financial Report/Update

Alicia Grice, Fiscal Director, was present to provide the Fiscal Year 2022 Mid-Year financial reports to the Board, with highlights included:

- Total Expenditures \$91,723.49
- Board Fee Revenue \$102,125.00
- Current Year Net \$10,401.51
- Cumulative Carryover \$733,387.00

Ms. Grice noted she will be presenting the fee decrease proposals at the end of the year.

Discuss and take action as necessary regarding Legislation

There were no legislative items for the Board to review.

Receive Reports and/or Requests from the Board Administrative Office

Administrative Report

Ms. Johnston presented the Administrator's report to the Board, as follows:

PERIOD: As of 03/29/2022

Total # Currently Licensed Optometrists	1,349

LICENSE STATUS SINCE PREVIOUS MEETING PERIOD:

December 16, 2021 to March 29, 2022

New Licenses	7
Retired Licenses	9
Closed Licenses	0
Expired Licenses	8
Paper Renewals	47
Online Renewals	104

Ms. Johnston also presented the Travel and Lodging rates, as follow:

- The current mileage rate is \$0.585 cents per mile
- The current meals and incidentals rate is \$59.25 per day for an overnight stay
- The current maximum reimbursement rate for hotel lodging in Nashville for upcoming meetings dates is as follows (rate re-sets each October)
 - o April \$230
 - o July \$207

Upcoming dates for the 2022 Board Meetings, as follow:

- July 13, 2022
- October 12, 2022

Director's Report

As a courtesy reminder, Ms. Wallace reminded licensees that the Rules Governing Optometry were updated, effective March 20, 2022. This included the rule implementation for telehealth. The new version of the rules are available on the Board's website it was suggested that all licensees review them. To see a list of the rules that were changed, a copy of the changes can be found on the Board's "About" page of the website.

CE Audit Review

Ms. Wallace commented the Board will be reviewing policies regarding various aspects of the continuing education rules. The Administrative Office asked the Board to review the HRB CE Audit Review data as provided. She noted that the Administrative Office works closely with ARBO on the review and audit of continuing education for Tennessee licensed Optometrists. Over the last several months, a review has been conducted with Administrative Office and the Board's advisory attorney of the procedures surrounding the audit of continuing education for licensees. It was discovered that of all the other Boards who audit continuing education for their professions, a majority of those professions conduct a random audit each month of five (5) percent of all renewed licensees, with all audits ranging from one (1) percent for two of the nursing professions to fifteen (15) percent for two of the psychology professions.

The overall policy for the Office of Health Related Boards states that the monthly audit should be performed on a percentage of renewed licensees as determined by the Board. The Board was asked to consider approving a five (5) percent monthly audit rate for Optometry, to align this process and make it consistent with the majority of the other Health Related Boards in Tennessee.

A motion was made by Dr. Tharp to go from a one hundred (100) percent audit to a five (5) percent audit monthly for continuing education audit. A second was made by Dr. Reynoldson. There was no discussion on the motion. The motion passed unanimously.

Conflict of Interest

Mr. Winters reviewed the Conflict of Interest and Open Meetings Act statements with the Board, as follows:

If you have a personal or financial interest in the outcome of any issue or matter before this Board which may suggest a bias on your part, you are asked to state that interest on the record so that a determination can be made as to whether there exists a need for recusal. You are reminded that it is the duty of this Board to protect the health, safety and welfare of the citizens of Tennessee and that the administration of this solemn responsibility is dependent upon avoiding even the appearance of impropriety.

Pursuant to the Open Meetings Act, Board business may only be discussed by the Board members during the meeting. Members should not discuss the Board's business at any time other than during the open Board meeting. The prohibition applies to phone calls, e-mails, and text messages. Board members should also ensure that all comments during the meeting are stated for all to hear; private conversations between or among members during the meeting are inappropriate.

Receive Reports and/or Request from the Office of General Counsel

Mr. Winters presented the OGC report, inclusive of the disciplinary report. There is currently one (1) licensee being monitored in a suspension status and currently six (6) cases in the Office of General Counsel, which the Office of Investigations mentioned and no pertinent Legislation at this time, likely at the July or October meeting, the Department of Liaison will present any legislations that might have passed that the Board will need to be aware of.

Mr. Winters continued with as far at the Rule activity, Ms. Wallace stated the Telehealth rule is coming into effect and the Scope of Practice packet is currently at the Attorney General's Office for review and soon will be sent to the Secretary of State's Office and lastly the renewal fee decreases that were approved at April's meeting are in Internal Review.

Contested Cases

There were no Contested Cases for the Board to review at this meeting.

Consent Orders

There were no Consent Orders for the Board to review at this meeting.

Declaratory Orders

There were no Declaratory Orders for the Board to review at this meeting.

Agreed Orders

There were no Agreed Order for the Board to review at this meeting.

Agreed Citations

Agreed Citation – CE – Shirnil Channappa #2169

Dr. Channappa was in violation for continuing education of T.C.A. 63-8-119 and Rule 1045-02-.05. He is deficient twenty-six continuing education hours, has paid the Civil Penalty in the amount of one-hundred dollars (\$100) and is required to compete all twenty-six (26) continuing education hours, plus an additional six (6) penalty continuing education hours within ninety (90) days of the Agreed Citation.

A motion was made by Dr. Tharp to approve the Agreed Citation, as written, for Shirnil Channappa. A second was made by Dr. Steele. There was no discussion on the motion. The motion passed unanimously.

Agreed Citation – CE – Hendrickson, Terry #825

Dr. Hendrickson was in violation for continuing education of T.C.A. 63-8-119 and Rule 1045-02-.05. He is deficient eight (8) continuing education hours and current CPR certification, has paid the Civil Penalty in the amount of one-hundred dollars (\$100) and is required to compete all eight (8) continuing education hours, obtain current CPR certification, plus an additional six (6) penalty continuing education hours within ninety (90) days of the Agreed Citation.

A motion was made by Dr. Tharp to approve the Agreed Citation, as written, for Terry Hendrickson. A second was made by Dr. Steele. There was no discussion on the motion. The motion passed unanimously.

Orders of Compliance

There were no Orders of Compliance for the Board to review at this meeting.

Requests for Order Modifications

There were no Order Modifications for the Board to review at this meeting.

Final Orders

There were no Final Orders for the Board to review at this meeting.

Applicant Interviews/File Reviews/Waivers & Other Requests

File Review - Reinstatement - Mindabeth Levin #2553

Ms. Wallace presented Dr. Levin's application for reinstatement. She was invited to be present for the meeting, she indicated she could not attend in person but would be available by phone for an interview.

Ms. Wallace introduced herself to Ms. Levin on the phone and notified her that she was live at the Tennessee Board Meeting and the Board Members would like the opportunity to discuss her reinstatement application.

Ms. Wallace continued that Dr. Levin voluntarily retired her Tennessee license in 2005. According to her employment history on her application for reinstatement, she practiced as an Optometrist in other states from March 2017 – July 2021 and has been inactive since that time.

In accordance with Rule 1045-02-.04(7)(b)3, Licensees whose licenses have been retired may reenter active practice by appearing before the Board, a Board member or Board designee for interviews regarding continued competence, if requested after review. The Board's Administrative Office cannot conduct a competency interview; thus, her file was presented to the Board to conduct that interview and make a decision on the license reinstatement application for Dr. Levin.

Dr. Young introduced himself as Chairmen of the Board and asked Dr. Levin why she wanted to be reinstated in the State of Tennessee. Currently, Dr. Levin noted that she does fill in, it's not that she isn't seeing patients, it's generally on the weekends. She is employed Monday through Friday doing prior authorizations. The two (2) reasons she wants to reinstate her license is if in the future she does want to move back to Tennessee and her employer does prior authorizations for members of insurance companies. Some of the insurance companies require the person that is doing prior authorizations to be licensed in that particular state. Her employer has asked her to reinstate her Tennessee license to review for medical necessities for the members.

Dr. Tharp asked if she had taken the Tennessee two (2) hour prescribing course and if she would be willing to take the course. Dr. Levin agreed she would take the Tennessee two (2) hour prescribing course.

A motion was made by Dr. Steele to approve the reinstatement application for Dr. Levin. A second was made by Dr. There was no discussion on the motion. The motion passed unanimously.

CE Waiver Request - Kristen Davis #3449

Ms. Wallace presented the CE Waiver Request for Dr. Kristen Davis. No Board appearance was required. A letter and documentation were submitted for the Board to review. Dr. Davis submitted a request for a waiver of the in-person continuing education requirements for 2021 and 2022 and, also provided a letter of documentation from her physician.

Pursuant to Rule 1045-02-.04(3), "The Board, in cases of documented illness, disability, other undue hardship or retirement, may

- (a) waive the continuing education requirements
- (c) extend the deadline to complete continuing education requirements
- (d) To be considered for a waiver of continuing education requirements, or for an extension of the deadline to complete the continuing education requirements, an optometrist must request such in writing with supporting documentation before the end of the calendar year in which the continuing education requirements were not met.

A motion was made by Dr. Tharp to request from Dr. Davis what hours she has already completed. A second was made by Dr. Steele. There was no discussion on the motion. The motion passed unanimously.

A motion was also made by Dr. Tharp to allow the Administrative Office to approve the waiver if Dr. Davis can provide the March $9^{th} - 13^{th}$ 2022 SECO Event continuing education certificate. A second was made by Dr. Venable. There was no discussion on the motion. The motion passed unanimously.

CE Waiver Request – Kelly Dobson #2994

Ms. Wallace presented the CE Waiver Request for Dr. Dobson. She was asked to be present at the Board Meeting, she was unable to be present to discuss her request with the Board Members, however she indicated she would be available for a phone call.

Dr. Steele commented that he was aware of the situation and also volunteers at the place of practice. He question whether he should be recused from this vote, but it did not appear to be warranted.

Dr. Young asked to hear more information about Dr. Dobson's request.

Ms. Wallace provided an introduction noting that Dr. Dobson requested a waiver for what she refers to as "her remaining live hours of continuing education". Her letter stated she completed thirty-eight (38) hours online, during 2020 and 2021, but this did not meet the requirements as written in the rules, only a maximum of fifteen (15) hours of online continuing education hours may be completed during the twenty-four months that precede the licensure renewal month.

The Commissioner's CE Policy for Audit of In-Person/Live hours expired on December 31, 2021. Licensees whose continuing education hours were obtained in 2020 and 2021 noted that for those whose CE cycle ended in 2022, they could make use of the provision of the policy only if they completed all CE requirements by the Policy's deadline through the December 31, 2021, expiration date. If the licensee did not complete all CE hours by December 31, 2021, they would be audited according to the rules as written.

Dr. Dobson presented several different scenarios in her letter of reasons why she is asking for a waiver, however, when the Administrative Office reached out to her, informing her that the rules require the submission of appropriate supporting documentation to accompany her request, she did not comply with the request, so the letter was presented to the Board without any supporting documentation.

Ms. Wallace commented Rule 1045-02-.04(3) states "The Board, in cases of documented illness, disability, other undue hardship or retirement, may:

- (a) Waive the continuing education requirements; and/or
- (c) Extend the deadline to complete continuing education requirements.
- (d) To be considered for a waiver of continuing education requirements, or for an extension of the deadline to complete the continuing education requirements, an optometrist must request such in writing with supporting documentation before the end of the calendar year in which the continuing education requirements were not met."

Therefore, it is the Board's responsibility to determine if Dr. Dobson's requests meet any of the categories for a waiver and review her request absent of supporting documentation.

A motion was made by Dr. Tharp to deny the waiver due to not providing supporting documentation per the rules for her request. A second was made by Dr. Venable. There was no discussion on the motion. The motion passed unanimously.

Dr. Steele abstained from the vote.

CE Waiver Request – Chan Webster #1741

Dr. Webster submitted a request for a waiver or extension of his continuing education requirements for his CE cycle of February 1, 2000, to January 31, 2022, for nine (9) hours of continuing education due to his military deployment in Germany. To accompany his request letter, he submitted copies of his orders showing his station overseas.

A motion was made by Dr. Steele to approve the waiver request and waive the nine (9) continuing education hours. A second was made by Dr. Reynoldson. There was no discussion on the motion. The motion passed unanimously.

CE Course Request – Opioid Issues for the Patient & Practitioners

Dr. Greg Caldwell submitted a continuing education course titled "Opioid Issues for the Patient and Practitioner" that he would like to be considered for approval as an additional option for the two (2) hour controlled substance prescribing course for TN Optometrists. The current version of the Board's Policy for Controlled Substances Continuing Education names only the courses presented by Southern College of Optometry (SCO) and Tennessee Association of Optometric Physicians (TAOP) as approved to meet the requirement.

Rule 1045-02-.05(1)(a) states "Any course related to controlled substance prescribing practices must include instruction in the Department's treatment guidelines on opioids, benzodiazepines, barbituates, and carisoprodol and may include topics such as medicine addiction, risk management tools, and other topics approved by the Board."

Dr. Venable asked if he should be recused from the discussion, Mr. Winters stated that may be best, seeing that the course would be in competition with SCO, which is his employer.

Dr. Tharp states she doesn't have the expertise to determine if it meets the requirements and asked if could COPE review it.

Dr. Reynoldson said it appears to be similar to the other course she has taken and recommends it to be reviewed and approved by COPE.

A motion was made by Dr. Tharp to recommend Dr. Caldwell have the course COPE approved and then have it resubmitted to the Board for approval. A second was made by Dr. Reynoldson.

Discussion on the motion: Dr. Reynoldson noted the course must include and meet the TN CSMD guidelines). When the course is COPE approved, then submit it back to the Board for approval.

The motion passed unanimously. Dr. Venable recused.

Ratification List - Newly licensed, Reinstatements, and Closed/Withdrawn Files

Ms. Wallace commented that all files on the ratification list have been reviewed and found complete and in good order according to the Rules for new licensure, closure of licensure, and reinstatement of license.

Board of Optometry Ratification List for 12/16/2021 to 03/29/2022

Newly Licensed

License #	Name	License Expire Date
3723	Bailey, Erica	06/30/2023
3727	Baudonnet, Anthony Allen	06/30/2024
3724	Combs, Amy Maria	10/31/2023
3728	Groff, Rachel Evelyn	07/31/2024
3714	Lee, Valerie	06/30/2024
3726	Nakhwal, Rimpi	03/31/2024

Reinstatement from Expired

License #	Name	License Expiry Date
694	Tantum, Lloyd A	10/31/2023
1754	Reesman, Robyn R.	05/31/2023

A motion was made by Dr. Reynoldson to approve the ratification list as presented for new licenses, and reinstated licenses. A second was made by Dr. Tharp. There was no discussion on the motion. The motion passed unanimously.

Receive Reports and take action as needed regarding Taskforce/Committee Reports

CSMD Report

Dr. Steele presented there are no complaints within the CSMD Program regarding Optometrists. He provided a written report of the information. Discussed prescription statistics and overdose increases during the pandemic.

Dr. Young moved the written summary be added to the Minutes. A second was made by Dr. Reynoldson. There was no discussion. The motion passed unanimously.

The written summary provided by Dr. Steele was the draft copy of the CSMD Minutes from the meeting. The final CSMD Minutes can be accessed from the CSMD website for interested parties as the written summary being added to the Board of Optometry Minutes.

Correspondence Review

COPE – Accreditation of Optometric Continuing Education

Ms. Wallace presented informational item on COPE Accreditation of Optometric Continuing Education. No action was taken by the Board.

COPE – Revised Categories Effective January 2022

Ms. Wallace presented informational item on COPE – Revised Categories Effective January 2022. No action was taken by the Board.

COPE - Call for Comment on Proposed Course Format Changes

Dr. Venable noted this centers on the outcome measures. There's nothing significantly different from the old classifications, but the concerns come from the non-examined components requiring the learner to engage post-course in a discussion, providing written responses, and it's not clear to whom the responses would be submitted to, and if to the presenter, it would create an unmanageable workload for the presenter and discourage instructors.

Dr. Steele reads it as making virtual interactive courses equivalent to live courses.

Dr. Reynoldson acknowledges it would be difficult to handle the outcome measurements in the written format. She likes the synchronous and asynchronous formats classifications. Currently, they have to organize post course surveys to give to the presenter and to COPE, and only approximately 20% of attendees complete the survey. She feels the written response segment would be difficult to manage.

Feedback is that the Board is supportive of the new format proposals but have significant concerns regarding outcome measures and the onerous amount of work to COPE Administrators going forward.

Dr. Steele agrees with the synchronous but feels there should be differences between live and virtual. The outcomes measurements should vary between those courses held live and those held virtually. In person should remain as is and virtual should have the additional considerations for checks and balances.

Dr. Venable can't understand the need for adding this outcome measurements to the Administrators when they don't explain the reasoning behind it. They don't say they are going to use it in anyway and question how does this differ from surveys now?

Letter from the Board should will be written as follows, and signed by the Chair:

To ARBO/COPE:

The TN Board of Optometry has reviewed the proposed new COPE course formats, and outcome measurement mechanism for synchronous courses. While we support the changes proposed, to reformat, to synchronous and asynchronous categories, we have concerns regarding the outcome measurement mechanism for synchronous courses. It appears that this would place undue burden on

COPE Administrators and speakers.

A motion was made by Dr. Steele to make a motion to accept the language by Dr. Venable for the letter and send to ARBO/COPE. A second was made by Dr. Reynoldson. There was no discussion on the motion. The motion passed unanimously.

ARBO - COPE Reviewer Notification

Ms. Wallace presented informational item on ARBO-COPE Reviewer Notification. No action was taken by the Board. New reviewers were named by ARBO/COPE as follows:

ARBO – COPE Reviewer Notification, Nathan Rock

ARBO - COPE Reviewer Notification, Ami Nadolsky

ARBO – COPE Reviewer Notification, Isaiah Choy

ARBO - COPE Reviewer Notification, Nanette Coelho

Accreditation Council on Optometric Education (ACOE) - Call for Comments

There are no comments on the ACOE Policy and Procedure (P&P) Manual by the Board.

Conference/Event Reports and Upcoming Events Review

The ARBO 2022 Annual Meeting will be June 12 - 14, 2022 at the Palmer House Hotel in Chicago, IL. Sponsored Attendee Volunteers will be Dr. Steele and Dr. Tharp.

A motion was made by Dr. Reynoldson to sponsor the attendance of Dr. Steele and Dr. Tharp at the ARBO Annual Meeting. A second was made by Dr. Young. There was no discussion on the motion. The motion passed unanimously.

Discuss Old & New Board Business

Ms. Wallace noted there have been no new or old business items presented for review on today's agenda.

Discuss and take action as necessary regarding Rulemaking, Rulemaking Hearings, Rule Amendments, and Policies

Policy - Board Statement on Continuing Education for Initial License Period

A motion was made by Dr. Steele to accept the policy as written. A second was made by Dr. Reynoldson. There was no discussion on the motion. The motion passed unanimously.

Policy – Board Statement on Continuing Education Violations

A motion was made by Dr. Tharp to include policy copies for all new and renewal license certificate mailings, using the policy language referring to CE Cycle. A second was made by Dr. Venable. There was no discussion on the motion. The motion passed unanimously.

Policy – Board Statement on Use of Injectables (1995)

Dr. Venable explained the 1995 Policy was written a long time ago and includes many redundancies to the rules as they exist today. He would recommend that this policy no longer needs to exist, as the current ISE Policy appears to cover all components.

A motion was made by Dr. Steele to remove with the 1995/2021 policy statement altogether. A second was made by Dr. Tharp. There was no discussion on the motion. The motion passed unanimously.

Policy – Board Statement on Injectable Certification and Licensure

The Board reviewed proposed changes to the policy but determined that the Policy as amended in January 2022 meets the current needs and no further changes are necessary at this time.

A motion was made by Dr. Steele to maintain the ISE Policy from January 5, 2022, as is, with no changes. A second was made by Dr. There was no discussion on the motion. The motion passed unanimously.

Administrative Rule Proposal for Change of Address and/or Name Change

This rule is included in many professions, but not included at this time for the Optometry Rules. Discussion was made to add Change of Address and/or Name Change to the Optometry Rules.

Mr. Winters will start the process to have this change as a rulemaking item.

A motion was made by Dr. Reynoldson to approve the language submitted, adding to (2) "with legal documentation of name change". A second was made by Dr. There was no discussion on the motion. The motion passed unanimously.

Rule Number 1045-02-.08 Corporate or Business Names and Advertising and Rule Number 1045-02-.09 Ocular and Contact Lens Prescriptions and Office Equipment

The Board Members began with a review of the compiled redlines for Rule Number 1045-02-.08 and 1045-02-.09 as were drafted by the previous Taskforce.

Mr. Winters discussed the Taskforce recommendation of changing "optometrists" to "optometric physicians". Dr. Venable notes a law that refers to the title "optometric physician". Dr. Reynolds asked if the term "licensee" could be used throughout the rules.

Mr. Winters recommended that the terms used should be consistent throughout the Rules.

T.C.A. 63-1-109 uses the term "optometric physicians".

The Board Members decided to use terms "optometrists" and "eye health and vision" throughout Rule Number 1045-02-.08 Corporate or Business Names and Advertising and Rule Number 1045-02-.09 Ocular and Contact Lens Prescriptions and Office Equipment.

The Board Members then completed a line-by-line review of the redlines rules document. Mr. Winters will finalize the redlines for the next steps in the rulemaking process.

A motion was made by Dr. Steele to accept the changes to Rule Number 1045-02-.08 Corporate or Business Names and Advertising and Rule Number 1045-02-.09 Ocular and Contact Lens Prescriptions and Office Equipment as made in the Board Meeting. A second was made by Dr. Tharp. There was no discussion on the motion. The motion passed unanimously.

Rule Number 1045-02-.05 Continuing Education and Rule Number 1045-02-.07 Diagnostic and Therapeutic Certification

A motion was made by Dr. Tharp to review Rule Number 1045-02-.05 to consider using a calendar year cycle for continuing education, and Rule Number 1045-02-.07 to be reviewed at the July 13, 2022 Board Meeting. A second was made by Dr. Steele. There was no discussion on the motion. The motion passed unanimously.

Call for Public Comment

Ms. Wallace announced one final opportunity for the Board to receive Public Comments before the meeting was adjourned.

There were no public comments offered at this time. Ms. Wallace reminded everyone that Public Comments may always be submitted in writing to the TN Board of Optometry, 665 Mainstream Drive, Nashville, TN 37243 or via email at Unit3hrb.health@tn.gov.

Adjournment

There being no further business, a motion was made by Dr. Tharp to adjourn, with a second made by Dr. Reynoldson. There was no discussion on the motion. The motion passed unanimously.

The meeting was adjourned at 1:27 pm CST.

These Minutes were Ratified by the Board on July 13, 2022

Board Chai

Date